

MINUTES OF MEETING

Meeting No: 10		
Subject	:Monthly meeting	Date : 11/10/2021
Held at	:Messenger Room	Ref. : HMBA- MOM - 010
Prepared by	:Andrew Hardy	Issue date: 14/11/2021

Attendees (via Messenger):
 Josh Bridson, Mick Bradford, Phil Dunne, Sarah Booth, Warwick Turnbull, Clint Musgrove, Steven Pryor, Mark Welsh, Dallas Barham, Michael Clarke, John Richardson, Andrew Hardy, , Mark Nelmes

Apologies:
 Coleen Boyes, John Philippa, Greg Wilson, Dean Kozlik, Tony Edwards, Rick Kehoe

Legend –

- For discussion at next meeting
- To remain on minutes for future discussion if needed
- To be removed from next minutes

Item	Action	By Whom	Status
1.0	Monthly Racing reports		
1.1	Cross Country – Racing Cancelled due to Covid Next Round – 31/10/21 – Sponsored by Breakaway Cycles	Phil Dunne	Ongoing
1.2	Down Hill – Racing cancelled due to Covid Next Round – hopeful of running another social day on 31/10/21 but will need to confirm rules closer - Sponsored by Breakaway Cycles	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events.	Michael Clarke	Ongoing
1.4	Gravity Enduro. Looking at 100 to 120 participants. Next Round at Awaba –12/12/21.	Mark Nelmes Mark Welsh Josh Bridson	
1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future

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1.6	<p>AusCycle starting national cup. Discussion regarding changes to structure and arrangements.</p> <p>Mark Welsh to find out more info - no word from Auscycling this month regarding national competition – carry over to next meeting</p> <p>Mark Welsh attended webinar – multiple perspectives on events and plans relating to emergencies. The essence of the vibe (?) was that in the event of a fatality the event is to be shut down. Auscycle has an on-call person to process calls.</p> <p>Important to not release any information to social media.</p> <p>Policy to be developed by HMBA.</p>	<p>Josh Bridson Mark Welsh</p>	
2.0	Build Days and trail maintenance		
2.1	<p>Update for last month – Nil</p> <p>Shade structure installed at Biraban.</p> <p>Photos of completed structures sent to Andrew for processing of grant paperwork.</p>	Rick Kehoe	Ongoing
2.2	<p>Next Build Day:</p> <p>TBA after lockdown.</p> <p>Plan: Finish off Biraban.</p>	Dallas Barham	
2.3	<p>Wild Polly Trail – signage required.</p> <p>Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’.</p> <p>Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly.</p> <p>Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.</p>	<p>Dallas Barham</p> <p>Rick Kehoe</p>	
2.4	<p>Junior downhill link – discussion on finishing this project – will require further discussion with Rick</p>	Josh / Simon	
2.5	<p>Skills area. To be installed between the eastern carpark and the development trail. JB has two quotes (Synergy and Angry Goat). Quotes are in the order of \$14k, plus additional work by HMBA would total about \$20k.</p> <p>Further planning for project has been assigned to Rick – he will complete the proposed layout in discussion with other key parties and ask Trail companies to requote prior to final approval. Unfortunately, Lockdown is causing delays. Josh to follow-up with Rick for update.</p> <p>NSW Forests / Mike Hill is supportive of general plan.</p> <p>Funding yet to be granted.</p>	<p>Rick Kehoe</p> <p>Josh Bridson Dallas Barham</p>	
2.6	<p>Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for ‘upkeep’ / Maintenance – subsequently agreed for Josh to speak to Council and now needs to follow-up with email.</p>	Josh	

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2.7	Trail Maps for planning Josh has been working with Dallas and Michael Clarke to develop a better system of documenting current and proposed trails using RidewithGPS – not to be shared outside of current committee.	Josh Bridson / Dallas Barham / Michael Clarke	
3.0	Finance report.		
3.1	Club account balance as at 9/08/21: \$76,190.00 in bank Waz sent list of trail sign sponsors and they have all been followed up.	Warwick Turnbull	
3.2	Causey: Josh spoke to the guys again – they are closing Causey and we need another option – Committee has agreed to QR code direct to club Paypal. Will need to make changes to existing signs prior to 31/10/21 (Coleen and Rick to assist).	Joshua Bridson / Rick Kehoe	
3.3	Call out for donations with “Gang Gang” Post - \$415 raised.		
4.0	Grants and Grant projects		
4.1	Sunshades grant. Nearing completion Container Roof / Shelter Materials for the containers have been delivered and are stored at Wye Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install Waiting till Covid allows us to proceed.	Andrew Hardy / Josh Bridson	In process
4.2	Lake mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.		In process
4.3	Grant application – Building Better Communities Fund - \$157K – unfortunately we missed out Regional Sport Facility Fund - \$500k – submitted 8/10/21 – decision by end of 2021 – Josh thanks Andrew for his help with this – if successful we will look to engage ‘arms-length’ project manager and trail companies based on quoting procedures.	Andrew Hardy / Josh Bridson	In process
4.4	Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Await further update from Andrew.	Andrew Hardy	
5.0	Correspondence and notifications		

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5.1	<p>Contact from Veteran's Affairs.</p> <p>Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this.</p> <p>There is also a build day aspect along with administrative participation potential.</p> <p>Contact is Rachel (Veterans Sports Australia).</p> <p>Sarah has a beginners clinic booked in with 10 participants for 29th August, but had to go on hold due to lockdown. Planned now for 24/10/21 plus a second one in November – possibly the 14th. Sarah to confirm.</p> <p>Hank may join this group.</p> <p>Coleen may also come out for a look and an easy ride.</p>	Josh Bridson / Sarah Booth	
5.2	<p>From Mike Hill – re the squatter's (Jason the Jungle Nut) presence around the Faulk Line trail start area. The advice is not to engage him, but to contact police if contact is made or he is observed to be present in the area.</p> <p>Update from 9/10/21 – Prior weekend Jason had reportedly pushed a rider from their bike – they were advised to report to police – 9/10/21 – Jason observed to be driving car aggressively toward riders so police notified.</p> <p>Discussion re what to do next with this hazard. Suggest get advice from Mike Hill.</p> <p>Discussion regarding signage to say that if anyone comes across aggressive behaviour – please report to police.</p> <p>All agreed this was a good idea.</p>	Josh Bridson	
5.3	<p>In the mail:</p> <p>Trailer Rego renewal – due 26/10/21</p> <p>Forestry Corp have changed their bank details</p> <p>Westpac statement</p>		
5.4	<p>Email from Andrew re : Enduro MTB race at Dungog. Josh will put him touch with Dungog MTB.</p>	Josh	
5.5	<p>Email received by President from Jeff re traffic on Mt Faulk road during RT event. Too many riders all over the public road.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>RT will need to improve traffic and rider management next event - flashing sign on the race day. And marshals for riders, and possible traffic management for cars.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.</p> <p>JB and Mike Hill to have a meeting with RT re traffic management re future expectations for any events.</p> <p>HMBA to decide on specific requirements in discussion with Mike – NSW Forests will back Club up due to safety concerns.</p>		

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5.6	Deaf Games 2022. They have approached the club to possibly use the club facilities. Nothing certain yet.		
5.7	Email from Jenny Rand – Project Planning on behalf of Lake Mac Council. Jenny currently working on her submission – waiting on Awaba Mountain Bike Park Masterplan from Josh – currently under review.		
5.6	Sports Grants – Coaches courses and shade structures. Need completion evidence.	Andrew Hardy	
6.0	Advocacy		
6.1	Adaptive - Faulk Line Bump rails installed Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.		In process
6.2	Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project – Josh has requested feedback from Waz Turnbull on consultation with Chris (adaptive riding friend)		In process
7.0	Covid Plan		
7.1	Covid 19 requirements to be kept up to date by President. The most recent plan is still current and HMBA is officially a 'Covid Safe business'. May require review following current Lockdown – Josh to seek assistance from Melissa Musicka. Offer of donation of Spray-on sanitiser product – Josh to follow up with supplier.	Josh Bridson	Ongoing
8.0	Club merchandise		
8.1	Josh to manage T-Shirts. Another run of trail jerseys is underway – Delivery is in mid to late October. Sold a few Awaba shirts at discount rate. Suggestion that we do a new design in the new year – Sarah suggested we make it a competition – all agreed. Suggested that we give a free shirt to anyone who donates over a certain amount (??\$50). For further discussion.	Josh Bridson	
8.2	Plenty of socks still available. Will look to have these out for sale at Race Days.		
9.0	Awaba Maps and Signs		
9.1	Coleen was working on the large trail maps. Dallas to follow up re installation at future Trail Building Day.	Josh Bridson / Dallas Barham	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process

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9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA. Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. One now on Development Trail. One to be brought back in from Red Loop for re-set then install. Steve has fixed battery and will install on Wild Polly. One not working. Mike Hill loaned us a trail counter but it is not suitable for fast sections of trail – has been installed on climb back to tunnel. Faulk line recorded 1400 riders for the month.	Steve Pryor	
9.5	Michael Clark to add Biraban Trail to our maps – will need access to the mapping program used by Steve from Astro Visual – Josh to discuss with Steve when Trail Jersey order placed.	Michael Clark Josh Bridson	
10	Container security		
10.1	Nothing to report		
11	General Business		
11.1	John P suggested constructing an area for people to sit and relax if they are not riding. John to knock up a design.	John Phillipa	
11.2	HMBA to form a Kids academy? Discussion has started. Need for qualified coaches and someone to coordinate. Mark Nelmes completing course and will provide feedback at the end of the course.		In process
11.3	Shuttle Companies at Awaba MTB Park – on hold during Covid Lockdown David Campling – wants to run a 1 man ute shuttling service. Josh has advised him the requirements – essentially on hold till after lockdown. JB to follow up with more information from David in consideration of request. “In principle” agreement to approve. David Campling has been approved by HMBA members to run shuttles – he should now apply to forestry. Fee discussion. Sarah does a quarterly report.		
11.4	H-Events – Re Westpac Chopper fundraiser – social ride more so than a race. Moved to 26/03/22.		

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11.5	<p>Last month - Aus Cycling webinar on marketing – Josh participated and then questioned the club having a Welcoming concierge role. This lead to a discussion including having website information for newcomers to the sport.</p> <p>HMBA Riders Lounge has been created.</p> <p>Suggestion that we have representatives at the race days to welcome new riders and provide an induction.</p> <p>Laura and Georgia working on information for beginners to XC racing with the club.</p> <p>Coleen working on a similar document for DH</p> <p>Anyone who wants to be an administrator – let Josh know.</p>	Josh Bridson	
11.6	Sarah gave us an update on Coleen. Expected to be home by the end of this month.		
11.7	Lucky door prize won by Clint		
11.8	Mark Nelmes. RE: Jack Moir – response about suggestion to have an evening event to raise money for him? He said no. But suggested we do a fundraiser for kids. Mark N queried naming something at the park after him.		
11.9	Mark Nelmes. T-Shirt – can people buy a T-shirt when entering a race? Clint said yes. Josh to look into it.		
11.10	Mark Welsh – Discussion on coaching – waffled on a bit due to too many home brews! Connecting the idea with Jack Moir (“How to beat Awaba”).		
11.11	Phil Dunne/Josh – social ride before Christmas. Discussion regarding a scavenger hunt event. Suggest chat with Bacon from Holmesville.		
11.12	Dallas / Josh – Koala was spotted in Awaba.		
11.13	Waz – suggested we plug the Adaptive aspects of the club. His mate Chris is an Adaptive rider and would be happy to assist. Waz to be connected into the riders lounge.		
11.14	Observation of guy riding Faulk Line with child in a backpack – Discussion: personal parenting choice / signs are visible / very dangerous due to forces applied to child’s bones.		
11.15	Sponsors – discussion. Each race day to have one sponsor advertised – all in favour.		
	Meeting concluded at 9.12pm.		
	Next meeting will Monday 15/11/21.		

Recorded on behalf of HMBA: Andrew Hardy

Date: 11/10/21

Accepted on behalf of Committee: Josh Bridson

Date: 14/11/21