

MINUTES OF MEETING

Meeting No: 08		
Subject	:Monthly meeting	Date : 13/09/2021
Held at	:Messenger Room	Ref. : HMBA- MOM - 009
Prepared by	:Andrew Hardy	Issue date: 10/10/21

Attendees (via Messenger):
 Josh Bridson, Mick Bradford, Phil Dunne, Sarah Booth, Warwick Turnbull, Clint Musgrove, Steven Pryor, Mark Welsh, Dallas Barham, Michael Clarke, John Richardson, Andrew Hardy, Tony Edwards, Rick Kehoe

Apologies:
 Coleen Boyes, John Philippa, Greg Wilson, Dean Kozlik, Mark Nelmes

Legend –

- For discussion at next meeting
- To remain on minutes for future discussion if needed
- To be removed from next minutes

Item	Action	By Whom	Status
1.0	Monthly Racing reports		
1.1	Cross Country – Racing Cancelled due to Covid Next Round – hopeful of running round in October pending Covid Lockdown situation – will discuss prior to next meeting	Phil Dunne	Ongoing
1.2	Down Hill – Racing cancelled due to Covid Next Round – hopeful of running another social day in October pending Covid Lockdown situation– will discuss prior to next meeting	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events.	Michael Clarke	Ongoing
1.4	Gravity Enduro. Next Round at Awaba – date to be confirmed – anticipate 5 or 12 December.	Mark Nelmes Mark Welsh Josh Bridson	
1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future
1.6	AusCycle starting national cup. Discussion regarding changes to structure and arrangements. Mark Welsh to find out more info – carry over to next meeting Mark Welsh attended webinar – multiple perspectives on events and plans relating to emergencies. The essence of the vibe (?) was that in the event of a fatality the event is to be shut down. Auscycle has an on-call person to process calls. Important to not release any information to social media. Policy to be developed by HMBA.	Josh Bridson Mark Welsh	

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2.0	Build Days and trail maintenance		
2.1	Update for last month – Nil Shade structure installed at Wild Polly. Lads looking at installing the last one this week. Send Andrew photos of completed structures for processing of grant paperwork.	Rick Kehoe	Ongoing
2.2	Next Build Day: TBA after lockdown. Plan: Finish off Biraban.	Dallas Barham	
2.3	Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.	Dallas Barham Rick Kehoe	
2.4	Biraban Signs, Eye of the Eagle, Little Falcon, Reload signs are installed – Rick has sorted out – awesome legend.	Rick Kehoe	
2.5	Junior downhill link – discussion on finishing this project – will require further discussion with Rick	Josh / Simon	
2.6	Skills area. To be installed between the eastern carpark and the development trail. JB has two quotes (Synergy and Angry Goat). Quotes are in the order of \$14k, plus additional work by HMBA would total about \$20k. Further planning for project has been assigned to Rick – he will complete the proposed layout in discussion with other key parties and ask Trail companies to requote prior to final approval. Unfortunately, Lockdown is causing delays. Josh to follow-up with Rick for update. NSW Forests / Mike Hill is supportive of general plan. Rick – still waiting to start – Covid restricted. Funding yet to be granted.	Rick Kehoe Josh Bridson Dallas Barham	
3.0	Finance report.		
3.1	Club account balance as at 9/08/21: \$74k in bank We have agreed to put \$40k in a term deposit but rates are not worth it at present. Waz to keep us informed. Waz will send through details to Josh of bridge sponsors who have not paid sponsorship fees yet for follow-up. Causey: Josh spoke to the guys – they were interested in the feedback – Josh advised that not everyone wants to download the app – Causey says this is a safety layer. Causey will come back to us. Last donation was in August - \$680 donated this financial year.	Warwick Turnbull	

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3.2	Trail Karma – time to do a social media post.	Josh Bridson	
3.3	Discussion on next round of sign sponsorship – timing. Josh to respond to previous expressions of interest. Will offer 3-4 more locations. Josh holding off on further sponsorship locations.	Josh Bridson	
4.0	Grants and Grant projects		
4.1	Sunshades grant. Nearing completion Container Roof / Shelter Materials for the containers have been delivered and are stored at Wyee Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install Waiting till Covid allows us to proceed.	Andrew Hardy / Josh Bridson	In process
4.2	Lake mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.		In process
4.3	Grant application – Building Better Communities Fund - \$157K applied for. Decision expected mid 2021		In process
4.4	Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Await further update from Andrew.	Andrew Hardy	
5.0	Correspondence and notifications		
5.1	Contact from Veteran's Affairs. Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential. Contact is Rachel (Veterans Sports Australia). Sarah has a beginners clinic booked in with 10 participants for 29th August, but may be on hold due to lockdown.	Josh Bridson / Sarah Booth	
5.2	From Mike Hill – re the squatter's (Jason the Jungle Nut) presence around the Faulk Line trail start area. The advice is not to engage him, but to contact police if contact is made or he is observed to be present in the area.	Josh Bridson	

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5.3	<p>Email received by President from Jeff re traffic on Mt Faulk road during RT event. Too many riders all over the public road.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>RT will need to improve traffic and rider management next event - flashing sign on the race day. And marshals for riders, and possible traffic management for cars.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.</p> <p>JB and Mike Hill to have a meeting with RT re traffic management re future expectations for any events.</p> <p>HMBA to decide on specific requirements in discussion with Mike – NSW Forests will back Club up due to safety concerns.</p>		
5.4	Deaf Games 2022. They have approached the club to possibly use the club facilities. Nothing certain yet.		
5.5	<p>Email from Jenny Rand – Project Planning on behalf of Lake Mac Council.</p> <p>Discussion – tourism hub.</p> <p>Josh, Andrew and Dallas to investigate and report back.</p>		
5.6	<p>Sports Grants – Coaches courses and shade structures.</p> <p>Need completion evidence.</p>	Andrew Hardy	
5.7	Mountain Bike first aid programme. Discussion. Club agrees in principle. We'll talk more if provider approaches for confirmed services.		
5.8	<p>Discussion on Amazon. Not wanting to upset existing users.</p> <p>We are also looking at a climbing trail separate to Amazon.</p> <p>Still to liaise with Dallas to decide corridor.</p>		
6.0	Advocacy		
6.1	Adaptive - Faulk Line Bumper rail to be installed. Tamaden Constructions to install.	John Philippa.	In process
6.2	Feedback on Faulk Line from Adaptive Riders – waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.	Dallas Barham / Josh Bridson	
7.0	Covid Plan		
7.1	Covid 19 requirements to be kept up to date by President. The most recent plan is still current and HMBA is officially a 'Covid Safe business'. May require review following current Lockdown.	President	
8.0	Club merchandise		
8.1	<p>Josh to manage T-Shirts.</p> <p>Another run of trail jerseys is underway – order window to close at the end of August – see Facebook for details.</p> <p>Delivery is in October.</p>	Josh Bridson	

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8.2	Plenty of socks still available. Will look to have these out for sale at Race Days. Josh suggested offering a discount on 'Awaba' t shirts – agreed.		
9.0	Awaba Maps and Signs		
9.1	Coleen was working on the large trail maps. Dallas to follow up re installation at future Trail Building Day.	Josh Bridson / Dallas Barham	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA. Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. One now on Development Trail. One to be brought back in from Red Loop for re-set then install. Steve has fixed battery and will install on Wild Polly. One not working. Mike Hill has offered to loan us a trail counter.	Steve Pryor	
10	Container security		
10.1	Will look to boost XC Container during roofing project		
11	General Business		
11.1	John P suggested constructing an area for people to sit and relax if they are not riding. John to knock up a design.	John Phillipa	
11.2	HMBA to form a Kids academy? Discussion has started. Need for qualified coaches and someone to coordinate. Mark Nelmes completing course and will provide feedback at the end of the course.		In process
11.3	Michael Clark to add Biraban Trail to our maps – will need access to the mapping program used by Steve from Astro Visual – Josh to discuss with Steve when Trail Jersey order placed.	Michael Clark Josh Bridson	
11.4	Shuttle Companies at Awaba MTB Park – on hold during Covid Lockdown David Campling – wants to run a 1 man ute shuttling service. Josh has advised him the requirements – essentially on hold till after lockdown. JB to follow up with more information from David in consideration of request. "In principle" agreement to approve. David Campling has been approved by HMBA members to run shuttles – he should now apply to forestry. Fee discussion. Sarah does a quartley report.		

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11.5	H-Events – Re Westpac Chopper fundraiser – social ride more so than a race. Proposed for first 1-2 weekends in December. 50-60km course. All agree we can support this but we will keep the weekend of 4-5 th December as a HMBA G-Flow fundraiser.		
11.6	Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for 'upkeep' / Maintenance.		
11.7	Aus Cycling webinar on marketing – Josh participated. Focus was on growing clubs - Maintaining membership and increasing membership? Strong and consistent Club presence – Committee Polo Shirts on race day. Josh questioned the club having a Welcoming concierge role. Club providing point of contact (like Park Run). Discussion – website information for newcomers to the sport.	Josh Bridson	
11.8	Josh – Referred us to 'Berm Peak channel' on Youtube – building a park with crowd funding – for thought and future discussion.		
11.9	Rick gave us an update on Coleen – looking forward to having her home – still stuck in Sydney. Thanks for all the support messages,		
11.10	Other riding location in the area: Discussion on Ashtonfield – the club has no jurisdiction and will keep out of discussions. Discussion on Glenrock – very busy. Most members have been avoiding.		
	Meeting concluded at 8.57pm.		
	Next meeting will Monday 11th October.		

Recorded on behalf of HMBA: Andrew Hardy

Date: 9/08/21

Accepted on behalf of Committee: Joshua Bridson

Date: 10/10/21