

**MINUTES OF MEETING**

<b>Meeting No: 08</b>			
<b>Subject</b>	<b>:Monthly meeting</b>	<b>Date</b>	<b>: 16/08/2021</b>
<b>Held at</b>	<b>:Club Macquarie</b>	<b>Ref.</b>	<b>: HMBA- MOM - 007</b>
<b>Prepared by</b>	<b>:Steve Pryor</b>	<b>Issue date:</b>	
<b>Attendees (via Messenger):</b> Josh Bridson, Mick Bradford, Phil Dunne, Mark Nelmes, Sarah Booth, Warwick Turnbull, Clint Musgrove, Steven Pryor, Mark Welsh, Dallas Barham, Michael Clarke, John Richardson			
<b>Apologies:</b> Coleen Boyes, John Philippa, Greg Wilson, Rick Kehoe, Andrew Hardy, Dean Kozlik			
<b>Legend –</b>			
	<input type="checkbox"/>	For discussion at next meeting	
	<input type="checkbox"/>	To remain on minutes for future discussion if needed	
	<input type="checkbox"/>	To be removed from next minutes	
<b>Item</b>	<b>Action</b>	<b>By Whom</b>	<b>Status</b>
<b>1.0</b>	<b>Monthly Racing reports</b>		
1.1	Cross Country – 18/07/2021. 65 riders, including 3 E-bikes, lots of positive feedback using Wild Polly. Thanks to Rodney Rae for doing the race report.  Next Round – hopeful of running round in September pending Covid Lockdown situation	Phil Dunne	Ongoing
1.2	Down Hill – 18/07/2021. Good turnout. Sarah and one other guy showed 3 riders down the rock garden for their first time. They did lots of Birraban runs and Faulk line runs as well and finished the day off with an Amazon run. The format seemed to appeal to a lot more riders.  Next Round – hopeful of running another social day in September pending Covid Lockdown situation	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events.	Michael Clarke	Ongoing

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1.4	<p>Gravity Enduro.</p> <p>We applied for a short-term licence from dept Crown Lands. Dungog shire then advised we need to do a DA including sign off by the landowner - Crown Lands - who advised Karuah Aboriginal lands council need to sign off as well and then it needs to be approved by Dungog Council.</p> <p>Time is running out and the Flow trails were not previously approved – we might be able to do XC but not Flow.</p> <p>Due to logistical challenges, we will abandon this for this year.</p> <p>Mark N thanked Phil for his efforts in trying to get this off the ground.</p> <p>Next Round at Awaba – date to be confirmed.</p>	<p>Mark Nelmes Mark Welsh Josh Bridson</p>	
1.5	<p>Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.</p>	<p>Phil Dunne</p>	<p>For review in future</p>
1.6	<p>AusCycle starting national cup. Discussion regarding changes to structure and arrangements.</p> <p>Mark Welsh to find out more info – carry over to September</p>	<p>Josh Bridson Mark Welsh</p>	
<b>2.0</b>	<b>Build Days and trail maintenance</b>		
2.1	<p>Update for last month – 27/07/2021:</p> <p>Good size crew turned up approx. 30 people in total.</p> <p>1.5 Bridges built on Biraban over mud areas.</p> <p>Biraban trail was cleared very nicely.</p> <p>Dallas is keen for another big build day to finish off section of Biraban to make it more weather proof for the future.</p> <p>Sarah took a crew to the DH track just above Wombat and did a fair bit of maintenance repairs.</p> <p>Lower half is running very well.</p> <p>One of the Veterans joined in and later in the week joined Sarah and others for a social ride.</p> <p>Bessa blocks were moved into the Chute for later repairs to that area.</p> <p>Lantana removed from Wayne's world.</p>	<p>Dallas Barham</p>	<p>Ongoing</p>
2.2	<p>Next Build Day:</p> <p>TBA after lockdown.</p> <p>Finish off Biraban.</p>	<p>Dallas Barham</p>	
2.3	<p>Wild Polly Trail – signage required.</p> <p>Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for 'sessioning'.</p> <p>Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly.</p> <p>Committee agreed to Rick's request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Continuing.</p>	<p>Dallas Barham</p> <p>Rick Kehoe</p>	
2.4	<p>Biraban Signs, Eye of the Eagle, Little Falcon, Reload signs ready to install – Rick to sort out.</p>	<p>Rick Kehoe</p>	

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2.5	Junior downhill link – discussion on finishing this project – will require further discussion with Rick	Josh / Simon	
2.6	Skills area. To be installed between the eastern carpark and the development trail. JB has two quotes (Synergy and Angry Goat). Quotes are in the order of \$14k, plus additional work by HMBA would total about \$20k.  Further planning for project has been assigned to Rick – he will complete the proposed layout in discussion with other key parties and ask Trail companies to requote prior to final approval. Unfortunately, Lockdown is causing delays. Josh to follow-up with Rick for update.  NSW Forests / Mike Hill is supportive of general plan.	Rick Kehoe  Josh Bridson Dallas Barham	
<b>3.0</b>	<b>Finance report.</b>		
3.1	Club account balance as at 9/08/21: \$74k in bank  Do we want to put \$40k in a term deposit? Currently running at a profit of \$12k for the year. Trail sign sponsorship money – only 2 businesses have paid so far. Mark Welsh suggested considering installment payments based on current Covid situation.  Causey: has not progressed past the free pilot trial – Covid seems to have stopped things. Discussed that Causey seems to be a clunky way to donate because you need their app to donate. \$675 since January donated to date. It would possibly be easier to use the QR code to direct people to our Paypal account. Josh to follow up with Causey.	Warwick Turnbull	
3.2	Trail Karma – time to do a social media post.	Josh Bridson	
3.3	Discussion on next round of sign sponsorship – timing. Josh to respond to previous expressions of interest. Will offer 3-4 more locations.	Josh Bridson	
<b>4.0</b>	<b>Grants and Grant projects</b>		
4.1	P450. This project is now complete. A report is to be provided to Forestry corporation.  Josh to coordinate meeting with Mike Hill.	Andrew Hardy / Josh Bridson	In process

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4.2	<p>Sunshades grant. Nearing completion Dallas has passed installation on to Dane Critchlow – he was contacting Rick to consult about the shade at the top of DH. Josh has requested that Andrew be kept up to date on the status of this as he needs to complete paperwork for the Grant.</p> <p>Container Roof / Shelter Materials for the containers have been delivered and are stored at Wyee Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install</p>	Andrew Hardy / Josh Bridson	In process
4.3	<p>Lake mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.</p>		In process
4.4	<p>Grant application – Building Better Communities Fund - \$157K applied for. Decision expected mid 2021</p>		In process
4.5	<p>Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Await further update from Andrew.</p>	Andrew Hardy	
<b>5.0</b>	<b>Correspondence and notifications</b>		
5.1	<p>Contact from Veteran’s Affairs. Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential. Contact is Rachel (Veterans Sports Australia).</p> <p>Sarah has a beginners clinic booked in with 10 participants for 29th August, but may be on hold due to lockdown.</p>	Josh Bridson / Sarah Booth	
5.2	<p>From Mike Hill – re the squatter’s (Jason the Jungle Nut) presence around the Faulk Line trail start area. The advice is not to engage him, but to contact police if contact is made or he is observed to be present in the area.</p> <p>Laura Renshaw advised Josh he was out there trying to run people down. Mike Hill was going to get some big rocks dropped across his “entrance”.</p>	Josh Bridson	

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5.3	<p>Email received by President from Jeff re traffic on Mt Faulk road during RT event. Too many riders all over the public road.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>RT will need to improve traffic and rider management next event - flashing sign on the race day. And marshals for riders, and possible traffic management for cars.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.</p> <p>JB and Mike Hill to have a meeting with RT re traffic management re future expectations for any events.</p> <p>HMBA to decide on specific requirements in discussion with Mike – NSW Forests will back Club up due to safety concerns.</p>		
5.4	Deaf Games 2022. They have approached the club to possibly use the club facilities. Nothing certain yet.		
5.5	Feedback on Faulk Line from Adaptive Riders – waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.	Dallas Barham / Josh Bridson	
5.6	<p>Email from Jenny Rand – Project Planning on behalf of Lake Mac Council.</p> <p>Discussion – tourism hub.</p> <p>Josh, Andrew and Dallas to investigate and report back.</p>		
5.7	<p>Sports Grants – Coaches courses and shade structures.</p> <p>Need completion evidence.</p>	Andrew Hardy	
5.8	Mountain Bike first aid programme. Discussion. Club agrees in principle. We'll talk more if provider approaches for confirmed services.		
<b>6.0</b>	<b>Advocacy</b>		
6.1	Adaptive - Faulk Line Bumper rail to be installed. Tamaden Constructions to install.	John Philippa.	In process
<b>7.0</b>	<b>Covid Plan</b>		
7.1	Covid 19 requirements to be kept up to date by President. The most recent plan is still current and HMBA is officially a 'Covid Safe business'. May require review following current Lockdown.	President	
<b>8.0</b>	<b>Club merchandise</b>		
8.1	<p>Josh to manage T-Shirts.</p> <p>Another run of trail jerseys is underway – order window to close at the end of August – see Facebook for details.</p>	Josh Bridson	
8.2	Plenty of socks still available. Will look to have these out for sale at Race Days.		
<b>9.0</b>	<b>Awaba Maps and Signs</b>		

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9.1	Coleen was working on the large trail maps. Dallas to follow up re installation at future Trail Building Day.	Josh Bridson / Dallas Barham	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA. Momentum is your Friend will be added. Astro Visual are not renewing. (Sign to be offered back to the company). Crofto MTB Gear and Accessories - clothing Company in Central Coast will be added. John Richardson to follow-up on lead. Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. One now on Development Trail. Andrew to source newer, easier models. One to be brought back in from Red Loop for re-set then install on Wild Polly One not working.	Andrew Hardy	
<b>10</b>	<b>Container security</b>		
10.1	Now installed on DH Container. Will look to boost XC Container during roofing project		Complete
<b>11</b>	<b>General Business</b>		
11.1	John P suggested constructing an area for people to sit and relax if they are not riding. John to knock up a design.	John Phillipa	
11.2	HMBA to form a Kids academy? Discussion has started. Need for qualified coaches and someone to coordinate. Mark Nelmes completing course and will provide feedback at the end of the course.		In process
11.3	Michael Clark to add Biraban Trail to our maps – will need access to the mapping program used by Steve from Astro Visual – Josh to discuss with Steve when Trail Jersey order placed.	Michael Clark Josh Bridson	
11.4	Mark W – Auscycling update from Club Newsletter. When someone has been injured, we are supposed to complete an incident report. Concussion has been noted as needing a medical clearance otherwise the rider will not be able to enter an Auscycling event for 12 months. Mark W to investigate further the requirements re the medical clearance. For U/19 and lower – there are restricted ride times that we need to be aware of for racing.		

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11.5	<p>Shuttle Companies at Awaba MTB Park</p> <p>Hunter Shuttle Service – have been talking to Josh and booking appropriately. \$85 per booked day given to HMBA. They have been asked to promote the club to their clients, including Build Days. At the moment, it is a 6 monthly agreement.</p> <p>David Campling – wants to run a 1 man ute shuttling service. Josh has advised him the requirements – essentially on hold till after lockdown. JB to follow up with more information from David in consideration of request. “In principle” agreement to approve.</p> <p>Discussion held around the number of shuttle services to be allowed – will stick with above providers for now and review in 2022.</p> <p>Suggestion may be for future looking at a monthly fee rather than a daily fee for booked days.</p>		
11.6	<p>H-Events – Re Westpac Chopper fundraiser – social ride more so than a race.</p> <p>Proposed for first 1-2 weekends in December. 50-60km course.</p> <p>All agree we can support this but we will keep the weekend of 4-5<sup>th</sup> December as a HMBA G-Flow fundraiser.</p>		
11.7	<p>Meeting with NSW State Forest – Mike Hill with Dallas and Josh</p> <p>General support given for expansion of Development Trail Area – adhering to past principles related to sustainable trails and management of flora issues in the area.</p>		
	<b>Meeting concluded at 9.00pm.</b>		
	<b>Next meeting will Monday 13<sup>th</sup> September.</b>		

Recorded on behalf of HMBA: Steven Pryor

Date: 16/08/2021

Accepted on behalf of Committee: Joshua Bridson

Date: 17/08/2021