

**MINUTES OF MEETING**

<b>Meeting No: 1</b>			
<b>Subject</b>	<b>:Monthly meeting</b>	<b>Date</b>	<b>: 10/01/2022</b>
<b>Held at</b>	<b>:Club Macquarie, Argenton</b>	<b>Ref.</b>	<b>: HMBA– MOM - 001</b>
<b>Prepared by</b>	<b>: Andrew Hardy</b>	<b>Issue date:</b>	<b>13/02/22</b>
<b>Attendees:</b> Steven Pryor, Dean Kozlik, Joshua Bridson, Andrew Hardy, Clint Musgrove, Phil Dunne, Rick Kehoe			
<b>Apologies:</b> Warwick Turnbull, Mark Welsh, Dallas Barham, John Richardson, Coleen Boyes, John Philippa, Greg Wilson, Tony Edwards, Mick Bradford, Sarah Booth, Michael Clarke, Mark Nelmes Tim Butler, Liam McGuire			
<b>Legend –</b>			
	<input type="checkbox"/>	For discussion at next meeting	
	<input type="checkbox"/>	To remain on minutes for future discussion if needed	
	<input type="checkbox"/>	To be removed from next minutes	
Item	Action	By Whom	Status
<b>1.0</b>	<b>Monthly Racing reports</b>		
1.1	Cross Country –no Club XC Race in December due to G-Flow and load on volunteers. Race meeting on 16 <sup>th</sup> January – attendees to scan in on QR codes – HMBA will not attend the front gate.	Phil Dunne	Ongoing
1.2	Downhill – No race in December due to G-Flow.	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events. Nothing yet planned – next year.	Michael Clarke	Ongoing
1.4	Gravity Enduro. December Event - 80 riders. Very well run and successful day. Some timing issues that have now been resolved. All podium place getters received medallions Next Round at Awaba – 20/02/22. 2 buses for the December round were enough. Trophies/medallions were arranged by Mark N. Next round is to have more courses and possibly modify courses for younger riders.	Mark Nelmes Mark Welsh	
1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future
1.6	Discussion on refunding entry fees for cancelled races – Clint to propose method. Josh to assist.	Clint Musgrove	Ongoing
1.7	AusCycle starting National Cup in 2022. Discussion regarding changes to structure and arrangements. Will need to consider involvement in 2022.	Josh Bridson Mark Welsh	

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1.8	<p>Adaptive Race – 16 January 2022 – combined with normal XC race as adaptive riders' preference is to be included and not race separate.</p> <p>1<sup>st</sup> race should be on the adaptive track</p> <p>Will look at incorporating into a couple of club races, maybe 3 throughout the year.</p> <p>Low entries for upcoming round – decision to be made by Friday if proceeding as this will change course design</p>	<p>Josh Bridson Andrew Hardy</p>	
1.9	<p>Update on 2022 Calendar</p> <p>Jan 16 XC + DH + Adaptive - Awaba</p> <p>Feb 2, 9 &amp; 16 XC Mid week evenings– Awaba</p> <p>Feb 20 – G-Flow Awaba. <b>Mark Nelmes confirmed OK</b></p> <p><b>March 6 – White lightning event</b></p> <p>March 20 – XC Singleton</p> <p>March 20 – DH Awaba</p> <p><b>March 26 – Westpac rescue helicopter event</b></p> <p>April 17 - G-Flow Awaba <b>Easter long weekend / Deaf games – get in early for bus hire. Make this an Adaptive event as well.</b></p> <p><b>April 23 – Rocky trail GP</b></p> <p><b>May 7 – Convict 100</b></p> <p><b>May 14 – Westpac rescue at Singleton</b></p> <p>May 15 – XC Awaba <b>Changed</b></p> <p>May 15 – DH at Awaba</p> <p><b>May 21 – Port to Port</b></p> <p>June 19 – XC 3 Hour Singleton <b>Changed</b></p> <p>July 17 – XC Awaba</p> <p>August 21 – XC Singleton</p> <p>August 21 – DH Awaba</p> <p>Sept 7, 14 &amp; 21 – XC Night Racing Awaba</p> <p>Sept 25 – G -Flow at Awaba</p> <p>Oct 15 – Dungog G Flow</p> <p>Oct 16 – Dungog 3 hour</p> <p>Nov 20 – XC + DH Awaba</p> <p>Dec 11 – XC + DH Awaba</p>	<p>Phil / Sarah / Mark N</p>	
<b>2.0</b>	<b>Build Days and trail maintenance</b>		
2.1	Update for last month – Nil		Ongoing
2.2	<p>Next Build Day: Suggesting 6<sup>th</sup> February.</p> <p>Plan: Finish off Biraban. (3 main areas).</p>	<p>Dallas Barham</p>	
2.3	NSW Forestry Corp have provided procedure for “requesting new trails” – paperwork to be submitted for approval – inspections may be needed – Flora/Fauna, Aboriginal heritage	Note	

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2.4	Development trail network plans have been submitted – estimate about \$5k to have machine work done. Committee voted yes to the spend. Josh to seek approval of submitted plans from Forestry Corp – indication from Mike Hill is that this will not occur until February 2022.	Josh	
2.5	Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.	Dallas Barham  Rick Kehoe	
2.6	Junior downhill link– will require further discussion and planning.	Josh Bridson / Rick Kehoe	
2.7	Skills area has been installed between the eastern carpark and the development trail. Some finishing work required – volunteer labour to be used – Rick to coordinate.  In the future, we need to consider upgrading the eastern carpark the same as done to carpark 1 to prevent silting up the skills area. Josh to approach Mike Hill from Forestry for support of club completing using existing funding and methods as per western carpark.	Rick Kehoe  Josh Bridson Dallas Barham	
2.8	Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for ‘upkeep’ / Maintenance – subsequently agreed for Josh to speak to Council and STILL needs to follow-up with email.	Josh	
<b>3.0</b>	<b>Finance report.</b>		
3.1	Club account balance as at 10/01/2022: \$81969. Last months XC entries to be re-funded or possibly rolled-over till next race (later is easier option) \$20k set aside for Skills Area project One sponsorship enquiry this month from “Traffic Power” – Josh to follow up.	Warwick Turnbull	
3.2	Causey: Finished on 31/10/21 – changes to signage in process - (Coleen and Rick to assist). Old signs have been removed and will be updated with QR code for Paypal to our trail karma.	Joshua Bridson / Rick Kehoe	
3.3	Club membership but not a member of AusCycle. Discussion. Yes, can join the club but can’t race (unless they have a day licence) due to coverage by AusCycle insurance. Josh to follow-up with process.	Joshua Bridson	

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<b>4.0</b>	<b>Grants and Grant projects</b>		
4.1	<p>Sunshades grant. Nearing completion</p> <p>Container Roof / Shelter</p> <p>Materials for the containers have been delivered and are stored at Wyee Transport. Engineering drawings now obtained.</p> <p>Simon Conway and Clint to construct and install – date TBA.</p> <p>Anthony (Facebook) has offered long-reach loader to assist with install</p> <p>Waiting till Covid allows us to proceed.</p>	Andrew Hardy / Josh Bridson	In process
4.2	<p>Lake Mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.</p>		In process
4.3	<p>Grant Application - Regional Sport Facility Fund - \$500k – submitted 8/10/21 – decision by end of 2021 - if successful we will look to engage ‘arms-length’ project manager and trail companies based on quoting procedures.</p>	Andrew Hardy / Josh Bridson	Awaiting decision
4.4	<p>Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Will need to be clear on preferred shuttle prior to submission – Josh discussed that preference would be to continue to sort issues on current trailer first – if still not satisfied then trial other options before settling on item to submit for grant.</p>	Andrew Hardy	On hold
<b>5.0</b>	<b>Correspondence and notifications</b>		
5.1	<p>Contact from Veteran’s Affairs. Contact is Rachel.</p> <p>Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential.</p> <p>No further update this month.</p>	Josh Bridson / Sarah Booth	On hold
5.2	<p>Riders and traffic on Mt Faulk road during events.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promoters to abide by.</p> <p>Rocky Trail had developed Rider and Traffic management plans for event on 27/28 November but did not implement as event was cancelled</p>		In process
5.3	<p>Deaf Games 2022. They have approached the club to possibly use the club facilities. Planned dates are Easter long weekend in April 13th/14th – Jason English is assisting them – need to confirm dates and event format.</p>		Awaiting further information

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5.4	Email from Jenny Rand – Project Planning on behalf of Lake Mac Council. Jenny currently working on her submission – Josh has provided her with Awaba Mountain Bike Park Masterplan No further news		Closed for current time
5.5	Sports Grants – Coaches courses and shade structures. Need completion evidence.	Andrew Hardy	
5.6	Email from White Lightning Events – request approval for GE event on 6/3/22 Committee voted to approve – further planning to occur in January. Mark Nelmes can provide further info if needed	Josh Bridson	In process
<b>6.0</b>	<b>Advocacy</b>		
6.1	Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.		In process
6.2	Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project – Josh has requested feedback from Waz Turnbull in consultation with Chris (adaptive riding friend). <ul style="list-style-type: none"> <li>We need to review this at the weekend when we are out there.</li> <li>It needs to be quite low. Should also be full length of bridge and not just corners.</li> <li>Suggestion was PVC pipe – need to consider saddles/fixing to suitable height.</li> <li>Suggestion to look at “plastic wood” for use as side boards. John R has made suggestion for bracket option – further research / planning required.</li> </ul>	Dallas	In process
<b>7.0</b>	<b>Covid Plan</b>		
7.1	Covid 19 requirements to be kept up to date by President. The most recent plan is still current and HMBA is officially a ‘Covid Safe business’.	Josh Bridson	Ongoing
<b>8.0</b>	<b>Club merchandise</b>		
8.1	Josh to manage T-Shirts. Suggestion that we do a new shirt design in the new year – maybe as a competition. T-Shirt – can people buy a T-shirt when entering a race? Clint said yes. Josh to look into it.	Josh Bridson	
<b>9.0</b>	<b>Awaba Maps and Signs</b>		
9.1	Coleen was working on the large trail maps. Dallas to follow up re installation at future Trail Building Day. Need to include new trails – Michael Clarke to assist. Trail Head map sign board needs to be turned toward the carpark.	Josh Bridson / Dallas Barham / Michael Clarke	In process

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9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA.  Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. One on Development Trail was not working – update – we are going to send the 2 broken ones away for quote on repairing Main trail counter (incl Faulk Line): Will get update for next meeting following G-Flow Mike Hill trail counter (before tunnel on return): Working well – average 77 riders per day over past 4 months including wet weather and Xmas	Steve Pryor	
<b>10</b>	<b>Container security</b>		
10.1	No issues		
<b>11</b>	<b>General Business</b>		
11.1	HMBA to form a Kids academy? Discussion has started – possibility of working in with Hunter Schools Academy with assistance from Jason English – more details to come	Josh Bridson	In process
11.2	H-Events – Re Westpac Chopper fundraiser – social ride more so than a race. Moved to 26/03/22.		In process
11.3	HMBA Riders Lounge going well – about 200 members. Beginners Guides for XC and DH racing are done – thanks to new Member Ella H for helping with this	Josh Bridson	Ongoing
11.4	Update on Coleen: No update provided this month		Ongoing
11.5	Discussion about recognising Jack Moir following EWS win: <ul style="list-style-type: none"> <li>• Suggestions include naming a section of trail after Jack, or similar. Tim to take the discussion to the DH crew for suggestion.</li> <li>• ? Update - Rick to talk to Coleen about doing a poster.</li> </ul>	Tim Butler / Josh Bridson	In process
11.6	Coaching - ?Connecting the idea with Jack Moir (“How to beat Awaba”). ?Update	Sarah Booth	?
11.7	Tim has been approached by AusCycling who are looking for a club to host 2023 UCI Masters XC Marathon. ?Update from Tim	Tim Butler / Josh Bridson	In process
11.8	Tim – do we want to look at running EWS qualifying event? General support for this but would need to consider load on current volunteers and variety of tracks. ? Update from Tim	Tim Butler	In process
11.9	Dallas – Wants to have a sign at the front of the park that limits e-bikes to only pedal assist (not throttle controlled). Will need to look at definitions and existing signage available.	Dallas Barham / Josh Bridson	In process

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11.10	AGM – Agreed to run in conjunction with May race meeting.		
11.11	Toilets – discussion on provision of toilet paper – confirming that the club is responsible for the toilets and their upkeep, including toilet paper.		Ongoing
	<b>Meeting concluded at 9.20pm</b>		
	<b>Next meeting will be Monday 14/02/22 – 7.00pm at Club Macquarie Argenton</b>		

Recorded on behalf of HMBA: Andrew Hardy

Date: 10/01/2022

Accepted on behalf of Committee: Joshua Bridson

Date: 13/02/2022