

MINUTES OF MEETING

Meeting No: 2		
Subject	:Monthly meeting	Date : 14/02/2022
Held at	:Club Macquarie, Argenton	Ref. : HMBA– MOM - 001
Prepared by	: Stephen Pryor	Issue date: 13/03/22

Attendees:

Steven Pryor, Dean Kozlik, Joshua Bridson, , Phil Dunne, Mick Bradford, Mark Nelmes, Chris Apps, Dallas Barham, Warwick Turnbull, John Richardson, Rick Kehoe

Apologies:

Mark Welsh, Coleen Boyes, John Philippa, Greg Wilson, Tony Edwards, Sarah Booth, Michael Clarke, Tim Butler, Liam McGuire, Andrew Hardy, Clint Musgrove

Legend – For discussion at next meeting

To remain on minutes for future discussion if needed

To be removed from next minutes

Item	Action	By Whom	Status
1.0	Monthly Racing reports		
1.1	Cross Country Race – 16/01/22. Well attended, track set by Phil. 9/2/22 – Wednesday night race, 41 riders, good course, drinks provided post race by sponsor Riders Hut kept people hanging around after the race. Next race – Wednesday night race - 16/2/22 March XC Round will be at Maison Dieu, later in the year will be at Pioneer when carpark is sorted.	Phil Dunne	Ongoing
1.2	Downhill – Social Shuttles – 16/01/22. DH and gravity runs were used, 24 riders in total. Sarah can't pick up the bus next DH day (in March) – will need to locate other option as able	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events. Nothing yet planned.	Michael Clarke	Ongoing
1.4	Gravity Enduro. Next Round at Awaba – 20/02/22. 2 buses booked. Mark wants to connect the Faulk line to use part of XC track in reverse for one track. 2 nd track will start at Thornton Heights. Hunter Shuttle Service will be sponsoring the event by way of driving the buses. Liam looking after timing (Clint is away). Trophies/medallions not for this round - End of season.	Mark Nelmes	Ongoing
1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future

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1.6	Discussion on refunding entry fees for cancelled races – Clint to propose method. Josh to assist.	Clint Musgrove	Ongoing
1.7	AusCycle starting National Cup in 2022. Discussion regarding changes to structure and arrangements. Will need to consider involvement in 2022.	Josh Bridson Mark Welsh	
1.8	Adaptive Race – 16 January 2022 – cancelled due to low entry numbers – concerns from some potential racers about Covid at that time Will include again in May for next XC Round at Awaba	Josh Bridson Andrew Hardy	
1.9	Update on 2022 Calendar Jan 16 XC + DH + Adaptive - Awaba Feb 9, 16 & 23 XC Mid week evenings– Awaba Feb 20 – G-Flow Awaba. <i>March 6 – White Lightning event</i> March 20 – XC Singleton March 20 – DH Awaba March 26 – Westpac rescue helicopter event - Cancelled April 17 - G-Flow Awaba Easter long weekend / Deaf games – get in early for bus hire. Make this an Adaptive event as well. <i>April 23 – Rocky trail GP</i> <i>May 7 – Convict 100</i> <i>May 14 – Westpac rescue at Singleton - Cancelled</i> May 15 – XC and DH Awaba – AGM – Adaptive Round <i>May 21 – Port to Port</i> June 19 – XC 3 Hour Singleton June 19 – DH Awaba July 17 – XC and DH Awaba August 21 – XC Singleton August 21 – DH Awaba Sept 7, 14 & 21 – XC Night Racing Awaba Sept 25 – G -Flow at Awaba Oct 22 – Dungog G Flow (Now pushed back one week) Oct 23 – Dungog 3 hour Nov 20 – XC + DH Awaba Dec 11 – XC + DH Awaba	Phil / Sarah / Mark N	
2.0	Build Days and trail maintenance		
2.1	Update for last month – 13/02/2022 25 people attended. Lots of work on Birraban, bypass done but needs packing in.	Dallas Barham Rick Kehoe	Ongoing

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2.2	<p>Next Build Day: Plan: Carry panels in prior to next build day. 13th March ?? Work may be required on DH track. Need to consider external contractor for DH track – Repair required from Halfways Down to Wombat. Also, Clint suggested getting a truck load of rock.</p>	Dallas Barham Rick Kehoe	
2.4	<p>Development trail network plans have been submitted – estimate about \$5k to have machine work done. Committee voted yes to the spend. Josh to seek approval of submitted plans from Forestry Corp – indication from Mike Hill is that this will not occur until February 2022.</p>	Josh	
2.5	<p>Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.</p>	Dallas Barham Rick Kehoe	
2.6	<p>Junior downhill link– will require further discussion and planning.</p>	Rick Kehoe	
2.7	<p>Skills area has been installed between the eastern carpark and the development trail. Some finishing work required – volunteer labour to be used – Rick to coordinate. In the future, we need to consider upgrading the eastern carpark the same as done to carpark 1 to prevent silting up the skills area. Josh to approach Mike Hill from Forestry for support of club completing using existing funding and methods as per western carpark. Provide a basic sketch diagram showing the structure and where the water will flow. We can reference environmental plan done in 2012. Forestry paperwork needs to be submitted. Josh spoke to Mike about submitted paperwork re 7 new trails and highlighted priorities for us.</p>	Rick Kehoe Josh Bridson Dallas Barham	
2.8	<p>Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for ‘upkeep’ / Maintenance – subsequently agreed for Josh to speak to Council and STILL needs to follow-up with email.</p>	Josh	
3.0	Finance report.		
3.1	<p>Club account balance as at 14/02/2022: \$76,306. \$14k paid to Synergy for skills area. \$20k income growth over last year, and \$20k over year before. \$1400 received in last 12 months from MTB Direct. JB to put out reminder post to the community</p>	Warwick Turnbull	

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3.2	Causey: Finished on 31/10/21 – changes to signage in process - (Coleen and Rick to assist). Old signs have been removed and will be updated with QR code for Paypal to our trail karma.	Joshua Bridson / Rick Kehoe	
3.3	Club membership but not a member of AusCycle. Discussion. Yes, can join the club but can't race (unless they have a day licence) due to coverage by AusCycle insurance. Josh to follow-up with process.	Joshua Bridson	
4.0	Grants and Grant projects		
4.1	Sunshades grant. Nearing completion Container Roof / Shelter Materials for the containers have been delivered and are stored at Wye Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install. Waiting till Covid allows us to proceed.	Andrew Hardy / Josh Bridson	In process
4.2	Lake Mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.		In process
4.3	Grant Application - Regional Sport Facility Fund - \$500k – submitted 8/10/21 – decision by end of 2021 – unfortunately not successful – will look to engage outside assistance for future grant submissions when suitable grant identified.	Andrew Hardy / Josh Bridson	Awaiting decision
4.4	Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Will need to be clear on preferred shuttle prior to submission – Josh discussed that preference would be to continue to sort issues on current trailer first – if still not satisfied then trial other options before settling on item to submit for grant.	Andrew Hardy	On hold
5.0	Correspondence and notifications		
5.1	Contact from Veteran's Affairs. Contact is Rachel. Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential. No further update this month.	Josh Bridson / Sarah Booth	On hold

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5.2	<p>Riders and traffic on Mt Faulk road during events.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.</p> <p>Rocky Trail have decided to get a Traffic Management Company engaged for future events – were trialling this with Ourimbah.</p> <p>No complaints received by Mike Hill resulting from Rocky Trail event.</p>	Josh Bridson	In process
5.3	<p>Deaf Games 2022. They have approached the club to possibly use the club facilities. Planned dates are Easter long weekend in April 13th/14th – Jason English is assisting them – need to confirm dates and event format.</p>		Awaiting further information
5.4	<p>Sports Grants – Coaches courses and shade structures.</p> <p>Need completion evidence.</p>	Andrew Hardy	
5.5	<p>Email from White Lightning Events – request approval for GE event on 6/3/22</p> <p>Josh met with Mark on 6/2/22 and briefed him on course options and traffic management to consider – they will pay \$13.50 per rider and anticipate about 200 entries – offering an extra \$500 to the club if we can provide 5 volunteers to assist</p>	Josh Bridson	In process
5.6	<p>Hunter Shuttle mentioned poor driving from general public. Mick to put out post reminding people of road rules.</p>		
5.7	<p>Port to Port – how much per rider or flat fee. Suggestion is \$5 per rider.</p>		
5.8	<p>Atmosphere – Making locally manufactured bike cleaning chemicals. They will make a proposal for product launch and fund raising.</p>		
6.0	Advocacy		
6.1	<p>Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.</p>		In process
6.2	<p>Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project</p> <ul style="list-style-type: none"> • Josh measured approx. 130 lineal metres required – height approx. 150mm • Modwood / ecowood option would be approx. \$1800 • Merbau approx. \$1250 • Brackets from John R • Options to be further explored • If timber is required, Phil D can supply cheaper. 	Dallas	In process
7.0	Covid Plan		

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7.1	Covid 19 requirements to be kept up to date by President. The most recent plan is still current and HMBA is officially a 'Covid Safe business'.	Josh Bridson	Ongoing
8.0	Club merchandise		
8.1	Josh to manage T-Shirts. Suggestion that we do a new shirt design in the new year – maybe as a competition. T-Shirt – can people buy a T-shirt when entering a race? Clint said yes. Josh to look into it.	Josh Bridson	
9.0	Awaba Maps and Signs		
9.1	Coleen was working on the large trail maps. These are still a work in progress - Need to include new trails – Michael Clarke to assist. Trail Head map sign board needs to be turned toward the carpark.	Josh Bridson / Dallas Barham / Michael Clarke	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA. Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. Steve and Josh in discussion – it appears that the only working TrafX unit is no longer working – further testing required. Mike Hill trail counter (before tunnel on return): Current average 78.89 Riders per day	Steve Pryor	
10	Container security		
10.1	No issues		
11	General Business		
11.1	HMBA to form a Kids academy? Discussion has started – possibility of working in with Hunter Schools Academy with assistance from Jason English – more details to come	Josh Bridson	In process
11.2	H-Events – Re Westpac Chopper fundraiser – social ride more so than a race. Moved to 26/03/22. Series cancelled due to low entry numbers		In process
11.3	HMBA Riders Lounge going well – about 200 members. Lots of engagement – plenty of questions being answered and photos being shared	Josh Bridson	Ongoing

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11.4	Update on Coleen: Josh visited Coleen in late January – looking really well and was great to see her smiling – still having issues with pain and spasm – proud of her wheelchair and new motorised unit to help get around outside – looking forward to an adaptive bike but this could be some way off – still keen to help out the club but finds it difficult to get the motivation to do much on some days – appreciates the support.		Ongoing
11.5	Discussion about recognising Jack Moir following EWS win: <ul style="list-style-type: none"> • Suggestions include naming a section of trail after Jack, or similar. • ? Update - Rick to talk to Coleen about doing a poster. 	Tim Butler / Josh Bridson	In process
11.7	Tim has been approached by AusCycling who are looking for a club to host 2023 UCI Masters XC Marathon. ?Update from Tim	Tim Butler / Josh Bridson	In process
11.8	Tim – do we want to look at running EWS qualifying event? General support for this but would need to consider load on current volunteers and variety of tracks. ? Update from Tim	Tim Butler	In process
11.9	Dallas – Wants to have a sign at the front of the park that limits e-bikes to only pedal assist (not throttle controlled). Will need to look at definitions and existing signage available.	Dallas Barham / Josh Bridson	In process
11.10	Question - How do you find out about Schools events? Answer: Via Hunter Schools facebook page.		
11.11	Mark N – Can we get tables and chairs sponsored by companies? Mark N to get pricing.	Mark Nelmes	
	Meeting concluded at 9:08pm		
	Next meeting will be Monday 14/03/22 – 7.00pm at Club Macquarie Argenton		

Recorded on behalf of HMBA: Stephen Pryor

Date: 14/02/2022

Accepted on behalf of Committee: Joshua Bridson

Date: 13/03/2022