

**MINUTES OF MEETING**

<b>Meeting No: 3</b>		
<b>Subject</b>	<b>:Monthly meeting</b>	<b>Date : 14/03/2022</b>
<b>Held at</b>	<b>:Club Macquarie, Argenton</b>	<b>Ref. : HMBA- MOM - 001</b>
<b>Prepared by</b>	<b>:Stephen Pryor</b>	<b>Issue date: 27/03/2022</b>

**Attendees:**

Steven Pryor, Dean Kozlik, Joshua Bridson, Phil Dunne, Sarah Booth, Rick Kehoe

**Apologies:**

Mark Welsh, Coleen Boyes, John Philippa, Greg Wilson, Tony Edwards, Sarah Booth, Michael Clarke, Tim Butler, Liam McGuire, Andrew Hardy, Clint Musgrove, Mick Bradford, Mark Nelmes Dallas Barham, John Richardson, Warwick Turnbull

**Legend –**  For discussion at next meeting

To remain on minutes for future discussion if needed

To be removed from next minutes

<b>Item</b>	<b>Action</b>	<b>By Whom</b>	<b>Status</b>
<b>1.0</b>	<b>Monthly Racing reports</b>		
1.1	Cross Country Race – Wednesday night race - 16/2/22 (48 riders) and 23/2/22 (34 riders) Good fun racing – thanks to Riders Hut Derby for sponsoring and some nice post-race beers  Next Race: March 20th XC Round will be at Maison Dieu. Standard XC race - Singleton club will set course. HMBA to contribute to Singleton club 50% of profits from the day.	Phil Dunne	Ongoing
1.2	Downhill – No race in Feb – G-Flow instead. Sarah can't pick up the bus next DH day (in March) – unable to locate other option – will postpone. May consider build day??	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events. Nothing yet planned.	Michael Clarke	Ongoing
1.4	Gravity Enduro – 20/02/22. Just under 100 riders. Liam did a great job of timing. Hunter Shuttle Service sponsored the event by way of driving the buses. Mark Nelmes proposed for future to consider paying an external provider to drive our buses. At this stage, the Committee made the decision not to do this and persist with volunteer assistance. Next event: Sunday 24 <sup>th</sup> April 2022	Mark Nelmes	Ongoing

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1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future
1.6	Discussion on refunding entry fees for cancelled races. Josh to speak to Clint to formulate a simple policy.	Joshua Bridson	Ongoing
1.7	AusCycle starting National Cup in 2022. Discussion regarding changes to structure and arrangements. Will need to consider involvement in 2022.	Josh Bridson Mark Welsh	
1.8	Adaptive Race – Will include again in May for next XC Round at Awaba	Josh Bridson Andrew Hardy	
1.9	Update on 2022 Calendar Jan 16 XC + DH + Adaptive - Awaba Feb 9, 16 & 23 XC Mid week evenings– Awaba Feb 20 – G-Flow Awaba. March 20 – XC Singleton March 20 – DH Awaba - cancelled <i>April 23 – Rocky trail GP</i> <b>April 24 - G-Flow Awaba. Make this an Adaptive event as well.</b> <i>May 1 – White Lightning event</i> <i>May 7 – Convict 100</i> May 15 – XC and DH Awaba – AGM – Adaptive Round <i>May 21 – Port to Port</i> June 19 – XC 3 Hour Singleton June 19 – DH Awaba July 17 – XC and DH Awaba August 21 – XC Singleton August 21 – DH Awaba Sept 7, 14 & 21 – XC Night Racing Awaba Sept 25 – G -Flow at Awaba Oct 22 – Dungog G Flow (Now pushed back one week) Oct 23 – Dungog 3 hour Nov 20 – XC + DH Awaba Dec 11 – XC + DH Awaba	Phil / Sarah / Mark N	
<b>2.0</b>	<b>Build Days and trail maintenance</b>		
2.1	Update for last month – Nil  Clint suggested getting a truck load of rock. This was delivered by Tony Edwards – cost \$300.	Dallas Barham Rick Kehoe	Ongoing

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2.2	<p>Next Build Day: Plan for Biraban: Carry panels in prior to next build day.</p> <p>Downhill Track: Work is required to maintain this as a safe and challenging trail, particularly for future higher level racing opportunities. Rick suggested that every second month should be a maintenance day for DH. (Possibly with an offer of free shuttled runs after). Rick and Sarah to discuss further. Hold off on engaging an external contractor for DH track until decision made on volunteer work to be completed. Focus to be on repairs from Halfways Down to Wombat</p> <p>Rick is also keen to get Junior DH link put in at the next DH build day.</p> <p>Next dates TBD.</p>	Dallas Barham Rick Kehoe	
2.4	<p>Development trail network plans have been submitted – estimate about \$5k to have machine work done. Committee voted yes to the spend. Josh to seek approval of submitted plans from Forestry Corp – indication from Mike Hill is that this will not occur until February 2022.</p> <p>Josh received an email from Mike Hill this afternoon highlighting that we will need to engage a consultant for any further new trails. More information to come.</p>	Josh	
2.5	<p>Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.</p>	Dallas Barham  Rick Kehoe	
2.7	<p>Skills area has been installed between the eastern carpark and the development trail. Some finishing work required – volunteer labour to be used – Rick to coordinate. In the future, we need to consider upgrading the eastern carpark the same as done to carpark 1 to prevent silting up the skills area. Josh to approach Mike Hill from Forestry for support of club completing using existing funding and methods as per western carpark. Provide a basic sketch diagram showing the structure and where the water will flow. We can reference environmental plan done in 2012. Forestry paperwork needs to be submitted.</p>	Rick Kehoe  Josh Bridson Dallas Barham	

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2.8	Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for 'upkeep' / Maintenance – subsequently agreed for Josh to speak to Council and STILL needs to follow-up with email.	Josh	
<b>3.0</b>	<b>Finance report.</b>		
3.1	Club account balance as at 14/03/2022: \$80,445.	Warwick Turnbull	
3.2	Donations – Coleen has updated signs with QR code for Paypal to our trail karma. Currently being printed. Hope to have them installed by April 2022.	Joshua Bridson / Rick Kehoe	
3.3	Club membership but not a member of AusCycle. Discussion. Yes, can join the club but can't race (unless they have a day licence) due to coverage by AusCycle insurance. Josh to follow-up with process.	Joshua Bridson	
<b>4.0</b>	<b>Grants and Grant projects</b>		
4.1	Sunshades grant. Nearing completion  Container Roof / Shelter Materials for the containers have been delivered and are stored at Wye Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install. Waiting till Covid allows us to proceed.	Andrew Hardy / Josh Bridson	In process
4.2	Lake Mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.		In process
4.3	Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Will need to be clear on preferred shuttle prior to submission – Josh discussed that preference would be to continue to sort issues on current trailer first – if still not satisfied then trial other options before settling on item to submit for grant.	Andrew Hardy	On hold
<b>5.0</b>	<b>Correspondence and notifications</b>		
5.1	Contact from Veteran's Affairs. Contact is Rachel. Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential. No further update this month.	Josh Bridson / Sarah Booth	On hold
5.2	Riders and traffic on Mt Faulk road during events. Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc. HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.	Josh Bridson	In process

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5.3	Sports Grants – Coaches courses and shade structures. Need completion evidence.	Andrew Hardy	
5.6	Port to Port – how much per rider or flat fee. Suggestion is \$5 per rider. Email sent to Ironman indicating that fee includes track preparation and 6-8 volunteer marshals for within the park. Has been accepted. HMBA will call out for volunteers in the lead up to the event.		
5.7	PO Box renewal \$144.00 received.	Warwick Turnbull	
<b>6.0</b>	<b>Advocacy</b>		
6.1	Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.		In process
6.2	Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project <ul style="list-style-type: none"> <li>• Josh measured approx. 130 lineal metres required – agreed that height should be approx. 150-200mm</li> <li>• Modwood / ecowood option would be approx. \$1800</li> <li>• Phil to procure timber boards 150 x 25mm x 130m @ \$6.80 / m. – total approx. \$900</li> <li>• Brackets from John R – further pricing required</li> <li>• Josh to coordinate with Phil and John R – will be completed at small build-day in late April??</li> </ul>	Josh Bridson/ John Richardson /Phil Dunne	In process
<b>7.0</b>	<b>Covid Plan</b>		
7.1	Nothing required at present.	Josh Bridson	Ongoing
<b>8.0</b>	<b>Club merchandise</b>		
8.1	Josh to manage T-Shirts. Suggestion that we do a new shirt design in the new year – maybe as a competition. T-Shirt – can people buy a T-shirt when entering a race? Clint said yes. Josh to look into it.	Josh Bridson	
8.2	New Riding Jersey ahead of winter ¾ and long-sleeve red camouflage design All agreed to proceed – Josh to coordinate via Astro Visual	Josh Bridson	
<b>9.0</b>	<b>Awaba Maps and Signs</b>		
9.1	Coleen was working on the large trail maps. These are still a work in progress - Need to include new trails. Josh will look into software required and make a start on these.  Trail Head map sign board needs to be turned toward the carpark.	Josh Bridson / Dallas Barham / Michael Clarke	In process

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9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA.  Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. No update. Mike Hill trail counter (before tunnel on return): Current average 78.89 Riders per day	Steve Pryor	
<b>10</b>	<b>Container security</b>		
10.1	No issues		
<b>11</b>	<b>General Business</b>		
11.1	HMBA to form a Kids academy? Discussion has started – possibility of working in with Hunter Schools Academy with assistance from Jason English – more details to come	Josh Bridson	In process
11.2	HMBA Riders Lounge going well – about 290 members.	Josh Bridson	Ongoing
11.3	Update on Coleen: She has been out at Awaba for the first time riding an adaptive bike. Very happy to be back out on the trails She has also been out driving in a modified van.		Ongoing
11.4	Discussion about recognising Jack Moir following EWS win: <ul style="list-style-type: none"> <li>• Suggestions include naming a section of trail after Jack, or similar.</li> <li>• ? Update - Rick to talk to Coleen about doing a poster.</li> </ul>	Tim Butler / Josh Bridson	In process
11.5	Tim has been approached by AusCycling who are looking for a club to host 2023 UCI Masters XC Marathon. ?Update from Tim	Tim Butler / Josh Bridson	In process
11.6	Tim – do we want to look at running EWS qualifying event? General support for this but would need to consider load on current volunteers and variety of tracks. ? Update from Tim	Tim Butler	In process
11.7	Dallas – Wants to have a sign at the front of the park that limits e-bikes to only pedal assist (not throttle controlled). Josh to coordinate with Dallas to have sign wording finalised and production of sign	Dallas Barham / Josh Bridson	In process
11.8	Open Closed sign – electronically remotely controlled. Cost would be about \$2000 - \$3000. Committee decision is that it is not worth the cost. Club to use existing communication strategies (Facebook and Instagram) and accept that most people will comply but there will always be those that do not.	Mick Bradford	

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11.10	Phil – Coffee van lady is having trouble getting a response for a permit from State Forest. Phil to pass on Mike Hill's contact details.		
	<b>Meeting concluded at 8:27pm</b>		
	<b>Next meeting will be Monday 11/04/22 – 7.00pm at Club Macquarie Argenton</b>		

Recorded on behalf of HMBA: Stephen Pryor

Date: 14/03/2022

Accepted on behalf of Committee: Joshua Bridson

Date: 27/03/2022