

MINUTES OF MEETING

Meeting No: 4		
Subject	:Monthly meeting	Date : 11/04/2022
Held at	:Club Macquarie, Argenton	Ref. : HMBA- MOM - 004
Prepared by	:Stephen Pryor	Issue date: 16/04/2022

Attendees:
Steven Pryor, Joshua Bridson, Phil Dunne, Bryce Parker, Luke Searl, Mark Welsh, Mark Nelmes, Dallas Barham, Rick Kehoe

Apologies:
Coleen Boyes, Greg Wilson, Tony Edwards, Sarah Booth, Michael Clarke, Tim Butler, Liam McGuire, Andrew Hardy, Clint Musgrove, Mick Bradford, John Richardson, Warwick Turnbull, Dean Kozlik

Legend – For discussion at next meeting
 To remain on minutes for future discussion if needed
 To be removed from next minutes

Item	Action	By Whom	Status
1.0	Monthly Racing reports		
1.1	Cross Country Race – Singleton 58 Riders. Good weather and track. Track set by Singleton MTB club. Coffee van was there. \$200 given the Singleton MTB club. Next Race: 15 th May at Awaba and will include AGM and adaptive race if rails are ready.	Phil Dunne	Ongoing
1.2	Downhill – No race Next one 15 th May at Awaba.	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events. Nothing yet planned.	Michael Clarke	Ongoing
1.4	Gravity Enduro – Sunday 24 th April 2022 We have 1 adaptive entry. Mark Welsh will be running the event (M Nelmes away). Same 2 courses as last time. 1 x Bus will be done by Hunter Shuttle Service (\$400). 1 to be hired from Newcastle Bus and Truck (\$408). First Aid is booked. Sponsor is Watagan Café.	Mark Nelmes	Ongoing
1.5	Discussion on a process for postponing races. Suggested we try to move it one week then if not possible – cancel. Voted to trial the next time a race is cancelled.	Phil Dunne	For review in future

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1.6	Discussion on refunding entry fees for cancelled races. Josh to speak to Clint to formulate a simple policy. Completed and uploaded to Calendar and Race Results Portal	Joshua Bridson	Ongoing
1.7	AusCycle starting National Cup in 2022. Discussion regarding changes to structure and arrangements. Will need to consider involvement in 2023.	Josh Bridson Mark Welsh	
1.8	Adaptive Race – Will include again in May for next XC Round at Awaba if railings are installed.	Josh Bridson Andrew Hardy	
1.9	Update on 2022 Calendar Jan 16 XC + DH + Adaptive - Awaba Feb 9, 16 & 23 XC Mid week evenings– Awaba Feb 20 – G-Flow Awaba. March 20 – XC Singleton March 20 – DH Awaba - cancelled <i>April 23 – Rocky trail GP</i> April 24 - G-Flow Awaba. Make this an Adaptive event as well. <i>May 1 – White Lightning event</i> May 15 – XC and DH Awaba – AGM – Adaptive Round? <i>May 21 – Port to Port</i> June 19 – XC 3 Hour Singleton June 19 – DH Awaba July 17 – XC and DH Awaba August 21 – XC Singleton August 21 – DH Awaba Sept 7, 14 & 21 – XC Night Racing Awaba Sept 25 – G -Flow at Awaba Oct 22 – Dungog G Flow (Now pushed back one week) Oct 23 – Dungog 3 hour Nov 20 – XC + DH Awaba Dec 11 – XC + DH Awaba	Phil / Sarah / Mark N	
2.0	Build Days and trail maintenance		
2.1	Update for last month – No formal days completed due to rain	Dallas Barham Rick Kehoe	Ongoing

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2.2	<p>Next Build Day: Plan for Biraban: Carry panels in prior to next build day. Aim for Saturday 16th April at 7am meet at Gap Creek turnoff -? Easter weekend may effect numbers.</p> <p>Downhill Track: Work is required to maintain this as a safe and challenging trail, particularly for future higher level racing opportunities. Rick suggested that every second month should be a maintenance day for DH. (Possibly with an offer of free shuttled runs after). Rick and Sarah to discuss further. Hold off on engaging an external contractor for DH track until decision made on volunteer work to be completed. Focus to be on repairs from Halfways Down to Wombat</p> <p>Rick is also keen to get Junior DH link put in at the next DH build day.</p> <p>Next dates TBD.</p>	Dallas Barham Rick Kehoe	
2.4	<p>Development trail network plans have been submitted – estimate about \$5k to have machine work done. Committee voted yes to the spend. Josh received an email from Mike Hill last month highlighting that we will need to engage a consultant for any further new trails. More information to come but no update for this meeting. Still waiting on further information from Forestry.</p>	Josh	
2.5	<p>Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Diversion arrows in place to direct off Red Loop into Little Falcon for run down Wild Polly. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.</p>	Dallas Barham Rick Kehoe	
2.7	<p>Skills area has been installed between the eastern carpark and the development trail. Some finishing work required – volunteer labour to be used – Rick to coordinate. In the future, we need to consider upgrading the eastern carpark the same as done to carpark 1 to prevent silting up the skills area. Forestry paperwork needs to be submitted - Mike Hill from Forestry requested a basic sketch diagram showing the structure and where the water will flow. We can reference environmental plan done in 2012.</p>	Rick Kehoe Josh Bridson Dallas Barham	
2.8	<p>Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for ‘upkeep’ / Maintenance – subsequently agreed for Josh to speak to Council and needs to follow-up with email.</p>	Josh	

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3.0	Finance report.		
3.1	Club account balance as at 11/04/2022: \$81,717 Treasurer unable to attend meeting for more detailed update.	Warwick Turnbull	
3.2	Donations – Coleen has updated signs with QR code for Paypal to our trail karma. Rick advised 6 of 8 have been installed.	Joshua Bridson / Rick Kehoe	
3.3	<p>Club membership but not a member of AusCycle. Process completed and uploaded to website.</p> <p>HMBA are aware that some people may like to be a member of the Club without having a licence or membership of AusCycling. This is an excellent way to show your appreciation for the efforts of the Club in developing and maintaining the trail network at the Awaba Mountain Bike Park.</p> <p>HMBA welcomes this and has developed the following process to follow:</p> <ol style="list-style-type: none"> 1. Transfer \$35 annual membership fee to the following HMBA account: Name – Hunter Mountain Bike Association BSB – 032510 Account – 500132 2. Send an email to the President (cc'd to the Treasurer) with your full name and email address – please indicate if you would like to receive email communication from the Club regarding upcoming events or other important matters (e.g. new merchandise) – attach a copy of your transfer receipt (if able) – presidenthmba@gmail.com and treasurerhmba@gmail.com <p>Please note that membership will be for a 12-month period from the date of transfer. Please assist the club volunteers by noting down your joining date and re-joining in the next year by following the same process.</p>	Joshua Bridson	
4.0	Grants and Grant projects		
4.1	<p>Sunshades grant. Nearing completion</p> <p>Container Roof / Shelter Materials for the containers have been delivered and are stored at Wyee Transport. Engineering drawings now obtained. Simon Conway and Clint to construct and install – date TBA. Anthony (Facebook) has offered long-reach loader to assist with install. Waiting till Covid allows us to proceed.</p>	Andrew Hardy / Josh Bridson	In process

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4.2	Lake Mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.		In process
4.3	Andrew to apply for a Grant for another shuttle trailer when a suitable option becomes available. Will need to be clear on preferred shuttle prior to submission – Josh discussed that preference would be to continue to sort issues on current trailer first – if still not satisfied then trial other options before settling on item to submit for grant.	Andrew Hardy	On hold
5.0	Correspondence and notifications		
5.1	Contact from Veteran’s Affairs. Contact is Rachel. Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential. No further update this month.	Josh Bridson / Sarah Booth	On hold
5.2	Riders and traffic on Mt Faulk road during events. Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc. HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.	Josh Bridson	In process
5.3	Port to Port – will need to supply 6-8 volunteer marshals for within the park. Ironman have sent a Land Use Agreement – Josh to review and accept.		
5.4	Bike Repair Stands – Similar to installations at Bright are about \$5000 - \$6000. Might be better installed in shelter at bottom of Camelbak – we need someone to investigate options and coordinate if deemed reasonable.	?	
6.0	Advocacy		
6.1	Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.		In process
6.2	Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project <ul style="list-style-type: none"> • Josh measured approx. 130 lineal metres required – agreed that height should be approx. 150-200mm • Phil to procure timber boards 150 x 25mm x 130m @ \$6.80 / m. – total approx. \$900 • Brackets from John R – steel purchased – needs to be cut and bent • Josh to coordinate with Phil and John R – will be completed at small build-day in late April/early May?? 	Josh Bridson/ John Richardson /Phil Dunne	In process

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7.0	Covid Plan		
7.1	Nothing required at present.	Josh Bridson	Ongoing
8.0	Club merchandise		
8.1	Josh to manage T-Shirts. Suggestion that we do a new shirt design in the new year – maybe as a competition. T-Shirt – can people buy a T-shirt when entering a race? Clint said yes. Josh to look into it.	Josh Bridson	
8.2	New Riding Jersey ahead of winter ¾ and long-sleeve red camouflage design - Order to be placed this week but apparently Chinese region on lockdown so this may delay things 10 LS and 10 ¾ sleeve jerseys ordered.	Josh Bridson	
8.3	Mark Nelmes asked about club hats / caps Simple design – letters only – flat and curved snap-backs Mark to get quotes – Josh to provide logo	Mark Nelmes	
9.0	Awaba Maps and Signs		
9.1	Josh has purchased the Affinity Designer Software and has been working on updating the maps -Group Activity – reviewed maps and made suggestions for alterations and new additions Josh to finalise and prepare for printing/installation ?? Trail Head map sign board needs to be turned toward the carpark.	Josh Bridson / Dallas Barham	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – locations TBA. Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Trail counters. No update. Mike Hill trail counter (before tunnel on return): Current average 64.65 Riders per day - down due to wet weather and park closures	Steve Pryor	
10	Container security		
10.1	No issues		
11	General Business		
11.1	HMBA Riders Lounge going well – about 300 members.	Josh Bridson	Ongoing

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11.2	Update on Coleen: Starting to get back in to sign writing. Rick is trying to get her out as often as possible.		Ongoing
11.3	Discussion about recognising Jack Moir following EWS win: <ul style="list-style-type: none"> • Suggestions include naming a section of trail • Mark N to discuss with Jack. 		In process
11.4	Tim has been approached by AusCycling who are looking for a club to host 2023 UCI Masters XC Marathon. ? Update from Tim	Tim Butler / Josh Bridson	In process
11.5	Tim – do we want to look at running EWS qualifying event? General support for this but would need to consider load on current volunteers and variety of tracks. ? Update from Tim	Tim Butler	In process
11.6	Dallas – Sign at the front of the park that limits e-bikes to only pedal assist (not throttle controlled) - wording finalised and production of sign to be arranged.	Dallas Barham	In process
11.7	AMBP Tyre Pressures – Well Done Josh!!		
11.8	AGM To be held 15 th May in conjunction with next round Josh to send email to members by 16 th April	Josh Bridson	
11.9	Mark Nelmes – we may need a new laptop for timing. Committee agreed to purchase one if needed. Clint to determine what is required.	Clint Musgrove	
11.10	Mark Welsh – happy to get involved in timing for DH.	Mark Welsh	
11.11	Dallas – Signs should be used on race days especially at top of Biraban so riders coming down to Biraban can see it.		
11.12	Mark W – Noted that any AusCycling member riding a Rocky Trail Event is not covered by insurance. JB to talk to Mike Hill re insurance coverage and whether or not HMBA are exposed.	Josh Bridson	
11.13	Rick K – Spoke about front gate signage for notification of upcoming events Josh to liaise with Rick and Coleen regarding options	Coleen / Rick / Josh	
11.14	Rick K – Road maintenance required beyond helipad area. (For first aid access) Will be redone following rain and sufficient drying		
11.15	Luke – asked is there any access to Biraban for adaptive? Advised that this is a work in progress – some sections require bridgework and modification of existing structures – anticipate that this may take 3-6 months to address		
11.16	Phil – It's hard to find results from our website Josh – link needs updating – will speak to Mick Bradford regarding this	Mick Bradford	
	Meeting concluded at 9:21pm		

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	Next meeting will be Monday 9/05/22 – 7.00pm at Club Macquarie Argenton		
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Recorded on behalf of HMBA: Stephen Pryor

Date: 11/04/2022

Accepted on behalf of Committee: Joshua Bridson

Date: 16/04/2022