

**MINUTES OF MEETING**

<b>Meeting No: 5</b>			
<b>Subject</b>	<b>:Monthly meeting</b>	<b>Date</b>	<b>: 09/05/2022</b>
<b>Held at</b>	<b>:Club Macquarie, Argenton</b>	<b>Ref.</b>	<b>: HMBA– MOM - 005</b>
<b>Prepared by</b>	<b>:Steven Pryor</b>	<b>Issue date:</b>	<b>13/06/2022</b>
<b>Attendees:</b> Steven Pryor, Joshua Bridson, Mark Welsh, Mark Nelmes, Dallas Barham, Rick Kehoe, Sarah Booth, Warwick Turnbull, Dean Kozlik			
<b>Apologies:</b> Andrew Hardy, Clint Musgrove, Mick Bradford, John Richardson, Phil Dunne			
<b>Legend –</b>			
	<input type="checkbox"/>	For discussion at next meeting	
	<input type="checkbox"/>	To remain on minutes for future discussion if needed	
	<input type="checkbox"/>	To be removed from next minutes	
Item	Action	By Whom	Status
<b>1.0</b>	<b>Monthly Racing reports</b>		
1.1	Cross Country Race – No Race. Next Race: 15 <sup>th</sup> May at Awaba and will include AGM and adaptive race if trails are ready. Adaptive to be postponed – railings not ready yet.	Phil Dunne	Ongoing
1.2	Downhill – No race Next one 15 <sup>th</sup> May at Awaba – to be run as a social.	Sarah Booth	Ongoing
1.3	Dual Slalom. Last event May 2021. MC to update on future planned events. Nothing yet planned.	Michael Clarke	Ongoing
1.4	Gravity Enduro – Sunday 24 <sup>th</sup> April 2022 Cancelled due to weather Rescheduled race to be decided depending whether we get to race 15 <sup>th</sup> May based on weather – may be September	Mark Nelmes	Ongoing
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
1.5	AusCycle starting National Cup in 2022. Discussion regarding changes to structure and arrangements. Will need to consider involvement in 2023.	Josh Bridson Mark Welsh	
1.6	Adaptive Race – Unfortunately it is unlikely that the rails will be installed in time for the May Round – will look to run at future event with sufficient time to advertise and gain good entry numbers.	Josh Bridson Andrew Hardy	

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1.7	<p>Update on 2022 Calendar</p> <p>Jan 16 XC + DH + Adaptive - Awaba</p> <p>Feb 9, 16 &amp; 23 XC Mid week evenings– Awaba</p> <p>Feb 20 – G-Flow Awaba.</p> <p>March 20 – XC Singleton</p> <p>March 20 – DH Awaba - cancelled</p> <p><i>April 23 – Rocky trail GP</i></p> <p>April 24 - G-Flow Awaba. Make this an Adaptive event as well.</p> <p>May 15 – XC and DH Awaba – AGM</p> <p><i>June 4/5 – Rocky Trail Superflow</i></p> <p><i>June 11 – Rocky Trail GP – 4 hour</i></p> <p>June 19 – XC and DH Awaba - AGM</p> <p><i>June 26 - White Lightning event</i></p> <p>July 17 – XC and DH Awaba – Adaptive Round?</p> <p>August 21 – XC Singleton – 3 hour</p> <p>August 21 – DH Awaba</p> <p>Sept 7, 14 &amp; 21 – XC Night Racing Awaba</p> <p>Sept 25 – G -Flow at Awaba</p> <p>Oct 22 – Dungog G-Flow (Now pushed back one week)</p> <p>Oct 23 – Dungog 3 hour</p> <p>Nov 20 – XC + DH Awaba</p> <p>Dec 11 – XC + DH Awaba</p>	Phil / Sarah / Mark N	
1.8	<p>Last Meeting - Mark Nelmes suggested we may need a new laptop for timing. Committee agreed to purchase one if needed. Clint is going to get the broken button fixed – he believes it is still ok.</p>	Clint Musgrove	
<b>2.0</b>	<b>Build Days and trail maintenance</b>		
2.1	<p>Update for last month – Panels carried in on Biraban. DH track worked on 7<sup>th</sup> May - 7 people in attendance.</p>	Dallas Barham Rick Kehoe	Ongoing

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2.2	<p><b>Next Build Day:</b> Plan for Biraban: Bridges need to be built. Otherwise general trail tidy up work needs to be done.</p> <p><b>Downhill Track:</b> Work is required to maintain this as a safe and challenging trail, particularly for future higher level racing opportunities. Rick suggested that every second month should be a maintenance day for DH. (Possibly with an offer of free shuttled runs after). Rick and Sarah to discuss further. Hold off on engaging an external contractor for DH track until decision made on volunteer work to be completed. Focus to be on repairs from Halfways Down to Wombat Rick is also keen to get Junior DH link put in at the next DH build day.</p> <p>Next dates perhaps 4<sup>th</sup>/5<sup>th</sup> June depending on weather.</p> <p>Rick will continue to call for short notice build days when he becomes available.</p>	Dallas Barham Rick Kehoe	
2.3	<p>Josh received an email from Mike Hill in March 2022 highlighting that we will need to engage a consultant for any further new trails. Still waiting on further information from Forestry and time to look into the consultant options.</p>	Josh	
2.4	<p>Skills area has been installed between the eastern carpark and the development trail. Some finishing work required – volunteer labour to be used – Rick to coordinate.</p> <p>Sarah asked is more being done for a broader skills area? Discussed option of resurrecting the area behind the XC container for a short rocky downhill skills area?</p> <p>In the future, we need to consider upgrading the eastern carpark the same as done to carpark 1 to prevent silting up the skills area. Forestry paperwork needs to be submitted - Mike Hill from Forestry requested a basic sketch diagram showing the structure and where the water will flow. We can reference environmental plan done in 2012.</p>	Rick Kehoe  Josh Bridson Dallas Barham	
2.5	<p>Maintenance discussion. Andrew to investigate Lake Macquarie Council appetite to pay for 'upkeep' / Maintenance – Josh has now sent them an email based on the new eco-tourism development that has been announced. With the new announcement, there may be money for trail maintenance.</p>	Josh	
<b>3.0</b>	<p><b>Finance report.</b></p>		
3.1	<p>Club account balance as at 09/05/2022: \$85,317. About \$3000 carried over from G Flow. Money to go out for new bike stands and low bridge structures.</p>	Warwick Turnbull	

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<b>4.0</b>	<b>Grants and Grant projects</b>		
4.1	<p>Container Roof / Shelter</p> <p>Materials for the containers have been delivered and are stored at Wyee Transport. Engineering drawings now obtained.</p> <p>Simon Conway and Clint to construct and install – date TBA.</p> <p>Anthony (Facebook) has offered long-reach loader to assist with install. Waiting till Covid allows us to proceed.</p>	Clint Musgrove / Josh Bridson	In process
4.2	<p>Lake Mac Council – The club is still to use the \$7,000 grant provided in 2019 – was to assist in running a National Round at Awaba. Discussion on when has commenced – refer to comments regarding Auscycling National Series above.</p>		In process
4.3	<p>Apply for a Grant for another shuttle trailer when a suitable option becomes available. Will need to be clear on preferred trailer prior to submission.</p>		On hold
<b>5.0</b>	<b>Correspondence and notifications</b>		
5.1	<p>Contact from Veteran’s Affairs. Contact is Rachel.</p> <p>Discussion continuing with initial suggestion to include Come and Try Day in October – Committee agreed to proceed with this. There is also a build day aspect along with administrative participation potential.</p> <p>No further update this month.</p>	Josh Bridson / Sarah Booth	On hold
5.2	<p>Riders and traffic on Mt Faulk road during events.</p> <p>Discussion that HMBA should consider getting some signage to make sure the riders use single file, keep left, etc.</p> <p>HMBA to consider policy or obtaining our own Traffic Management Plan to request Event Promotors to abide by.</p>	Josh Bridson	In process
5.3	<p>Port to Port – will need to supply 6-8 volunteer marshals for within the park.</p> <p>Names: Phil Dunne, Mick Bradford possible, Josh Bridson, Mark Welsh, Dallas Barham so far.</p>		
5.4	<p>Bike Repair Stands –Decision made by Committee not to proceed with this idea at the current time.</p>		
5.5	<p>AusCycling – Focus on Women’s Cycling in October.</p> <p>Do we want to run something as part of our Dungog Event? Yes! Will plan in more detail from July/August.</p>		
5.6	<p>Lake Mac council rates received \$87.</p>		
<b>6.0</b>	<b>Advocacy</b>		
6.1	<p>Feedback on Faulk Line from Adaptive Riders – Sebastian from Sargood on Collaroy still to attend for a walk through on the remainder of Faulk Line - waiting for meeting to discuss specific areas of concern - Update to be provided following meeting.</p>		In process

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6.2	Low bump rails required for Development trail bridges – to be completed as Committee / Volunteer project <ul style="list-style-type: none"> <li>• Approx. 130 lineal metres at 150-200mm high</li> <li>• Phil has arranged timber – on-site ready for install</li> <li>• Brackets from John R – steel purchased – needs to be drilled and bent</li> <li>• Josh to coordinate with Phil and John R – will be completed at small build-day in May/June??</li> </ul>	Josh Bridson/ John Richardson /Phil Dunne	In process
<b>7.0</b>	<b>Covid Plan</b>		
7.1	Nothing required at present.	Josh Bridson	Ongoing
<b>8.0</b>	<b>Club merchandise</b>		
8.1	Josh to manage T-Shirts. Will consider new design when ready.	Josh Bridson	
8.2	New Riding Jersey - Ordered but delay due to China Lockdown – no clear ETA at this time. Probably here by end June	Josh Bridson	
8.3	Mark Nelmes asked about club hats / caps – Logo supplied by Josh. Currently supplier issue getting samples – hope to have at next meeting.	Mark Nelmes	
<b>9.0</b>	<b>Awaba Maps and Signage</b>		
9.1	Josh has purchased the Affinity Designer Software and has been working on updating the maps Josh to finalise and prepare for printing/installation  ?? Trail Head map sign board needs to be turned toward the carpark.	Josh Bridson / Dallas Barham	In process
9.2	Discussion on including GPS coordinates on all Awaba signs. General agreement. Michael Clarke to investigate further.	Michael Clarke	In Process
9.3	Additional Trail Sponsorship signs agreed to. Josh to coordinate with interested parties – MIYF (Somewhere on development track) TrafficPower (Dan) <ul style="list-style-type: none"> <li>- locations TBA.</li> <li>- Top of Faulk Line was suggested as option</li> </ul> “Ian Kid Removals” to be removed.  Email hmbaweb@gmail.com if interested.	Josh Bridson	In Process
9.4	Dallas – Sign at the front of the park that limits e-bikes to only pedal assist (not throttle controlled) - production of sign completed – installation required.	Dallas Barham	In process

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9.5	Dallas – Signs should be used on race days especially at top of Biraban so riders coming down to Biraban can see it. For discussion: Is there someone that wants to take on this responsibility for race days? To be added to XC checklist. Phil to delegate on race day. Signs to be ordered if required.		
9.6	Rick K – Spoke about front gate signage for notification of upcoming events - Josh to liaise further with Rick and Coleen regarding options	Coleen / Rick / Josh	
9.7	Wild Polly Trail – signage required. Bottom of Wild Polly still needs to be attended to – signage and diversion/return loop for ‘sessioning’. Committee agreed to Rick’s request to install a story board at the start of Wild Polly. Rick advised that this was still in progress. Rick to continue at own pace.	Dallas Barham  Rick Kehoe	
9.8	Trail counters. No update. Mike Hill trail counter (before tunnel on return): Current average ##### Riders per day - down due to wet weather and park closures	Steve Pryor	
<b>10</b>	<b>Container security</b>		
10.1	No issues		
<b>11</b>	<b>General Business</b>		
11.1	HMBA Riders Lounge going well – about 320 members.	Josh Bridson	Ongoing
11.2	Update on Coleen: Still working on Adaptive bike – assistance from Rocky Trail via Fox Australia Getting more involved in work stuff again.		Ongoing
11.3	Discussion about recognising Jack Moir following EWS win: <ul style="list-style-type: none"> <li>• Suggestions include naming a section of trail - Mark N to discussed with Jack – he was appreciative of the offer but said there was no need for it.</li> <li>• Committee agreed to go with “Get Jacked” at end of DH track.</li> </ul>	Mark Nelmes	In process
11.4	Tim has been approached by AusCycling who are looking for a club to host 2023 UCI Masters XC Marathon. ? Update from Tim	Tim Butler / Josh Bridson	In process
11.5	Tim – do we want to look at running EWS qualifying event? General support for this but would need to consider load on current volunteers and variety of tracks. ? Update from Tim	Tim Butler	In process
11.7	Linking “Awaba MTB Park” to HMBA on websites ?????		

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11.8	JB has had further discussions with Rick about him being a contractor to carry out works at Awaba. This would be done on the basis of a contracted and quoted scope of work. HMBA require appropriate Insurance Documents and will develop a Purchase Order / Invoice template to be used.	Josh Bridson	
11.9	Dallas – Can we get a lease on the area on the other side of Mt Faulk Road? Rick believes there is a lot of motor bike and 4WD activity, but still worth checking it out. Josh to discuss with Mike Hill.		
11.10	Mark Nelmes – Are we doing anything re a junior academy? There is no opposition to do this, but this needs someone to drive it – ideally a parent that has an upcoming racer that can drive the organisation of it.		
11.11	AGM. Steve Pryor to chair. Dallas will be absent but is happy to be nominated for Vice President again.		
11.12			
	<b>Meeting concluded at 9.12pm</b>		
	<b>Next meeting will be Tuesday 14/06/22 – 7.00pm at Club Macquarie Argenton</b>		

Recorded on behalf of HMBA: Steven Pryor

Date: 09/05/2022

Accepted on behalf of Committee: Joshua Bridson

Date: 13/06/2022