

MINUTES OF MEETING

Meeting No: 70		
Subject	: Monthly meeting	Date : 9/10/2023
Held at	: Club Macquarie, Argenton	Ref. : HMBA– MOM - 923
Prepared by	: John Richardson	Issue date: 3/11/2023

Attendees:

Joshua Bridson, Mark Welsh, John Richardson, Dean Kozlik, Steven Pryor, Dallas Barham, Lara Renshaw, Dane Critchlow, Jay Gibson, Matthew Clarkson, Grant Jones, Rick Kehoe, Warwick Turnbull

Online:

Sarah Booth, Evan Steverson, Alex Marsh, Mark Nelmes, Phil Dunne

Apologies:

Bill Willis, Clint Musgrove, Mick Bradford, Coleen Kehoe

- Legend –**
- For discussion at next meeting – add to Agenda
 - To remain on minutes for future discussion if needed
 - To be removed from next minutes

Item	Action	By Whom	Status
1.0	Minutes of the previous meeting		
1.1	September 2023 - Confirmed as a correct record	Joshua Bridson	
2.0	Correspondence and notifications		
2.1	Sarah has been contacted by Invictus Australia: <ul style="list-style-type: none"> • Doing another “camp” on 25/11/23 • A good way to link members them into the club 		
2.2	Fox Trail Trust Build Day – scheduled on 20/10/2023 <ul style="list-style-type: none"> • Dallas can start this but may not be able to hang around • Josh will attend from mid-morning • Other Volunteers? 		
2.3	Rego papers for new trailer. No inspection required.		
3.0	Monthly Racing reports		
3.1	Cross Country Racing – Night Racing at Awaba on 13 and 20/09/2023 Report Link: No report No. of Riders: Approx 20 Key takeaways: <ul style="list-style-type: none"> • 	Phil Dunne	Ongoing

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	<p>Next Event: Race scheduled at Dungog 15/10/23 – 3 hour</p> <ul style="list-style-type: none"> • Timing – Clint • First Aid – booked • Toilet – Onsite • Track Setting – Tony Edwards / Ride Dungog • Kids ride – NIL 		
3.2	<p>Downhill – Nil</p> <p>Report Link:</p> <p>No. of Riders –</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> • <p>Next Event: 19/11/2023 at Awaba</p> <ul style="list-style-type: none"> • First Aid - booked • Bus – Booked (2nd bus will be booked by Sarah) • Timing - ? • Radios – Kehoe’s have the radios • Radios will be going to Dungog • 	Sarah Booth	Ongoing
3.3	<p>G-Flow Enduro - Dungog – 14 October 2023</p> <ul style="list-style-type: none"> • 1 day event <ul style="list-style-type: none"> ○ 3 stages ○ Shuttles -Granted Ride (internal) and Private (external) ○ Numbers - 100 ○ Mechanic – not this round ○ Photography – Local - Amy ○ No Coffee Van. Call past a local coffee shop <p>No. of Riders:</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> • <p>Next Event: TBA</p>	Mark Nemes	Ongoing
3.4	<p>AusCycle – XC and DH Nationals in 2024</p> <ul style="list-style-type: none"> • Agreement – completed and reviewed by Committee, signed by Josh Bridson • 7 to 12 March 	<p>Josh Bridson</p> <p>Mark Welsh</p>	Ongoing

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	<ul style="list-style-type: none"> • AusCycling to handle event planning with input from HMBA to connect with local options • HMBA responsible for venue preparation, including trails, bunting/marketing, several support staff • Communication. Making sure Auscycling are promoting correct info for the local area. • Mark Nelmes to start a Nelmsy Note video info link. 		
3.5	Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.		Ongoing
3.6	<p>2023 Calendar</p> <p>January 22nd – Awaba XC and DH</p> <p><i>January 28,29th – Rocky Trail Superflow - Awaba</i></p> <p>February 1st, 8th & 15th – Awaba Mid Week</p> <p><i>February 11th – Rocky Trail GP – Awaba</i></p> <p><i>February 17-19th – NSW State MTB Series – Kempsey</i></p> <p>February 19th – G-Flow Enduro Round 1/3 - Awaba</p> <p><i>February 25/26th – Rocky Trail Superflow - Stromlo</i></p> <p><i>March 3-5th - NSW State MTB Series – Taree</i></p> <p><i>March 11-12th – AusCycling State GE Series - Orange</i></p> <p>March 19th – Awaba XC</p> <p><i>March 19th – CCMTB - Downhill</i></p> <p><i>April 9th – CCMTB - GE</i></p> <p>April 15th – Awaba – 2/5 hour as part of larger event (Saturday)</p> <p><i>April 16th – White Lightning – Gravity Enduro – Awaba</i></p> <p><i>April 22-23rd - AusCycling State GE Series – Green Valleys</i></p> <p><i>April 29/30th - Rocky Trail Superflow - Cooma</i></p> <p><i>May 5-7th - NSW State MTB Series – Tamworth/Mt Borah</i></p> <p>May 7th - G-Flow Enduro Round 2/3 – Awaba</p> <p><i>May 14th – CCMTB - Downhill</i></p> <p>May 21st – Awaba XC and DH</p> <p><i>May 20-21st - AusCycling State GE Series - Stromlo</i></p> <p><i>May 27/28th - Rocky Trail Superflow – Jolly Nose</i></p> <p><i>June TBC - NSW State MTB Series – Nowra</i></p> <p><i>June 10-11th - AusCycling State GE Series – Mt Borah</i></p> <p>June 18th – Singleton 3 Hour (Individual, Teams of 2 or 3)</p> <p>June 18th – Awaba DH</p> <p><i>June 18th – CCMTB - GE</i></p> <p><i>July TBC - NSW State MTB Series - Ourimbah</i></p> <p><i>July 8-9th - AusCycling State GE Series -Ourimbah</i></p> <p>July 2nd – Awaba XC and DH (Social)</p> <p>July 22nd / 23rd - G-Flow Enduro Round 3/3 - Awaba</p> <p><i>August 11-13th - NSW State MTB Series – Woolgoolga</i></p> <p><i>August 13th – CCMTB - Downhill</i></p> <p>August 20th – Awaba – Awaba XC and DH (Racing) and AGM</p> <p><i>September 1-3rd - NSW State MTB Series – Jolly Nose</i></p> <p>September 6th, 13th & 20th Awaba Mid Week</p> <p><i>September 10th – CCMTB - GE</i></p> <p><i>September 23/24th - Rocky Trail Superflow – Stromlo</i></p>	<p>Phil Dunne</p> <p>Sarah Booth</p> <p>Mark Nelmes</p>	

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	<p>October 8th – CCMTB - Downhill October 14/15th – Dungog G-Flow and 3 Hour (Individual, Teams of 2 or 3) <i>October 21/22nd - Rocky Trail Superflow – TBA</i> <i>November 12th – CCMTB - GE</i> November 19th – Awaba XC and DH (Racing) – Club Champs <i>November 18/19th - Rocky Trail Superflow - TBA</i> December 11th – Awaba XC and DH - Christmas special.</p>		
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
4.0	Trail Coordinator Report – Park Status		
4.1	<p>Update for last month – 8/10/23</p> <p>Build report:</p> <ul style="list-style-type: none"> • Another successful day of park progress - we had 29 volunteers keen to show their love for the trails and help us get another step closer to the next addition to the Awaba Mountain Bike Park. • We've only just had our REF approved and we are already halfway through building the first of our new trails - an extension of the Development Trail and the new XC Start Loop! Not yet rideable but pretty much ready for the (small) machinery to come in and shape up the trail bed before we have another build day to hand finish it 😊 • We also achieved a bit of 'fire management' by clearing leaf debris from around the containers. <p>Key Takeaways:</p> <ul style="list-style-type: none"> • Possible meeting prior to the day. Have build day co-ordinators to run different projects. • 	Dallas Barham Rick Kehoe	Ongoing
4.2	<p>Next Build Day: 5th November 2023</p> <ul style="list-style-type: none"> • Plan to be finalised by Rick and Dallas. • Development Trail Extension • More fine-tuning of DH track. • May include a start on National trails <p>Future Projects:</p> <ul style="list-style-type: none"> • Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this • Re-open XC Climb where big tree has fallen? Requires some realigning for sections after tree due to wet spots. This is low priority • Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. • Railway ballast for bottom of Frog Mouth Rd 	Dallas Barham Rick Kehoe	Ongoing

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4.3	<p>REF (Review of Environmental Factors) has now been approved by Forestry.</p> <p>Update:</p> <ul style="list-style-type: none"> Any additional trails to this plan will require a 'Modification' form to be submitted to Forestry for approval. 	Josh Bridson	Ongoing
4.4	<p>Skills area has been installed between the eastern carpark and the development trail.</p> <ul style="list-style-type: none"> Some finishing work required Volunteer labour to be used Rick to coordinate. 	Rick Kehoe	Ongoing
4.5	<p>Awaba MTB Park Maps</p> <p>XC Map:</p> <ul style="list-style-type: none"> Rick has arranged some signs saying no fires, no firewood, no bins etc – completed. Wild Polly signage in process <p>Other maps – DH and Adaptive</p> <ul style="list-style-type: none"> in process <p>Open Closed sign at front gate to be installed.</p>	Josh Bridson Rick Kehoe	In process
4.6	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> Email hmbaweb@gmail.com if interested in sponsoring the park. 	Josh Bridson	In Process
4.7	<p>Trail counters:</p> <ul style="list-style-type: none"> Development Trail – 42 per day Trail head – 60 per day <p>Update from Alex:</p> <ul style="list-style-type: none"> Continuing to refine LIDAR unit <p>Update from Bill:</p> <ul style="list-style-type: none"> 	Alex Marsh Bill Willis	In process
4.8	<p>Container Security – Key Register</p> <p>XC:</p> <ul style="list-style-type: none"> 8 – Rick Kehoe 9 - Dallas 1 – Josh 2 – Phil 3 – Steve 4 – Mark Nelmes 	Rick Kehoe Dallas Barham	Ongoing

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	<ul style="list-style-type: none"> ○ 5 – John ○ 6 – Dean ○ 7 – Mick ○ ? - Mark W 																	
5.0	Finance Report																	
5.1	<p>Club account balance as at 10/07/2023:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 80%;">WBC Trail Maintenance Account</td> </tr> <tr> <td></td> <td style="text-align: right;">\$</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td></td> <td style="text-align: right;">\$</td> <td>PayPal Account</td> </tr> <tr> <td colspan="3"><hr/></td> </tr> <tr> <td style="text-align: right;">\$74165</td> <td></td> <td>Total Cash at bank</td> </tr> </table> <p>Note: \$7.5k from Government for Development Trail</p> <p>Outstanding payments: - Nil recorded</p>		\$	WBC Trail Maintenance Account		\$	WBC Community Solutions Account		\$	PayPal Account	<hr/>			\$74165		Total Cash at bank	Warwick Turnbull	Ongoing
	\$	WBC Trail Maintenance Account																
	\$	WBC Community Solutions Account																
	\$	PayPal Account																
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\$74165		Total Cash at bank																
5.2	<p>Club Merchandise</p> <p>T-Shirts:</p> <ul style="list-style-type: none"> ● Print-on Demand model works well when advertised ● Park signs to be updated <p>Other Merch:</p> <ul style="list-style-type: none"> ● Hats and Glasses still available via “old store” – post and pick-up options ● Stubbie holders 	Josh Bridson	In process															
6.0	Special Projects Report																	
6.1	<p>Container Roof / Shelter</p> <ul style="list-style-type: none"> ● Materials for the containers have been delivered and are now at Awaba. ● Installation to be supervised by Rick and possibly to be done at next build day. ● Install TBC (Rick) 	Dallas Barham Rick Kehoe	In process															
6.2	<p>Apply for a Grant for another shuttle trailer when a suitable option becomes available.</p> <ul style="list-style-type: none"> ● Will need to be clear on preferred trailer prior to submission. 		On hold															
6.3	<p>Grant Application with Responsible Wood for 4 wooden tables was successful at \$4,160 + gst:</p> <ul style="list-style-type: none"> ● requirement for Social Media recognition as part of the project <p>Discussion:</p> <ul style="list-style-type: none"> ● Josh has asked Bill to assist with the administrative aspect of this grant/project so that we can fulfil our obligations by <u>MAY 2023</u> 	John	In process															

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	<ul style="list-style-type: none"> Update – Table frames have been completed and paid for. John will collect from Metalform. Timber is on order and due collection around 18/10/2023. Timber will need dressing drilling for tables to be assembled. Locations for tables – 2 adjacent to container in area to be cleared, 1 in large area at entrance to west carpark, one near Development trails – arrange for installation at next build day (or separate?) 	Richardson Bill Willis	
7.0	Advocacy / Adaptive Report		
7.1	Nil		
8.0	General Business		
8.1	<p>Junior academy:</p> <ul style="list-style-type: none"> There is no opposition to do this, but this needs someone to drive it – ideally a parent that has an upcoming racer that can drive the organisation of it. <ul style="list-style-type: none"> Possible multi-week Saturday afternoon Coaching Sarah has provided a brief plan and business proposal – Josh to review for further discussion. Suggest putting a hold on this until after nationals. (Josh) Josh and Sarah to have a catch-up. 	Joshua Bridson Sarah Booth	Ongoing
8.2	<p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> Proposed ‘Hall of Fame” board in the park somewhere? Review when the shelter is up Install prior to Nationals? 	Mark Welsh	Ongoing
8.3	<p>Insurance for trailers and waivers required for bike damage when used for shuttling on DH days.</p> <ul style="list-style-type: none"> Update: Still being investigated Clause to be inserted into event entry on Race Results – will use tick box if available. 	Warwick T	In process
8.4	Bridge audit should be done to manage planning around repairs and upgrades.	Who?	
8.5	<p>Quad Crown have approached the club to use the trails for an upcoming event proposal on Saturday 11/11/23.</p> <ul style="list-style-type: none"> This was previously given approval – further detail TBC. Will need Volunteers to assist with Marshalling inside the park. Discount code sent to members 		
8.6	Looking at changing the Meeting Agenda and sticking to strict timing for the formal meeting component – aim for 90 minutes maximum	Joshua Bridson	

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	<ul style="list-style-type: none"> People will need to share agenda items with Secretary prior to meeting (Friay before to allow Pres and Secretary to confirm the Agenda) 		
8.8	New Forestry Contact – Alex Capararo – Josh to make contact when he arrives in the Hunter Region in early November		
8.9	<p>Dane asked about trail maintenance on Biraban.</p> <ul style="list-style-type: none"> Likely this will require a machine for rework on some sections. All agreed for Rick to arrange for Synergy to quote rework. 	Rick Kehoe	
8.10	<p>Grant has noted there are a lot of self-shuttling.</p> <ul style="list-style-type: none"> Possible sign to place in a location to be voted by the committee. Possible social promotion of shuttles on HMBA FB. 	Joshua Bridson	
8.11	<p>Mark W. is now overall HMBA Race Co-ordinator👍</p> <ul style="list-style-type: none"> This role will support the XC, DH and GE Coordinators to develop the ongoing racing calendar and ensure event promotion and coordination is well managed. 	Mark Welsh	
8.12	Rick to co-ordinate modifications to downhill step-up – will be completed by East Coast Mountain trails	Rick Kehoe	
	Meeting concluded at 8.38pm		
	Next meeting will be Monday 2023 – 7.00pm at Club Macquarie Argenton		

Recorded on behalf of HMBA: John Richardson

Date: 9/10/2023.