

## MINUTES OF MEETING

<b>Meeting No:</b> 71		
<b>Subject</b>	: Monthly meeting	<b>Date</b> : 11/12/2023
<b>Held at</b>	: Club Macquarie, Argenton	<b>Ref.</b> : HMBA- MOM - 924
<b>Prepared by</b>	: John Richardson	<b>Issue date:</b>

**Attendees:**

Joshua Bridson, Mark Welsh, John Richardson, Dean Kozlik, Steven Pryor, Alex Marsh

**Online:**

Evan Steverson, Lara Renshaw, Dane Critchlow, Warwick Turnbull, Tony Edwards, Jay Gibson, Mark Nelmes, Coleen Kehoe, Rick Kehoe

**Apologies:**

Bill Willis, Clint Musgrove, Matthew Clarkson, Dallas Barham, Grant Jones, Mick Bradford, Leighsa Cox, Zack Hoffman, Melissa Hoffman, Courtney Berry, Phil Dunne, Sarah Booth

- Legend –**
- For discussion at next meeting – add to Agenda
  - To remain on minutes for future discussion if needed
  - To be removed from next minutes

Item	Action	By Whom	Status
<b>1.0</b>	<b>Minutes of the previous meeting</b>		
1.1	November 2023 - Confirmed and accepted as a correct record	Steve Pryor	Completed
<b>2.0</b>	<b>Correspondence and notifications</b>		
2.1	Email from Dirtfare requesting information about sign advertising <ul style="list-style-type: none"> <li>Agreed to see if they want to proceed – we will then settle on a sign location</li> </ul>		In progress
2.2	Email from Kipp Kaufman <ul style="list-style-type: none"> <li>Nationals Launch with LMCC – 5/12/23</li> <li>Josh requested that this be delayed until January – waiting to hear decision from LMCC</li> </ul>	Joshua Bridson	
2.2	Email from Australian Sports Foundation re club fundraising <ul style="list-style-type: none"> <li>Tax-deductable</li> <li>Lose 5% to the platform</li> <li>Would need a focussed reason and strong social media push</li> </ul>	Bill Willis Josh Bridson	In progress
2.3	Email – 2023 AusCycling State Performance Awards <ul style="list-style-type: none"> <li>Nominated several juniors</li> </ul>		
2.4	Email from Jason English  Hi guys,		

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	<p>I'm trying to organise dates and clubs for the 2024 NSW School Series.</p> <p>At this stage I am hoping to have 2 events where HMBA are the host club. That means I will prepare an Auscycling event management plan, HMBA logos are on number plates, flyers etc. Email addresses of entrants can also be provided so they can be put into a mailing list for further HMBA events.</p> <p>At Glenrock, Government Schools will provide marshalls and first aid.</p> <p>Term 1 Kempsey: 8th of March, with 5hr on 9th, and GE on 10th <b>Glenrock: 21+22 of March - this is on the HSSA, PSSA, CSSA and maybe HRIS calendars</b> (600-700 riders expected)</p> <p>Term 2</p> <p>Nambucca? - Date TBC before Jacks Ridge XXX Woolgoolga? - Date TBC Ideally with club MTB Festival</p> <p>Term 3</p> <p>Orange or Western Sydney? - Date TBC <b>Awaba? - Date TBC ideally with a Flow race on the Sat or Sunday?</b></p> <p>Agreed to offer date in line with G-Flow</p>		
<b>3.0</b>	<b>Monthly Racing reports</b>		
3.1	<p>Cross Country Racing – 19/11/23 and 10/12/23</p> <p>Report Link:</p> <p>No. of Riders: 78 - 53</p> <p>Key takeaways:</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Next Event: 21<sup>st</sup> January 2024 Race scheduled at Awaba</p> <ul style="list-style-type: none"> <li>• Timing -</li> <li>• First Aid –</li> <li>• Toilet – Onsite</li> <li>• Track Setting –</li> <li>• Kids skills from 8.00 – 8.30 –</li> <li>• Junior ride 8.30 – Phil</li> <li>• Commissaire for official starts</li> <li>• Adaptive riders – more than a week’s notice required</li> </ul>	Phil Dunne	Ongoing
3.2	<p>Downhill – 19/11/2023 and 10/12/2023</p> <p>Report Link:</p>	Sarah Booth	Ongoing

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	<p>Dec: <a href="https://hmba.asn.au/2023/12/11/hmba-club-dec-2023-downhill-results/">https://hmba.asn.au/2023/12/11/hmba-club-dec-2023-downhill-results/</a></p> <p>No. of Riders – 20+</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li>Downhill entries to be lifted to \$60</li> </ul> <p>Next Event: 21st January 2024 at Awaba?</p> <ul style="list-style-type: none"> <li>First Aid -</li> <li>Bus – Sarah</li> <li>Timing -</li> <li>Radios – Rick/Coleen</li> <li>Minimum 3 Marshalls</li> <li>Shuttles start 9.00</li> <li>Riders to be registered by Friday to allow confirmation of bus hire</li> </ul>		
3.3	<p>G-Flow Enduro – See 2024 Calendar</p> <ul style="list-style-type: none"> <li>1 or 2 day event <ul style="list-style-type: none"> <li>3 or 4 stages</li> <li>Shuttles -</li> <li>Numbers – capped?</li> <li>Mechanic –</li> <li>Photography –</li> <li>Coffee Van -</li> </ul> </li> </ul> <p>No. of Riders:</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li></li> </ul> <p>Next Event: TBA</p>	Mark Nelmes	Ongoing
3.4	<p>AusCycle – XC and DH Nationals in 2024</p> <ul style="list-style-type: none"> <li>Agreement – completed and reviewed by Committee, signed by Josh Bridson</li> <li>7 to 12 March</li> <li>AusCycling to handle event planning with input from HMBA to connect with local options</li> <li>HMBA responsible for venue preparation, including trails, bunting/markings, several support staff</li> <li>Communication. Making sure Auscycling are promoting correct info for the local area.</li> <li>Mark Nelmes to start a Nelmsey’s Note video info link – will link in with Rick</li> </ul>	<p>Josh Bridson</p> <p>Mark Welsh</p>	Ongoing

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3.5	Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.		Ongoing
3.6	<p>2023 Calendar</p> <p><b>January 22<sup>nd</sup> – Awaba XC and DH</b>  <i>January 28,29<sup>th</sup> – Rocky Trail Superflow - Awaba</i>  <b>February 1<sup>st</sup>, 8<sup>th</sup> &amp; 15<sup>th</sup> – Awaba Mid Week</b>  <i>February 11<sup>th</sup> – Rocky Trail GP – Awaba</i>  <i>February 17-19<sup>th</sup> – NSW State MTB Series – Kempsey</i>  <b>February 19<sup>th</sup> – G-Flow Enduro Round 1/3 - Awaba</b>  <i>February 25/26<sup>th</sup> – Rocky Trail Superflow - Stromlo</i>  <i>March 3-5<sup>th</sup> - NSW State MTB Series – Taree</i>  <i>March 11-12<sup>th</sup> – AusCycling State GE Series - Orange</i>  <b>March 19<sup>th</sup> – Awaba XC</b>  <i>March 19<sup>th</sup> – CCMTB - Downhill</i>  <i>April 9<sup>th</sup> – CCMTB - GE</i>  <b>April 15<sup>th</sup> – Awaba – 2/5 hour as part of larger event (Saturday)</b>  <i>April 16<sup>th</sup> – White Lightning – Gravity Enduro – Awaba</i>  <i>April 22-23<sup>rd</sup> - AusCycling State GE Series – Green Valleys</i>  <i>April 29/30<sup>th</sup> - Rocky Trail Superflow - Cooma</i>  <i>May 5-7<sup>th</sup> - NSW State MTB Series – Tamworth/Mt Borah</i>  <b>May 7<sup>th</sup> - G-Flow Enduro Round 2/3 – Awaba</b>  <i>May 14<sup>th</sup> – CCMTB - Downhill</i>  <b>May 21<sup>st</sup> – Awaba XC and DH</b>  <i>May 20-21<sup>st</sup> - AusCycling State GE Series - Stromlo</i>  <i>May 27/28<sup>th</sup> - Rocky Trail Superflow – Jolly Nose</i>  <i>June TBC - NSW State MTB Series – Nowra</i>  <i>June 10-11<sup>th</sup> - AusCycling State GE Series – Mt Borah</i>  <b>June 18<sup>th</sup> – Singleton 3 Hour (Individual, Teams of 2 or 3)</b>  <b>June 18<sup>th</sup> – Awaba DH</b>  <i>June 18<sup>th</sup> – CCMTB - GE</i>  <i>July TBC - NSW State MTB Series - Ourimbah</i>  <i>July 8-9<sup>th</sup> - AusCycling State GE Series -Ourimbah</i>  <b>July 2<sup>nd</sup> – Awaba XC and DH (Social)</b>  <b>July 22<sup>nd</sup> / 23<sup>rd</sup> - G-Flow Enduro Round 3/3 - Awaba</b>  <i>August 11-13<sup>th</sup> - NSW State MTB Series – Woolgoolga</i>  <i>August 13<sup>th</sup> – CCMTB - Downhill</i>  <b>August 20<sup>th</sup> – Awaba – Awaba XC and DH (Racing) and AGM</b>  <i>September 1-3<sup>rd</sup> - NSW State MTB Series – Jolly Nose</i>  <b>September 6<sup>th</sup>, 13<sup>th</sup> &amp; 20<sup>th</sup> Awaba Mid Week</b>  <i>September 10<sup>th</sup> – CCMTB - GE</i>  <i>September 23/24<sup>th</sup> - Rocky Trail Superflow – Stromlo</i>  <i>October 8<sup>th</sup> – CCMTB - Downhill</i>  <b>October 14/15<sup>th</sup> – Dungog G-Flow and 3 Hour (Individual, Teams of 2 or 3)</b>  <i>October 21/22<sup>nd</sup> - Rocky Trail Superflow – TBA</i>  <i>November 12<sup>th</sup> – CCMTB - GE</i>  <b>November 19<sup>th</sup> – Awaba XC and DH (Racing) – Club Champs</b>  <i>November 18/19<sup>th</sup> - Rocky Trail Superflow - TBA</i>  <b>December 11<sup>th</sup> – Awaba XC and DH - Christmas special.</b></p>	<p>Phil Dunne Sarah Booth Mark Nelmes</p>	

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Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
<b>4.0</b>	<b>Trail Coordinator Report – Park Status</b>		
4.1	<p>Update for last month – 5/12/23</p> <ul style="list-style-type: none"> <li>40 helpers</li> </ul> <p>Build report:</p> <ul style="list-style-type: none"> <li>Bridge on development loop</li> <li>New Start loop</li> <li>Downhill work – drainage, triples, road armouring</li> </ul> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li>Possible Saturday arvo for after drinks</li> </ul>	Dallas Barham Rick Kehoe	Ongoing
4.2	<p>Next Build Day:</p> <ul style="list-style-type: none"> <li>Plan to be finalised by Rick and Dallas.</li> <li>Development Trail Extension – poles for start off Jenkins Rd</li> <li>Need to start work on new trail sections for Nationals</li> </ul> <p>Future Projects:</p> <ul style="list-style-type: none"> <li>Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this</li> <li>Re-open XC Climb where big tree has fallen? Requires some realigning for sections after tree due to wet spots. This is low priority</li> <li>Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work</li> <li>Railway ballast for bottom of Frog Mouth Rd</li> </ul>	Dallas Barham Rick Kehoe	Ongoing
4.4	<p>Skills area has been installed between the eastern carpark and the development trail.</p> <ul style="list-style-type: none"> <li>Some finishing work required</li> <li>Volunteer labour to be used</li> <li>Rick to coordinate.</li> </ul>	Rick Kehoe	Ongoing
4.5	<p>Awaba MTB Park Maps</p> <p>XC Map:</p> <ul style="list-style-type: none"> <li>Rick has arranged some signs saying no fires, no firewood, no bins etc – completed.</li> <li>Wild Polly signage in process</li> </ul> <p>Other maps – DH and Adaptive</p> <ul style="list-style-type: none"> <li>in process</li> </ul> <p>Open Closed sign at front gate to be installed.</p>	Josh Bridson  Rick Kehoe	In process

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4.6	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> <li>● Email hmbaweb@gmail.com if interested in sponsoring the park.</li> </ul>	Josh Bridson	In Process								
4.7	<p>Trail counters:</p> <ul style="list-style-type: none"> <li>● Development Trail: <ul style="list-style-type: none"> <li>○ This month average ## riders per day</li> <li>○ Last month average 24 riders per day</li> </ul> </li> <li>● Trail head – 24 riders per day <ul style="list-style-type: none"> <li>○ This month average ## riders per day</li> <li>○ Last month average 55 riders per day</li> </ul> </li> </ul>	Alex Marsh Bill Willis	In process								
4.8	<p>Container Security – Key Register XC:</p> <ul style="list-style-type: none"> <li>○ 8 – Rick Kehoe</li> <li>○ 9 - Dallas</li> <li>○ 1 – Josh</li> <li>○ 2 – Phil</li> <li>○ 3 – Steve</li> <li>○ 4 – Mark Nelmes</li> <li>○ 5 – John</li> <li>○ 6 – Dean</li> <li>○ 7 – Mick</li> <li>○ 11 - Mark W</li> </ul>	Committee	Ongoing								
<b>5.0</b>	<b>Finance Report</b>										
5.1	<p>Club account balance as at 11/12/23:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: right;"><b>\$7,793</b></td> <td>WBC Trail Maintenance Account</td> </tr> <tr> <td style="text-align: right;">\$60,217</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td style="text-align: right;">\$241</td> <td>PayPal Account</td> </tr> <tr> <td style="text-align: right;"><b><u>\$68,251</u></b></td> <td>Total Cash at bank</td> </tr> </table> <p>Note: \$7.5k from Government for Development Trail</p> <p>Outstanding payments: - Nil recorded</p>	<b>\$7,793</b>	WBC Trail Maintenance Account	\$60,217	WBC Community Solutions Account	\$241	PayPal Account	<b><u>\$68,251</u></b>	Total Cash at bank	Warwick Turnbull	Ongoing
<b>\$7,793</b>	WBC Trail Maintenance Account										
\$60,217	WBC Community Solutions Account										
\$241	PayPal Account										
<b><u>\$68,251</u></b>	Total Cash at bank										
5.2	<p>Club Merchandise T-Shirts:</p> <ul style="list-style-type: none"> <li>● Print-on Demand model works well when advertised</li> <li>● Park signs to be updated</li> </ul> <p>Other Merch:</p> <ul style="list-style-type: none"> <li>● Hats and Glasses still available via “old store” – post and pick-up options</li> <li>● Stubbie holders</li> </ul>	Josh Bridson	In process								
<b>6.0</b>	<b>Special Projects Report</b>										
6.1	<p>Container Roof / Shelter</p> <ul style="list-style-type: none"> <li>● Install has commenced on XC container</li> </ul>	Rick Kehoe	In process								

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	<ul style="list-style-type: none"> <li>Dane to work with Rick to finish</li> </ul>	Dane Critchlow	
6.2	<p>Grant Application with Responsible Wood for 4 wooden tables was successful at \$4,160 + gst:</p> <ul style="list-style-type: none"> <li>requirement for Social Media recognition as part of the project</li> <li>1 off ready for installation</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>John has started to assemble them</li> <li>Locations for tables – placed to be less obvious to 4WD and motorcycles travelling along Jenkins Rd</li> <li>Arrange for installation at next build day (or separate?)</li> </ul>	John Richardson  Bill Willis	In process
<b>7.0</b>	<b>Advocacy / Adaptive Report</b>		
7.1	Nil		
<b>8.0</b>	<b>General Business</b>		
8.1	<p>Junior academy:</p> <ul style="list-style-type: none"> <li>Possible multi-week Saturday afternoon Coaching to commence at the end of January</li> <li>Sarah has provided a plan and business proposal.</li> <li>Josh and Sarah to confirm details.</li> <li>Consideration is how to do this and have participants covered for insurance</li> </ul>	Joshua Bridson  Sarah Booth	Ongoing
8.2	<p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> <li>Proposed ‘Hall of Fame” board in the park somewhere?</li> <li>Review when the shelter is up</li> <li>Install prior to Nationals?</li> </ul>	Mark Welsh	Ongoing
8.3	<p>Insurance for trailers and waivers required for bike damage when used for shuttling on DH days.</p> <ul style="list-style-type: none"> <li>Update: Still being investigated</li> <li>Clause to be inserted into event entry on Race Results – will use tick box if available.</li> <li>Update on bike damage from last event</li> </ul>	Warwick T	In process
8.4	Bridge audit should be done to manage planning around repairs and upgrades.	Who?	
8.5	<p>Quad Crown</p> <ul style="list-style-type: none"> <li>Thanks to HMBA Volunteers</li> <li>Treasurer has followed-up for payment of per rider fee as per agreement (\$1280)</li> </ul>		
8.6	<p>Trail maintenance on Biraban.</p> <ul style="list-style-type: none"> <li>Rick to arrange for Synergy to quote rework.</li> <li>8-10 bill to refresh (see audio)</li> <li>End of January early February</li> </ul>	Rick Kehoe	

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	<ul style="list-style-type: none"> <li>• May need to wait for more favourable ground conditions to commence work</li> <li>• Will look to utilise Trail Maintenance funds for this project</li> </ul>		
8.7	<p>Granted Ride:</p> <ul style="list-style-type: none"> <li>• Sign - Working with Coleen</li> <li>• Bi-monthly timing days – to discuss further with Alex/Clint to work out the process for this</li> </ul>	Joshua Bridson	
8.8	<p>Replacement De-fib:</p> <ul style="list-style-type: none"> <li>• Purchased</li> <li>• Will be stored in XC Container</li> <li>• Can be taken out or to site when First Aid not available (i.e. at other times to club events)</li> </ul>	Dallas Barham	
8.9	<p>2024 Race Calendar</p> <ul style="list-style-type: none"> <li>• Mark has started working on a provisional calendar that takes into account all other major events for 2024 that might clash</li> <li>• Josh has asked Mark to share this on the chat group for input from all</li> <li>• Ideally we will publish this by end of the year / after next meeting</li> <li>• Midweek series – 5 months from April</li> </ul>	Mark Welsh	
8.10	<p>New Race Jersey</p> <ul style="list-style-type: none"> <li>• Dealing with Chinese company used by Astro Visual</li> <li>• Minimum order of 50 per style (i.e. XC, DH or Trail)</li> <li>• Will end up being about \$35 per jersey landed</li> <li>• Josh sent out email with 3 options – interest for all 3 but &lt;10 of each – will need to think about how we approach this</li> </ul>	Josh Bridson	In process
8.11	<p>Mount Faulk Road sign due to increased traffic</p> <ul style="list-style-type: none"> <li>• Josh has briefly spoken to new Forestry Contact about more warning signs to be installed above, through and below the cycling areas of Mt Faulk Rd between Jenkins Road and the trail head of the Downhill track.</li> </ul>	Josh Bridson	
8.13	<ul style="list-style-type: none"> <li>• Update contact details of committee on website</li> <li>• Josh to fix</li> </ul>	John R	
8.14	<p>Splitting the XC, GFlow and DH in RaceResults</p> <ul style="list-style-type: none"> <li>• Alex suggested 3 Separate accounts</li> <li>• Personal Identification Info (PII)</li> <li>• Coleen to look into AusCycling system to see if this might be a better option for the DH</li> </ul>	Alex	
8.15	<p>Possibility of setting another RaceResults account for Granted to run their timed shuttle days</p>	Alex	
8.16	<p>Faulk line maintenance.</p> <ul style="list-style-type: none"> <li>• Adaptive Downhill for Nationals</li> <li>• Repair of damaged ramp</li> </ul>		

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	<ul style="list-style-type: none"> <li>• ? New side rails</li> <li>• Need someone to coordinate</li> </ul>		
8.17	New DH Trailer - Agreement from majority - Trailer purchase to be organised by Mark Nelmes	Mark Nelmes	
8.18	2024 club series championship point score - Needs to be put together so that we can award prizes - Alex can assist	Phil Dunne / Mark Welsh	
	<b>Points for next committee meeting Agenda.</b> <ul style="list-style-type: none"> <li>•</li> </ul>		
	<b>Meeting concluded at 8.27 pm</b>		
	<b>Next meeting will be Monday 15th January 2024 – 7.00pm at Club Macquarie Argenton and then 12/02/2024</b>		

Recorded on behalf of HMBA: John Richardson

Date: **11/12/2023**