

## MINUTES OF MEETING

|                       |                                   |                                      |
|-----------------------|-----------------------------------|--------------------------------------|
| <b>Meeting No: 77</b> |                                   |                                      |
| <b>Subject</b>        | : <b>Monthly meeting</b>          | <b>Date</b> : 15/07/2024             |
| <b>Held at</b>        | : <b>Club Macquarie, Argenton</b> | <b>Ref.</b> : <b>HMBA- MOM - 930</b> |
| <b>Prepared by</b>    | : <b>John Richardson</b>          | <b>Issue date: 08/07/2024</b>        |

**Attendees:** Joshua Bridson, Laura Renshaw, Dane Critchlow, Dean Kozlik, Phil Dunne, Mick Bradford, Melissa Hoffman, Mark Welsh, Steven Pryor, Dallas Barham, Leighsa Cox, Evan Steverson, Sara Kerr, Tobias Kerr, John Richardson

**Online:** Warwick Turnbull, Coleen Kehoe, Rick Kehoe, Alex Marsh

**Apologies:** Courtney Berry, Bill Willis, Grant Jones, Jay Gibson, Tony Edwards, Mark Nelmes, Sarah Booth

- Legend** –  For discussion at next meeting – add to Agenda  
 To remain on minutes for future discussion if needed  
 To be removed from next minutes

| Item       | Action  | By Whom        | Status   |
|------------|---|----------------|----------|
| <b>1.0</b> | <b>Minutes of the previous meeting</b>  |                |          |
| 1.1        | June 2024 - Confirmed and accepted as a correct record  | Joshua Bridson | Complete |
| <b>2.0</b> | <b>Correspondence and notifications</b>   |                |          |
| 2.1        | AusCycling – National Series Round for 2025 <ul style="list-style-type: none"> <li>• XC</li> <li>• DH</li> <li>• LMCC will contribute \$10k toward an event – all of this to come to club on top of contribution from AusCycling</li> <li>• DH. \$150-180 per rider</li> <li>• Club to provide shuttles, volunteers, commentator, timing, paramedic, first aid, Marshall, radios, toilets, bins,</li> <li>• Possibly the end of 2025 into 2026</li> </ul> | Joshua Bridson |          |
| 2.2        | Email from Ian Harwood – planning Port to Port for 2025 <ul style="list-style-type: none"> <li>• Do you know of anything in the region that has already been locked in or any longstanding traditional dates that we should avoid?</li> <li>•</li> </ul>  | Joshua Bridson |          |
| 2.3        | AusCycling – Club Seminar – Lake Macquarie <ul style="list-style-type: none"> <li>• All local road and BMX clubs too</li> <li>• Details TBC</li> <li>• Will look to have 2-3 HMBA reps</li> <li>•</li> </ul>  | Joshua Bridson |          |
|            | Hank <ul style="list-style-type: none"> <li>• Positive feedback</li> </ul>  |                |          |

## MINUTES OF MEETING

|            |  |             |         |
|------------|--|-------------|---------|
|            | <ul style="list-style-type: none"> <li>• Corners too tight of some adaptive bikes</li> <li>• Adaptive bike riders to be included new trails</li> <li>• Coleen to talk to Dallas about new trail development with adaptive riders</li> </ul>  |             |         |
| <b>3.0</b> | <b>Monthly Racing reports</b>  |             |         |
| 3.1        | <p>Cross Country Racing – 23/06/2024<br/>Report Link: <a href="https://hmba.asn.au/2024/06/26/hmba-xc-results-club-round-3-24-06-2024/">https://hmba.asn.au/2024/06/26/hmba-xc-results-club-round-3-24-06-2024/</a></p> <p>No. of Riders: 46<br/>Key takeaways:</p> <p>Next Event: 18<sup>th</sup> August 2024 Race scheduled at Awaba</p> <ul style="list-style-type: none"> <li>• Timing -</li> <li>• First Aid –</li> <li>• Toilet – Onsite</li> <li>• Track Setting –</li> <li>• Kids skills from 8.00 –</li> <li>• Junior ride 8.30 –</li> <li>• Commissaire for official starts</li> <li>• Podium to be at the end of race day</li> <li>• Adaptive riders – more than a week’s notice required</li> <li>• Wednesday night races. Midweek dates 7<sup>th</sup> August, September, October 2024</li> </ul> | Phil Dunne  | Ongoing |
| 3.2        | <p>Downhill – 24/06/2024<br/>Report Link: Facebook Post - 24/06/2024<br/>No. of Riders – 22</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Next Event: 18<sup>th</sup> August 2024 Race scheduled at Awaba</p> <ul style="list-style-type: none"> <li>• First Aid -</li> <li>• Bus – yes</li> <li>• Timing -</li> <li>• Radios – Rick Kehoe</li> <li>• Riders Briefing -</li> <li>• Minimum 3 Marshalls</li> <li>• Shuttles start 9.00</li> </ul>  | Sarah Booth | Ongoing |

## MINUTES OF MEETING

|     |   |  |         |
|-----|---|--|---------|
|     | <ul style="list-style-type: none"> <li>Riders to be registered by Friday to allow confirmation of bus hire</li> <li>Cut off 20 Entries</li> <li>Podium to be at the end of race day</li> </ul>  |  |         |
| 3.3 | <p>G-Flow Enduro – 20/21 July</p> <ul style="list-style-type: none"> <li>1 day race event – Practice on Saturday <ul style="list-style-type: none"> <li>3 or 4 stages</li> <li>Shuttles - Booked</li> <li>Numbers – capped at 100</li> <li>Mechanic – light work</li> <li>Photography – SPC</li> <li>Coffee Van – Booked</li> <li>Adaptive??</li> <li><b>VOLUNTEERS REQUIRED</b></li> </ul> </li> </ul> <p>No. of Riders: 77</p> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li></li> </ul> <p>Next Event: 14<sup>th</sup> September 2024</p> <ul style="list-style-type: none"> <li>3 or 4 stages</li> <li>Shuttles – Booked – Granted Ride</li> <li>Numbers – capped at 100</li> <li>Mechanic –</li> <li>Photography – SPC (need to confirm)</li> <li>Coffee Van – Booked – Lvn Life</li> <li>Adaptive??</li> <li><b>VOLUNTEERS REQUIRED</b></li> </ul> | Mark Nelmes                              | Ongoing |
| 3.4 | <p>AusCycle – XC and DH Nationals in 2025</p> <ul style="list-style-type: none"> <li>TBC</li> </ul>   | Josh Bridson                             | Ongoing |
| 3.5 | <p>Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.</p>  |  | Ongoing |
| 3.6 | <p>2024 Calendar</p> <p><b>January 21 - Cross Country (XC) &amp; Downhill (DH)</b></p> <p><b>February 25 - XC &amp; DH</b></p> <p><b>April 21 - XC only as DH State Series is on</b></p> <p><b>May 18-19 - Gravity Enduro (GE)</b></p> <p><b>May 26 – Singleton MTB CLUB</b></p> <p><b>June 23 - XC &amp; DH</b></p> <p><b>July 20-21 – GE</b></p> <p><b>July 28 – Singleton MTB CLUB</b></p>   | Phil Dunne<br>Sarah Booth<br>Mark Nelmes |         |

## MINUTES OF MEETING

|            |  |   |                      |
|------------|--|---|----------------------|
|            | <p><b>August 18 - XC &amp; DH</b><br/> <b>September 8 – Singleton MTB CLUB</b><br/> <b>September 13 – NSW School Series – run by Jason English</b><br/> <b>September 14-15 - GE</b><br/> <b>October 20 - XC &amp; DH</b><br/> <b>November 17 - XC &amp; DH</b><br/> <b>December 15 - XC &amp; DH</b></p> <p><b>All races are at Awaba Mountain Bike Park.</b></p> <p><b>IMPORTANT: Dates are subject to change depending on fire, flood, falling flora, feral fauna, foolish folk forging flawed fall lines, etc</b></p>   |   |                      |
| Note       | Process for postponing races - move it back one week then if not possible – cancel.  |   | For review in future |
| <b>4.0</b> | <b>Trail Coordinator Report – Park Status</b>  |   |                      |
| 4.1        | <p>Update for last month – Sunday 7 July 2024</p> <p>Build report:</p> <ul style="list-style-type: none"> <li>Return trail to Captains Call</li> </ul> <p>Key Takeaways:</p> <ul style="list-style-type: none"> <li>Another lantana reduction day soon</li> </ul>  | Dallas<br>Barham<br>Rick<br>Kehoe             | Ongoing              |
| 4.2        | <p>Next Build Day: 4<sup>th</sup> August 2024</p> <ul style="list-style-type: none"> <li>Plan to be finalised by Rick and Dallas.</li> <li>lantana reduction day soon</li> <li>possible small build day 11<sup>th</sup> August 2024 (Rick)</li> </ul> <p>Future Projects:</p> <ul style="list-style-type: none"> <li>Development Trail Extension – poles for start off Jenkins Rd</li> <li>Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this</li> <li>Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work</li> <li>Wild Polly freshen up</li> </ul> | Dallas<br>Barham<br>Rick Kehoe                | Ongoing              |
| 4.3        | <p>Awaba MTB Park Maps</p> <p>XC Map:</p> <ul style="list-style-type: none"> <li>Dallas to talk with Coleen more directional sign at junction points</li> </ul> <p>Other maps – DH and Adaptive</p> <ul style="list-style-type: none"> <li>in process</li> </ul>   | <p>Josh<br/>Bridson</p> <p>Rick<br/>Kehoe</p> | In process           |

## MINUTES OF MEETING

|                |  |              |                               |         |                                 |        |                |                |                    |                  |         |
|----------------|--|--------------|-------------------------------|---------|---------------------------------|--------|----------------|----------------|--------------------|------------------|---------|
|                | <p>Open Closed sign at front gate to be installed.</p> <ul style="list-style-type: none"> <li>Cars not to drive to S-Bend road for Biraban pick up. Signs to say last pick up point at Downhill Finish.</li> </ul>   |              |                               |         |                                 |        |                |                |                    |                  |         |
| 4.4            | <p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> <li>Email hmbaweb@gmail.com if interested in sponsoring the park.</li> </ul>  | Josh Bridson | In Process                    |         |                                 |        |                |                |                    |                  |         |
| 4.5            | <p>Trail counters:</p> <ul style="list-style-type: none"> <li>Development Trail: <ul style="list-style-type: none"> <li>This month average 22 riders per day</li> <li>Last month average 16 riders per day</li> </ul> </li> <li>Trail head – <ul style="list-style-type: none"> <li>This month average 69 riders per day</li> <li>Last month average 44 riders per day</li> </ul> </li> <li>DH Trail: <ul style="list-style-type: none"> <li>No reader on track</li> </ul> </li> </ul> | Alex Marsh   | In process                    |         |                                 |        |                |                |                    |                  |         |
| 4.6            | <p>Container Security – Key Register XC:</p> <ul style="list-style-type: none"> <li>8 – Rick Kehoe</li> <li>9 - Dallas</li> <li>1 – Josh</li> <li>2 – Phil</li> <li>3 – Steve</li> <li>4 – Mark Nelmes</li> <li>5 – John</li> <li>6 – Dean</li> <li>7 – Mick</li> <li>11 - Mark W</li> </ul>   | Committee    | Ongoing                       |         |                                 |        |                |                |                    |                  |         |
| <b>5.0</b>     | <b>Finance Report</b>  |              |                               |         |                                 |        |                |                |                    |                  |         |
| 5.1            | <p>Club account balance as at 17/06/2024:</p> <table> <tr> <td>\$1122</td> <td>WBC Trail Maintenance Account</td> </tr> <tr> <td>\$51430</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td>\$3964</td> <td>PayPal Account</td> </tr> <tr> <td><u>\$56516</u></td> <td>Total Cash at bank</td> </tr> </table> <p>Outstanding payments:<br/>- Nil recorded</p>  | \$1122       | WBC Trail Maintenance Account | \$51430 | WBC Community Solutions Account | \$3964 | PayPal Account | <u>\$56516</u> | Total Cash at bank | Warwick Turnbull | Ongoing |
| \$1122         | WBC Trail Maintenance Account  |              |                               |         |                                 |        |                |                |                    |                  |         |
| \$51430        | WBC Community Solutions Account  |              |                               |         |                                 |        |                |                |                    |                  |         |
| \$3964         | PayPal Account   |              |                               |         |                                 |        |                |                |                    |                  |         |
| <u>\$56516</u> | Total Cash at bank   |              |                               |         |                                 |        |                |                |                    |                  |         |
| 5.2            | <p>Club Merchandise</p> <p>Jerseys:</p> <ul style="list-style-type: none"> <li>Mel – update</li> <li>XC Race Jerseys – need to source supplier - ? Perth Company</li> <li>Pump track fund raiser</li> <li>\$50 Jersey short</li> <li>\$60 Jersey long</li> </ul>   | Josh Bridson | In process                    |         |                                 |        |                |                |                    |                  |         |

## MINUTES OF MEETING

|            |   |   |            |
|------------|---|---|------------|
|            | <ul style="list-style-type: none"> <li>• Custom + \$15</li> </ul>   |   |            |
| 5.3        | <p>Club Merchandise</p> <p>T-Shirts/Hoodies:</p> <ul style="list-style-type: none"> <li>• Print-on Demand model works well when advertised.</li> </ul> <p>Other Merch:</p> <ul style="list-style-type: none"> <li>• Hats and Glasses still available via “old store” – post and pick-up options</li> <li>• Stubbie holders</li> </ul>   | Josh<br>Bridson                               | In process |
| <b>6.0</b> | <b>Special Projects Report</b>  |   |            |
| 6.2        | <p>Grant Application with Responsible Wood for 4 wooden tables:</p> <ul style="list-style-type: none"> <li>• 1 still to be located at DH finish line area – Rick to Prepare Area.</li> </ul>  | John<br>Richardson                            | In process |
| 6.3        | <p>Grant - Community Building Partnership 2023</p> <ul style="list-style-type: none"> <li>• We were successful for our application – <b>CBP23 - 0472 – Awaba Mountain Bike Park Pump Track</b></li> <li>• \$38000 grant - \$22000 co-contribution from HMBA</li> <li>• Dallas and Rick to talk to trail build company</li> <li>• To be different to other Pump tracks. More MTB based design.</li> <li>• Aiming to link in with existing jump line and development trail network</li> <li>• Update:</li> <li>• Talk of converting northern side of 2<sup>nd</sup> carpark to skills/pump</li> <li>• Southern edge of 2<sup>nd</sup> carpark push out for carpark offset.</li> </ul> | Bill Willis<br>Rick Kehoe<br>Dallas<br>Barham |            |
| <b>7.0</b> | <b>Advocacy / Adaptive Report</b>   |   |            |
| 7.1        | Nil   |   |            |
| <b>8.0</b> | <b>General Business</b>   |   |            |
| 8.1        | <p>Junior academy:</p> <ul style="list-style-type: none"> <li>• On hold</li> <li>• Consideration is how to do this and have participants covered for insurance – use Come and Try Days combined with Free Trial Period</li> </ul>   | Joshua<br>Bridson<br><br>Sarah<br>Booth       | Ongoing    |
| 8.2        | <p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> <li>• Proposed ‘Hall of Fame” board in the park somewhere?</li> <li>• Review when the shelter is up.\</li> </ul>  | Mark<br>Welsh                                 | Ongoing    |
| 8.3        | <p>Insurance for trailers and waivers required for bike damage when used for shuttling on DH days.</p> <ul style="list-style-type: none"> <li>• Clause to be inserted into event entry on Race Results – will use tick box if available.</li> </ul>   | Warwick<br>Turnbull<br>/Alex<br>Marsh         | In process |
| 8.4        | <p>New DH Trailer</p> <ul style="list-style-type: none"> <li>• Sponsorship EOI close 31/1/24</li> <li>• 12 sponsors positions</li> </ul>  | Evan<br>Steverson<br>Coleen<br>Boyes          |            |

## MINUTES OF MEETING

|      |   |               |  |
|------|---|---------------|--|
|      | <ul style="list-style-type: none"> <li>• Signage sizes and position to be confirmed – Coleen to advise Evan so he can communicate with Sponsors</li> <li>• 6 sponsors approve read to be printed and invoiced</li> </ul>  |               |  |
| 8.5  | <p>Mailbox at Gateshead</p> <ul style="list-style-type: none"> <li>• Mailbox to move to Warwick’s work address</li> <li>• Steve</li> </ul>  | Steve P       |  |
| 8.6  | <p>First aid training</p> <ul style="list-style-type: none"> <li>• Coleen spoke to Lin from St Johns \$176per (6 people). Location TBC</li> <li>• Mtb First Aid Coleen spoke to Paul. Need more answers</li> </ul>  |               |  |
| 8.11 | <p>Josh Bridson will not be President after AGM 2025</p>  | Josh Bridson  |  |
| 8.12 | <p>Update on Vertical Trailer:</p> <ul style="list-style-type: none"> <li>• Pedal tie down to be fitted</li> <li>• Cost?</li> <li>• Update</li> </ul>   | Dean Kozlik   |  |
| 8.13 | <p>Pole Saw for club use:</p> <ul style="list-style-type: none"> <li>• EGO Brushless – pay no more than \$1259.10</li> <li>• Do we agree to go ahead with purchase? Yes</li> </ul>  | Dallas Barham |  |
| 8.14 | <p>Jump line/ carpark mod</p> <ul style="list-style-type: none"> <li>• Refer to 6.3 above</li> </ul>  | Dallas Barham |  |
| 8.15 | <p>SIXT</p> <ul style="list-style-type: none"> <li>• Confirmation required to what the vehicles offer. Towbar.</li> </ul>   | Coleen        |  |
|      | <p><b>Points for next committee meeting Agenda.</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>   |               |  |
|      | <p><b>Meeting concluded at 8.40pm</b></p>   |               |  |
|      | <p><b>Next meeting will be Monday Monday 12th August 2024 – 7.00pm at Club Macquarie Argenton and then:</b></p> <p><b>Monday 9th September 2024</b></p> <p><b>Monday 14th October 2024</b></p> <p><b>Monday 11th November 2024</b></p> <p><b>Monday 9th December 2024</b></p> |               |  |

Recorded on behalf of HMBA: John Richardson

Date: **15/7/2024**