

## MINUTES OF MEETING

<b>Meeting No:</b> 83		
<b>Subject</b>	: Monthly Meeting	<b>Date</b> : 13/01/2025
<b>Held at</b>	: Club Macquarie, Argenton	<b>Ref.</b> : HMBA- MOM - 930
<b>Prepared by</b>	: Laura Renshaw	<b>Issue date:</b> 04/02/2025

**Attendees:** Joshua Bridson, Laura Renshaw, Dane Critchlow, Leighsa Cox, Mark Welsh, Steve Pryor, Dean Kozlic, Melanie Hoffman, Mick Bradford, Evan Steverson, Warwick Turnbull, Grant Jones, Dallas Barham, Bill Willis, John Richardson, Colleen Boyes, Rick Kehoe.

**Online:** Sarah Booth, Linton Budden, Phil Dunne, Landon Arthur, Tony Edwards, Alex Marsh

**Apologies:**

- Legend –**
- For discussion at next meeting – add to Agenda
  - To remain on minutes for future discussion if needed
  - To be removed from next minutes

Item	Action	By Whom	Status
<b>1.0</b>	<b>Minutes of the previous meeting</b>		
1.1	December 2024 - Confirmed and accepted as a correct record	Joshua Bridson	Complete
<b>2.0</b>	<b>Correspondence and notifications</b>		
2.1	Email from Liam McGuire re Black Pearl <ul style="list-style-type: none"> <li>March 7/8/9th</li> <li>New start venue on Mt Nelida Road</li> <li>Awaba alignment, 30km Awaba</li> <li>Looking for volunteers</li> </ul>		
2.2	Email from Singleton MTBC <ul style="list-style-type: none"> <li>Interclub series with CCMTB, Singleton, HMBA</li> <li>Using 2 nominated rounds from each club</li> <li>Make possible State Round one of the rounds</li> </ul>	XC Co-ords	
2.3	Cessnock Bicycle Company – sponsoring Awaba Cup <ul style="list-style-type: none"> <li>I have advised Steve about sponsoring A Grade M and W for XC and DH</li> <li>Further details to be confirmed</li> </ul>	Josh Bridson	
2.4	Auscycling Club Forum for December <ul style="list-style-type: none"> <li>Phil Dunne – update:</li> <li>They have been working on a new member portal for the last six months and this will be released some time in 2025</li> <li>They are developing the next forward vision concept to be released in 2025 - “Horizon 2”</li> <li>They are encouraging stronger State based competitions this year to compliment the National Rounds</li> </ul>		

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2.5	Email re DH entries in lieu of trailer sponsorship <ul style="list-style-type: none"> <li>Need to develop code/way of redeeming for sponsors</li> </ul>		
2.6	St Johns have not invoiced the club for over a year? <ul style="list-style-type: none"> <li>~4k</li> <li>Need to increase entry fee's (\$20 XC from Feb onwards)</li> </ul>		
2.7	Email from Ashleigh Johns (Husband – Lincoln) <ul style="list-style-type: none"> <li>can be our MPIO</li> <li>has sent through certificate</li> <li>still need to talk directly to her</li> </ul>	Josh Bridson	
<b>3.0</b>	<b>Monthly Racing reports</b>		
3.1	<p>Cross Country Racing – December 15<sup>th</sup></p> <p>Report Link: <a href="https://hmba.asn.au/2024/12/17/hmba-xc-results-club-round-15-12-2024/?fbclid=IwY2xjawHxkRIleHRuA2FibQlxMQABHeMzggGr9pN1ua_PBtdAfFQvUEtKOxiJrQxqCzqY_s6eVE9V0DfiVc8EuQ_aem_WvPxnyjUJPGjsvWhLag71w">https://hmba.asn.au/2024/12/17/hmba-xc-results-club-round-15-12-2024/?fbclid=IwY2xjawHxkRIleHRuA2FibQlxMQABHeMzggGr9pN1ua_PBtdAfFQvUEtKOxiJrQxqCzqY_s6eVE9V0DfiVc8EuQ_aem_WvPxnyjUJPGjsvWhLag71w</a></p> <p>No. of Riders: 70</p> <ul style="list-style-type: none"> <li>Key takeaways: Warm weather, 5km loop, not as hilly as club champs</li> <li>Junior Race went well 7 Riders</li> <li>Podium for main race</li> <li>Key Issues: Juniors and timing, max race time reached for kids wanting to race both, will have to pick which race to do, same number plate.</li> <li>Add to race info for Juniors – must choose race</li> <li>Commissaire issues: Timing “How to” to be written up if possible, laminated in container</li> </ul> <p>Next Event: January 19<sup>th</sup> 2025 Race scheduled at Awaba – Junior and Graded racing</p> <ul style="list-style-type: none"> <li>Timing – Alex, Dane, Phil</li> <li>Possibility of Kids timed race on the Development Track (Evan, Dean)</li> <li>First Aid – Phil to follow up St John Unavailable (many club members certified will be present)</li> <li>Toilet – Onsite</li> <li>Track Setting – Dean</li> <li>Junior Race 8.00 Start? Evan and Mark</li> <li>Junior race – U11/13's</li> <li>Commissaire for official starts</li> <li>Podium to be at the end of race day</li> <li>Adaptive riders – more than a week's notice required</li> </ul>	Phil Dunne	Ongoing

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3.2	<p>Downhill – Social Day December 15<sup>th</sup> Report Link:</p> <p>No. of Riders: 6 Riders</p> <p>Key Takeaways: Social Shuttle Day, lots of fun</p> <p>Next Event: 19<sup>th</sup> January 2025 scheduled at Awaba, D Grade Practice From Biraban</p> <ul style="list-style-type: none"> <li>● First Aid - Booked</li> <li>● Bus – Granted Ride – 6 month trial</li> <li>● Timing – not for social day</li> <li>● Radios – Rick Kehoe</li> <li>● Riders Briefing - Rick</li> <li>● Minimum 3 Marshalls – Rick Organised</li> <li>● Shuttles start 9.00</li> <li>● Riders to be registered by Friday to allow confirmation of bus hire</li> <li>● Cut off 30 Entries</li> <li>● Need Update to Point score please</li> <li>● Pushing Club Champs to Feb/ Pointscore</li> </ul>	Coleen Boyes	Ongoing
3.3	<p>G-Flow Enduro – April 12/13, July 19/20, Sept 27/28</p> <p>Report Link:</p> <p>No of Riders:</p> <ul style="list-style-type: none"> <li>● 1 day race event – Practice on Saturday <ul style="list-style-type: none"> <li>● 3 or 4 stages</li> <li>● Shuttles – Granted Ride</li> <li>● Numbers – capped at 100</li> <li>● Mechanic –</li> <li>● Photography –</li> <li>● Coffee Van –</li> <li>● Adaptive –</li> <li>● VOLUNTEERS REQUIRED</li> </ul> </li> </ul>		Ongoing
3.4	<p>AusCycle – 2025 State Series - DH and XC</p> <ul style="list-style-type: none"> <li>● Details to be updated next year</li> <li>● XC – June 14/15 – Racing on Sunday only</li> <li>● DH – Oct 11/12</li> </ul>	Josh Bridson	Complete
3.5	<p>Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.</p>		Ongoing

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3.6	<p>2025 Calendar</p> <p><b>January 19 - Cross Country (XC1) &amp; Downhill (DH1) – 2024 Presentation</b>  <b>February 16 – XC2 &amp; DH2</b>  <b>March 23 – XC3 &amp; DH3</b>  <b>April 12/13 – GE1</b>  <b>May 18 – XC4 &amp; DH4 (AGM)</b>  <b>June 15 – State XC Series Race (points for Awaba Cup - XC5*)</b>  <b>June 29 - DH5</b>  <b>July 19/20 – GE2</b>  <b>August 17 – XC6 &amp; DH6</b>  <b>September 27/28 – GE3</b>  <b>October 11/12 – DH State Series + HMBA DH Club Champs</b>  <b>October 26 – XC Club Champs – clashes with Sea Otter</b>  <b>November 16 – XC7 &amp; DH7</b>  <b>December 14 – Social Event – XC &amp; DH - Presentation for HMBA Awaba Cup</b></p> <p><b>All races are at Awaba Mountain Bike Park.</b></p> <p><b>IMPORTANT: Dates are subject to change depending on fire, flood, falling flora, feral fauna, foolish folk forging flawed fall lines, etc</b></p>	<p>Phil Dunne Sarah Booth Coleen Boyes Dane Critchlow</p>	
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
<b>4.0</b>	<b>Trail Coordinator Report – Park Status</b>		
4.1	<p>Build Day – November 10/11/2024</p> <ul style="list-style-type: none"> <li>• About 25 people</li> <li>• Downhill crew did a lot of work around Scorpion Gap and the bottom of the Rock Garden - retaining work, rock armouring</li> <li>• Holes and timber posts installed down near the frog pond, formalising. About 25 Posts.</li> <li>• New trail cut in/clearing (Rock on Garth) – Dallas</li> <li>• From ant nest into Pond Round About (WTH)</li> <li>• Rock on Garth will be flow trail incorporating more loops, adaptive trail</li> </ul>		Ongoing
4.2	<p>Next Build Day: TBA - 9<sup>th</sup> Feb</p> <ul style="list-style-type: none"> <li>• Focus on Biraban</li> <li>• Funds from “Trail fund” all go back into Trails (events, trail signs) try to use by April (weather wise)</li> <li>• Post for Trail Sign Sponsors to go out</li> <li>• Plan to be finalised by Rick and Dallas</li> <li>• Finish ‘Rock on Garth’ and around Pond (“Lake Mac”)</li> <li>• Signage Day</li> </ul>	<p>Dallas Barham Rick Kehoe</p>	Ongoing

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	<p>Future Projects:</p> <ul style="list-style-type: none"> <li>Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this</li> <li>Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work</li> </ul>		
4.3	<p>Awaba MTB Park Maps</p> <p>Dallas:</p> <ul style="list-style-type: none"> <li>Keen for signage with small maps, to expand on location instructional, key intersections, back to car park etc</li> </ul> <p>XC Map:</p> <ul style="list-style-type: none"> <li>Dallas to talk with Coleen more directional sign at junction points</li> </ul> <p>Other maps – DH and Adaptive</p> <ul style="list-style-type: none"> <li>in process</li> </ul> <p>Update from Coleen:</p> <ul style="list-style-type: none"> <li>Files ready – most trails mapped</li> <li>Josh to provide more info</li> <li>Dallas to send updates to Coleen, pond (Lake Mac) as main roundabout for XC trail</li> </ul> <p>Open/Closed sign at front gate to be installed – any update?</p> <ul style="list-style-type: none"> <li>Cars not to drive to S-Bend road for Biraban pick up. Signs to say last pick up point at Downhill Finish.</li> </ul>	<p>Josh Bridson</p> <p>Dallas Barham</p> <p>Rick Kehoe</p>	In process
4.4	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> <li>Email hmbaweb@gmail.com if interested in sponsoring the park.</li> </ul>	<p>Josh Bridson</p>	In Process
4.5	<p>Trail counters:</p> <ul style="list-style-type: none"> <li>Development Trail: <ul style="list-style-type: none"> <li>This month average 26 riders per day</li> <li>Last month average 30 riders per day</li> </ul> </li> <li>Trail head: <ul style="list-style-type: none"> <li>This month average 46 riders per day</li> <li>Last month average 65 riders per day</li> </ul> </li> <li>Dane and Dallas can help with trail counts each Month (please inform secretary prior to Monthly meeting)</li> <li>DH Trail: <ul style="list-style-type: none"> <li>No reader on track</li> </ul> </li> </ul>	<p>Alex Marsh</p>	In process
4.6	<p>Container Security – Key Register</p> <p>XC:</p> <ul style="list-style-type: none"> <li>8 – Rick Kehoe</li> <li>9 - Dallas</li> <li>1 – Josh</li> <li>2 – Phil</li> </ul>	<p>Committee</p>	Ongoing

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	<ul style="list-style-type: none"> <li>○ 3 – Steve</li> <li>○ 4 – Mark Nelmes</li> <li>○ 5 – John</li> <li>○ 6 – Dean</li> <li>○ 7 – Mick</li> <li>○ 11 - Mark W</li> <li>○ 7 – Dane</li> </ul>										
<b>5.0</b>	<b>Finance Report</b>										
5.1	<p>Club account balance as at 13/01/2025:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>\$4,427</b></td> <td>WBC Trail Maintenance Account</td> </tr> <tr> <td>\$34,451</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td><u>\$3,191</u></td> <td>PayPal Account</td> </tr> <tr> <td><b><u>\$42,069</u></b></td> <td>Total Cash at bank</td> </tr> </table> <p>Spending:</p> <p>Future Spending – Wild Polly Refresh (\$3k) with Trail Maintenance Money (Phil from Synergy Trails) Pump Jump Project - \$60+k</p> <p>Grant Money: \$38,000 from Pump n Jump Track paid into Account</p> <p>Outstanding payments: Invoice sent to Cessnock Bike Co Burger Urge last sign on Trailer – Invoice Sent</p> <p>Upcoming Outgoings: Money for Pump Track, \$60,000 plus other spendings will be needed. Club Laptop needs Microsoft Office update.</p>	<b>\$4,427</b>	WBC Trail Maintenance Account	\$34,451	WBC Community Solutions Account	<u>\$3,191</u>	PayPal Account	<b><u>\$42,069</u></b>	Total Cash at bank	Warwick Turnbull	Ongoing
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<b><u>\$42,069</u></b>	Total Cash at bank										
5.2	<p>Club Merchandise (Melanie to update Inventory please)</p> <p>Jerseys:</p> <ul style="list-style-type: none"> <li>● XC Race Jerseys – \$50 - 4 spares</li> <li>● Trail Jersey Orders with Sincity <ul style="list-style-type: none"> <li>○ Club purchased an additional 18 for sale (various sizes)</li> </ul> </li> </ul>	<p>Josh Bridson</p> <p>Mel Hoffman</p>	In process								
5.3	<p>Club Merchandise</p> <p>T-Shirts/Hoodies:</p> <ul style="list-style-type: none"> <li>● Print-on Demand model on hold.</li> </ul> <p>Other Merch:</p> <ul style="list-style-type: none"> <li>● Hats and Glasses still available via “old store” – post and pick-up options</li> <li>● Stubby holders</li> </ul> <p>Potential for Club Merch email – still in progress Extra Monkey Shirts to be sold for \$20</p>	Josh Bridson	In process								
<b>6.0</b>	<b>Special Projects Report</b>										
6.1	Grant Application with Responsible Wood:	Rick Kehoe	In process								

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	<ul style="list-style-type: none"> <li>1 wooden table still to be located at DH finish line area – Rick to Prepare Area. End of January please.</li> <li>QR Code plaques installed - Responsible Wood – thanks Steve</li> <li>New Application for wood for new skills area (TNT Trail) - Josh, Laura, Dane working on this – closed 22/11/24 - \$12,500</li> <li>Bill Willis helping with previous info re wood suppliers – need to be PEFC, Responsible Wood or FSC certified</li> </ul>	<p>Josh Bridson Laura Renshaw Dane Critchlow</p>	
6.2	<p>Grant - Community Building Partnership 2023</p> <ul style="list-style-type: none"> <li>We were successful for our application – <b>CBP23 - 0472 – Awaba Mountain Bike Park Pump Track</b></li> <li>\$38000 grant has been received - \$22000 co-contribution from HMBA – plus additional \$8k</li> <li>Update: <ul style="list-style-type: none"> <li>99% complete – plan for another small skills feature on jump run</li> <li>Tentative name “Pump.Jump.Repeat”</li> <li>Someone to coordinate whiteboard for name suggestions for other riders to suggest names – needs to be finalised by next meeting.</li> <li>Need to plan for official “opening”</li> <li>Bill W – what else to do re grant requirements?</li> <li>Report by September</li> <li>Keep financial records 5 years</li> <li>Acknowledge support in financial reports (NSW Govt)</li> <li>Bill finishing report</li> <li>Opening Day? Invite Member Greg Piper</li> <li>Before and after shots – send to Bill</li> <li>Promoted via Social Media</li> </ul> </li> </ul>	<p>Bill Willis Dane Critchlow</p>	
6.3	<p>Club Builder</p> <ul style="list-style-type: none"> <li>Grant Assistance Program Proposal <ul style="list-style-type: none"> <li>Josh liaising and sending preliminary info through</li> </ul> </li> <li>First meeting booked for 8/01/2025 - Josh and Evan attended</li> <li>Need to provide them with information to develop a Plan then they can start to identify grant opportunities – there is a \$20k one coming up soon</li> <li>Evan: Need for bigger ticket items, federal level connection, CBP grants opening soon</li> </ul>	<p>Josh Bridson  Evan Steverson</p>	
<b>7.0</b>	<b>Advocacy / Adaptive Report</b>		
7.1	Nil		
<b>8.0</b>	<b>General Business</b>		
8.1	<p>Junior academy:</p> <ul style="list-style-type: none"> <li>On hold</li> </ul>	<p>Joshua Bridson  Sarah Booth</p>	Ongoing

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	<ul style="list-style-type: none"> <li>Consideration is how to do this and have participants covered for insurance – use Come and Try Days combined with Free Trial Period</li> </ul>		
8.2	<p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> <li>Proposed 'Hall of Fame" board in the park somewhere?</li> <li>Review when the shelter is up.</li> </ul>	Mark Welsh	Ongoing
8.3	<p>New DH Trailer</p> <ul style="list-style-type: none"> <li>Burger Urge sponsoring last spot</li> <li>One spot to be left clear for next event details</li> <li>Sign ready and will be installed</li> <li>Upcoming Events</li> <li>Update?</li> </ul>	Rick Kehoe Coleen Boyes	Ongoing
8.4	<p>Trailforks</p> <ul style="list-style-type: none"> <li>No contact received.</li> </ul>		Ongoing
8.5	<p>Come and Try Day</p> <ul style="list-style-type: none"> <li><a href="https://www.ridenation.com.au/promo/club-resources">https://www.ridenation.com.au/promo/club-resources</a></li> <li>Maybe next year/or end of year 'do'</li> <li>Granted Ride Happy to sponsor Shuttles</li> </ul>		
8.6	<p>Ideas for boosting racing next year:</p> <ul style="list-style-type: none"> <li>HMBA Awaba Cup</li> <li>Will need more hype for pre/post events - start straight away after Events</li> <li>Leighsa added to Facebook Promo team</li> <li>Race links created maybe earlier?</li> <li>Race promo unofficial team to have meeting and create plan</li> <li>Can the whole years entries be created at the start of the year and can members enter the whole year at once?</li> </ul> <p>Questions to be answered.....</p>		
8.7	<p>First Aid Course</p> <ul style="list-style-type: none"> <li>2<sup>nd</sup> February 2025 locked in</li> <li>Up to 14 people</li> <li>One day @ Awaba Car Park</li> <li>Only Senior First Aid</li> <li>Club to subsidise 50% Payment for those wanting to attend</li> </ul>		
8.8	<p>Possibility of GPS Points for Emergency Areas - John to chase up more info</p> <ul style="list-style-type: none"> <li>Update: carry over to Feb</li> </ul>		
8.9	<p>Email re New Year and Presidency</p> <ul style="list-style-type: none"> <li>Xmas Pressie - "Club Legend" Shirts handed out – thanks Josh</li> </ul>		
9.0	<p>Race Plates</p> <ul style="list-style-type: none"> <li>New plates ordered</li> </ul>		

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	<ul style="list-style-type: none"><li>• G-Flow Different plates – new artwork please</li><li>• A Couple Marshall Plates</li></ul>		
	<b>Points for next committee meeting Agenda.</b> <ul style="list-style-type: none"><li>•</li></ul>		
	<b>Meeting concluded at 8:36pm</b>		
	<b>Next meeting will be Monday 10<sup>th</sup> February 2025 – 7.00pm at Club Macquarie Argenton and then: Monday 10<sup>th</sup> March 2025</b>		

Recorded on behalf of HMBA: Laura Renshaw

Date: 13/01/2025