

MINUTES OF MEETING

Meeting No: 86		
Subject	: Monthly Meeting	Date : 12/05/2025
Held at	: Club Macquarie	Ref. : HMBA- MOM - 934
Prepared by	: Laura Renshaw	Issue date: /2025

Attendees: Joshua Bridson, Laura Renshaw, Dane Critchlow, Melanie Hoffman, Rick Kehoe, Dallas Barham, Colleen Kehoe, Leighsa Cox, John Richardson, Mick Bradford, Phil Dunne

Online: Grant Jones, Tony Edwards, Sarah Booth, Mark Nelmes, Tony, Warwick Turnbull

Apologies: Evan Steverson, Steven Pryor

- Legend** – For discussion at next meeting – add to Agenda
 To remain on minutes for future discussion if needed
 To be removed from next minutes

Item	Action	By Whom	Status
1.0	Minutes of the previous meeting		
1.1	March 2025 - Confirmed and accepted as a correct record	Joshua Bridson	Complete
2.0	Correspondence and notifications		
2.1	AGM Approaching - will be held at May Club Race <ul style="list-style-type: none"> President confirmed intention to step down after the next 12 months but will remain for another year to mentor a successor. Invitation extended to committee members to shadow the President for the next 12 months, with the aim to take over in 2026. Emphasis on improving committee structure and defining sub-committees. - Members currently holding roles who wish to step down are encouraged to find replacements. Phil to MC AGM 		
2.2	HMBA Honour Board Updates <ul style="list-style-type: none"> Emails from several new champs from 2023, 2024 and 2025 Website updates made as they came in 	Joshua Bridson	
2.3	Club Builder <ul style="list-style-type: none"> Josh and Bill had teams meeting 2 Upcoming Grants 		

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2.4	Email from Cessnock Bike Co re Awaba Cup perpetual trophy		Ongoing
2.5	<p>Hunter Schools Event run by Jason English</p> <ul style="list-style-type: none"> • Schools Event on 9/05/2025 • Huge numbers • Josh attended and was able to chat with several parents • How do we get more kids involved with Club Racing? 		
3.0	Monthly Racing reports		
3.1	<p>Cross Country Racing – No April Race (G-Flow)</p> <p>Report Link: No. of Riders:</p> <p>Next Event: May 18th 2025 Race scheduled at Awaba – Junior and Graded racing</p> <ul style="list-style-type: none"> • Decision for racing to be made Friday about weather • Timing – Phil/Ali • Possibility of Kids timed race on the Development Track (Evan, Dean) • First Aid – Confirmed • Toilet – Onsite • Track Setting – Guest setting by Dallas • Junior Race 8.00 Start? Evan and Mark • Junior race – U11/13's • Commissaire for official starts • Podium to be at the end of race day • Adaptive riders – more than a week's notice required • Entry fees to increase from March 2025 	Phil Dunne	Ongoing
3.2	<p>Downhill – No April Race (G-Glow)</p> <p>Report Link:</p> <p>No. of Riders:</p> <p>Next Event: May 18th 2025 scheduled at Awaba, D Grade Practice From Biraban</p> <ul style="list-style-type: none"> • First Aid - Booked • Bus – Granted Ride – 6 month trial • Timing – Regan • Radios – Rick • Riders Briefing – Mark Nelmes • Minimum 3 Marshalls – Rick Organised • Shuttles start 9.00 	Mark Nelmes	Ongoing

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	<ul style="list-style-type: none"> ● Riders to be registered by Friday to allow confirmation of bus hire ● Cut off 30 Entries 		
3.3	<p>G-Flow Enduro – April 12/13</p> <p>Report Link: https://hmba.asn.au/2025/04/17/hmba-g-flow-enduro-round-1-results-13-04-2025/?fbclid=IwY2xjawKGZ5ZleHRuA2FibQlMQBicmlkETFiWEpTVXZQV2JsUlhuNndnAR5rK3ODCsahTC1uloTYaNZGoE5Lc2008UcYfnEwrgoE2fAf94NfWn3y_q8pRQ_aem_7eZNCa4-zGap24u85zCYRg</p> <p>No of Riders: 79</p> <ul style="list-style-type: none"> ● 1 day race event – Practice on Saturday <ul style="list-style-type: none"> ● 3 stages <ul style="list-style-type: none"> ▪ Biraban ▪ Reverse Straw ▪ Faulk Line into Pump Track ● Shuttles – Granted Ride (Sat 10, Sun 9) ● Numbers – capped at 100 ● Mechanic – Dallas Breakaway ● Photography - Sam SPC ● Coffee Van – Serendipity Sunday ● Adaptive – no entries ● VOLUNTEERS – THANKYOU ALL ● Sunday (Mark, Dallas, Steve, Tony) ● 10yrs old and Under are not to race Gravity Enduro (as per Junior Policy) ● All agree for AusCycling rules <p>** Need to discuss age categories and entries **</p>		Ongoing

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3 MOUNTAIN BIKE (MTB)						
<p>Riders must always race within their age category. In circumstances where field sizes are small race organisers may combine categories or run multiple categories at the same time to simulate larger fields and promote development. When this occurs riders must not exceed maximum race durations for their current age category.</p>						
Age Cat	Age Span	Max Race Duration (XCO)	Max Race Duration Endurance (XCM)	Max Race Duration Gravity Enduro **	General Notes and Considerations	
U11	9-10	15 mins	n/a	n/a	Mixed gender categories should be encouraged.	
U13	11-12	25 mins	1 hour	2 hours	Mixed gender categories should be encouraged.	
U15	13-14	45 mins	2 hours	3 hours		
U17	15-16	1 hour	3 hours	4 hours		
J19	17-18	1.25 hours	4 hours	5 hours		
U23	19-22	1.25 - 1.5 hours	n/a	n/a	Separate U23 category is only applicable to XCO. Where there is a separate U23 category, riders may apply to AusCycling for dispensation to ride up in Elite when UCI points are available.	
<p>*XC Endurance includes XCM, multi lap endurance events up to and including 24hr races. Time is the total time spent riding during the event. It is recommended that race organisers facilitate U13, U15 and U17 categories by encouraging team relay style racing in longer endurance events.</p> <p>**Gravity Enduro (GE) time is total time for the event including timed and liaison stages.</p>						
3.4	<p>AusCycle – 2025 State Series - DH and XC</p> <ul style="list-style-type: none"> ● Gravity Downhill Round 11/12 October Announced <ul style="list-style-type: none"> ○ Starting to plan ● XC – June 14/15 – Racing on Sunday only <ul style="list-style-type: none"> ○ Phil/Josh have been talking to Chris from Auscycling ○ Bonus Points for HMBA Cup for Club Members ○ Need to promote on Social Media ○ Unofficial practice on Saturday ○ Phil will need help to mark the course ○ Course designed to provide several lengths of Jenkins Road for passing ○ Forestry NSW have been advised – will communicate road closure for the Sunday 				Josh Bridson	Complete
3.5	<p>Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.</p>					Ongoing
3.6	<p>2025 Calendar</p> <p>January 19 - Cross Country (XC1) & Downhill (DH1)</p> <p>February 16 – XC2 & DH2 – 2024 Presentation</p> <p>March 23 – XC3 & DH3</p> <p>April 12/13 – GE1</p> <p>May 18 – XC4 & DH4 (AGM – catch up presentation for DH)</p> <p>June 15 – State XC Series Race (points for Awaba Cup - XC5*)</p> <p>June 29 - DH5</p> <p>July 19/20 – GE2</p> <p>August 17 – XC6 & DH6</p>				Phil Dunne Sarah Booth Coleen Boyes Dane Critchlow	

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	<p>September 27/28 – GE3 October 11/12 – DH State Series + HMBA DH Club Champs October 26 – XC Club Champs – clashes with Sea Otter November 16 – XC7 & DH7 December 14 – Social Event – XC & DH - Presentation for HMBA Awaba Cup</p> <p>All races are at Awaba Mountain Bike Park.</p> <p>IMPORTANT: Dates are subject to change depending on fire, flood, falling flora, feral fauna, foolish folk forging flawed fall lines, etc</p>		
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
4.0	Trail Coordinator Report – Park Status		
4.1	<ul style="list-style-type: none"> • Build Day –Build Day Washed out • Trail Maintenance <ul style="list-style-type: none"> ○ Completed by East Coast Mountain Trails ○ Inclusive of 1 day of donated team labour for Cowbell Corner Bypass ○ Siberia Loop repairs and realignment ○ \$5000 to come from Trail Maintenance funding • Dallas did a weed spray on the PJR Track 		Ongoing
4.2	<p>Next Build Day:</p> <ul style="list-style-type: none"> • TBA – Hope for one before State Series <p>Future Projects:</p> <ul style="list-style-type: none"> • Maintenance just needed after lots of rain • Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this • Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work 	Dallas Barham Rick Kehoe	Ongoing
4.3	<p>Awaba MTB Park Maps:</p> <ul style="list-style-type: none"> • XC Map: <ul style="list-style-type: none"> ○ New Map Installed!! ○ Thanks Rick & Polly ○ Looks great ○ Lots to be installed • Other maps – DH and Adaptive <ul style="list-style-type: none"> ○ in process ○ Look into “What three words” location or other option – input from NSW Ambulance required 	<p>Josh Bridson</p> <p>Dallas Barham</p> <p>Rick Kehoe</p>	In process

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	<p>Signage:</p> <ul style="list-style-type: none"> • Open/Closed sign at front gate to be installed – any update? • Cars not to drive to S-Bend road for Biraban pick up. Signs to say last pick up point at Downhill Finish. • Dallas keen for signage with small maps, to expand on location instructional, key intersections, back to car park etc • Large AWABA MTB PARK sign ready for install • Proposal for mascot-themed kid loops (Cockatoo, Wallaby, Echidna) to improve navigation for young riders. 														
4.4	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> • Email hmbaweb@gmail.com if interested in sponsoring the park. 	Josh Bridson	In Process												
4.5	<p>Trail counters: (no counts available this month)</p> <ul style="list-style-type: none"> • Development Trail: <ul style="list-style-type: none"> ○ Past 2 months average - riders per day ○ Last month average 22 riders per day • Trail head: <ul style="list-style-type: none"> ○ Past 2 months average 47 riders per day ○ Last month average 64 riders per day • Dane and Dallas can help with trail counts each Month (please inform secretary prior to Monthly meeting) • DH Trail: No reader on track 	Dane Laura	In process												
4.6	<p>Container Security – Key Register:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">1 - Josh</td> <td style="width: 33%;">2 - Phil</td> <td style="width: 33%;">3 - Steve</td> </tr> <tr> <td>4 – Mark N</td> <td>5 – John</td> <td>6 - Dean</td> </tr> <tr> <td>7 – Mick / Dane</td> <td>8 – Rick</td> <td>9- Dallas</td> </tr> <tr> <td>10 -</td> <td>11 Mark W</td> <td>12 -</td> </tr> </table>	1 - Josh	2 - Phil	3 - Steve	4 – Mark N	5 – John	6 - Dean	7 – Mick / Dane	8 – Rick	9- Dallas	10 -	11 Mark W	12 -	Committee	Ongoing
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5.0	Finance Report														
5.1	<p>Club account balance as at 12/5/2025:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">\$3392</td> <td>WBC Trail Maintenance Account</td> </tr> <tr> <td>\$43,633</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td>\$569</td> <td>PayPal Account</td> </tr> <tr> <td style="border-top: 1px solid black;">\$47,000</td> <td>Total Cash at bank</td> </tr> </table> <p>BBQ Proceeds deposited</p> <p>Payables: \$500 - Sign Sponsor (Drift?) \$850 - Quad Crown</p> <p>Upcoming Outgoings: Signage from Coleen for trailer</p>	\$3392	WBC Trail Maintenance Account	\$43,633	WBC Community Solutions Account	\$569	PayPal Account	\$47,000	Total Cash at bank	Warwick Turnbull	Ongoing				
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	<p>Trail work ~ \$5000 Siberia</p> <p>Expected cash at bank: \$47,000</p> <p>Note: To increase Per Rider fee for Event Organisers (Waz to investigate)</p> <ul style="list-style-type: none"> Leighsa to investigate correct bank account details for Bailey's Mum (Donation from club entries for Baileys Recovery) 		
5.2	<p>Club Merchandise:</p> <p>Jerseys:</p> <ul style="list-style-type: none"> XC Race Jerseys – \$50 - 4 spares Trail Jerseys - \$50 (SS) / \$60 (LS) <p>Limited number of Monkey Bucket Hats - \$25</p> <p>Committee Polo Shirts (>12 months, active member) – Mel to re-order</p>	<p>Josh Bridson</p> <p>Melanie Hoffman</p>	In process
5.3	<p>Club Merchandise</p> <p>T-Shirts/Hoodies:</p> <ul style="list-style-type: none"> Print-on Demand model on hold. <p>Other Merch:</p> <ul style="list-style-type: none"> Hats and Glasses still available via “old store” – post and pick-up options Stubby holders New ankle gaiters/sock savers available. 	<p>Josh Bridson</p>	In process
6.0	Special Projects Report		
6.1	<p>Grant Application with Responsible Wood:</p> <ul style="list-style-type: none"> 1 wooden table still to be located at DH finish line area – Rick to Prepare Area. End of any month in the near future 😊 please. Not successful in latest grant Bill Willis helping with previous info re wood suppliers – need to be PEFC, Responsible Wood or FSC certified 	<p>Rick Kehoe</p> <p>Josh Bridson</p> <p>Laura Renshaw</p> <p>Dane Critchlow</p>	In process
6.2	<p>Grant - Community Building Partnership 2023</p> <ul style="list-style-type: none"> We were successful for our application – CBP23 - 0472 – Awaba Mountain Bike Park Pump Track Update: <ul style="list-style-type: none"> Confirmed name – Pump Jump Repeat Signage update? Report by September - Bill Keep financial records 5 years Acknowledge support in financial reports (NSW Govt) 	<p>Bill Willis</p> <p>Dane Critchlow</p>	

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	<ul style="list-style-type: none"> ○ Opening Day? Invite Member Greg Piper ○ suggestion to have jump/whip-off comp for opening – opportunity to see raffle tickets ○ Before and after shots – send to Bill ○ Promoted via Social Media 		
6.3	<ul style="list-style-type: none"> ● Grant Assistance Program Proposal - Club Builder meeting on 12/05/2025 ● Discussion focused on preparation for upcoming grant opportunities, particularly the Office of Responsible Gambling Club Grants (up to \$300,000) and Community Building Partnerships (up to \$100,000). ● Emphasis on the need to be “shovel-ready” for grant applications, with all supporting evidence and documentation prepared in advance. ● Facility master plan document is 95% complete; awaiting minor updates and confirmation from Josh before wider distribution. ● Discussion about aligning proposed projects with grant criteria, particularly focusing on projects that benefit a broad community (e.g., juniors, females, adaptive riders) rather than only advanced riders. ● Need for detailed project breakdowns, including cost estimates, trail builder input, timeline, and design sketches. ● Importance of landowner consent (Forestry), with a letter of support required for grant applications. ● Letters of support from political stakeholders, council, and local businesses recommended. ● Community consultation is a compulsory requirement for some grants; a project-specific survey will be designed once project details are confirmed. ● Agreed to update facility imagery and provide the latest Review of Environmental Factors (REF) document. ● Club has approximately three months to prepare for the first round of major grant applications. <p>Plan</p> <ul style="list-style-type: none"> ● Updated trail map and facility imagery to be sent to Club Builder team. ● Trail builder to provide detailed cost estimates, project timeline, and design sketches for proposed works. ● Obtain and provide letters of support. ● Cloud Builder to design a short, project-specific community consultation survey once project details are confirmed. ● Review and finalise the facility master plan document. ● Will try to align with new trail build – “Get Faulk’d” – gravity trail ● Colleen has Photos for report 	<p>Josh Bridson</p> <p>Evan Steverson</p>	
7.0	Advocacy / Adaptive Report		

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7.1	Nil		
8.0	General Business		
8.1	<p>Junior academy:</p> <ul style="list-style-type: none"> • On hold • Consideration is how to do this and have participants covered for insurance – use Come and Try Days combined with Free Trial Period 	<p>Joshua Bridson</p> <p>Sarah Booth</p>	Ongoing
8.2	<p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> • Proposed 'Hall of Fame" board in the park somewhere? • Review when the shelter is up. 	Mark Welsh	Ongoing
8.3	<p>Emergency Points around the park</p> <ul style="list-style-type: none"> • John R has information from Narooma • Josh B making enquiries with NSW Ambulance – looks like they prefer GPS coordinates • Work in Progress 	<p>John Richardson</p> <p>Josh Bridson</p>	
8.4	<p>Westpac App payment option</p> <ul style="list-style-type: none"> • Has now been approved • Need to set up and test with a few people 	Waz Turnbull	
8.5	<p>Raffle for new Trail</p> <ul style="list-style-type: none"> • \$10k Giant eMTB • \$50 per ticket – 1000 tickets • Draw at December Social Round • Using RaffleTix Platform • Mel to assist • Will need lots of Facebook Promotion 		
8.6	<p>Need to possibly spend some \$\$ on the road into the park</p> <ul style="list-style-type: none"> • Options to be explored • Will be costly but long-term investment 		
8.7	<p>Club to Donate \$1000 to Club Member Bailey Dumbrell's recovery</p> <ul style="list-style-type: none"> • Josh/Leighsa to discuss and organise payment • Did this happen? 		
8.8	<p>Downhill Timing</p> <ul style="list-style-type: none"> • Landon exploring options to get connection working again • Need to sort for live timing on the day of racing 		
8.9	<p>Timing</p> <ul style="list-style-type: none"> • Need someone to take over reins from Alex • Thanks to Alex for his hard work • Need for new volunteer(s) to manage timing and related email. • Phil assisting with cross-country timing; gravity enduro support needed. 		

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8.10	Melanie – Women’s Day <ul style="list-style-type: none"> • Interest in hosting a Women’s Day ride/event, potentially with shuttles and Granted Ride support 	Melanie Hickey Laura Renshaw	Ongoing
	Points for next committee meeting Agenda.		
	Meeting concluded at 8:30pm		
	Next meeting will be Monday 9th June 2025 – 7.00pm at Club Macquarie Argenton and then: Monday 14th July 2025		

Recorded on behalf of HMBA: Laura Renshaw

Date: **12/05/2025**