

MINUTES OF MEETING

Meeting No: 88		
Subject	: Monthly Meeting	Date : 14/07/2025
Held at	: Club Macquarie	Ref. : HMBA- MOM - 934
Prepared by	: Laura Renshaw	Issue date: 17/7/2025

Attendees: Joshua Bridson, Laura Renshaw, Melanie Hoffman, Dallas Barham, Leighsa Cox, John Richardson, Bill Willis, Mark Welsh, Dean Kozlic

Online: Mark Nelmes, Rick Kehoe, Colleen Kehoe, Phil Dunne, Evan Steverson, Dane Critchlow, Steven Pryor

Apologies: Sarah Booth, Warwick Turnbull, Mick Bradford, Tony Edwards, Grant Jones

Legend – For discussion at next meeting – add to Agenda
 To remain on minutes for future discussion if needed
 To be removed from next minutes

Item	Action	By Whom	Status
1.0	Minutes of the previous meeting		
1.1	June 2025 - Confirmed and accepted as a correct record (shorter online meeting)	Joshua Bridson	Complete
2.0	Correspondence and notifications		
2.1	AGM Held at Trail Maintenance Day <ul style="list-style-type: none"> • Report from Phil <ul style="list-style-type: none"> ○ President Elect Josh Bridson ○ Vice President – Dane Critchlow ○ Secretary – Laura Renshaw ○ Treasurer – Warwick Turnbull • Updated Organisational Chart • Apprentice Update - Melanie Hoffman 		
2.2	AusCycling Club Forum – membership review and system - Josh and Mel to participate on Wednesday night		
2.3	Email from Jezweb about trail sign sponsorship - Currently in process with Coleen and Waz		
2.4	Email from AusCycling – Nick Hannan - Flood Recovery Grant - Currently being investigated by Bill Willis and Waz Turnbull - Need to set up the Service NSW Account		
3.0	Monthly Racing reports		
3.1	Cross Country Racing – State Series Held 14/15 th June	Phil Dunne	Ongoing

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	<p>Report Link: No. of Riders: 140</p> <ul style="list-style-type: none"> ● \$4,600 in entry fees, \$2,000 from Lake Macquarie Council. ● Feedback: consider shorter number plates and improved scheduling for elite women. ● Club to express interest in hosting next year's round. <p>Next Event: August 17th 2025 Race scheduled at Awaba – Junior and Graded racing</p> <ul style="list-style-type: none"> ● Timing – Phil/Ali ● Possibility of Kids timed race on the Development Track (Evan, Dean) ● First Aid – Confirmed ● Toilet – Onsite ● Track Setting – Guest setting by Dallas ● Junior Race 8.00 Start? Evan and Mark ● Junior race – U11/13's ● Commissaire for official starts ● Podium to be at the end of race day ● Adaptive riders – more than a week's notice required 		
3.2	<p>Downhill – Held 6th July 2025 Report Link: https://www.facebook.com/share/p/1YRqcJoCgD/</p> <p>No. of Riders: 29 Raced</p> <ul style="list-style-type: none"> ● Timing solution being improved with 5G booster. ● Second bus may be required for August round due to high numbers. ● Colleen commended for efforts post-hospital. <p>Next Event: August 17th 2025 scheduled at Awaba, D Grade Practice From Biraban</p> <ul style="list-style-type: none"> ● First Aid - Booked ● Bus – Granted Ride - might need 2nd one? ● Timing – Landon ● Radios – Rick ● Riders Briefing – Rick ● Minimum 3 Marshalls – ● Shuttles start 9.00 ● Riders to be registered by Friday to allow confirmation of bus hire ● Cut off 30 Entries – likely to extend this, lead in too state series 	Mark Nelmes	Ongoing

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3.3	<p>G-Flow Enduro – Coming up this weekend 18/19th July</p> <p>Report Link: No of Riders:</p> <ul style="list-style-type: none"> • 1 day race event – Practice on Saturday <ul style="list-style-type: none"> • 3 stages <ul style="list-style-type: none"> ▪ Biraban into Camebak Reverse ▪ Captains Call, Foxtrot, across into Development (too large right hand corner) ▪ Faulk Line into Rock Drop • Shuttles – Granted Ride (Sat 10, Sun 9) • Numbers – capped at 100 • Mechanic – Cessnock Bike Co • Photography - Sam SPC Photography • Coffee Van – Serendipity Sunday • Adaptive – no entries • Volunteers? • 10yrs old and Under are not to race Gravity Enduro (as per Junior Policy) • All agree for AusCycling rules <p>** Need to discuss age categories and entries **</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>3 MOUNTAIN BIKE (MTB)</p> <p>Riders must always race within their age category. In circumstances where field sizes are small race organisers may combine categories or run multiple categories at the same time to simulate larger fields and promote development. When this occurs riders must not exceed maximum race durations for their current age category.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #333; color: white;"> <th>Age Cat</th> <th>Age Span</th> <th>Max Race Duration (XCO)</th> <th>Max Race Duration Endurance (XCM)*</th> <th>Max Race Duration Gravity Enduro **</th> <th>General Notes and Considerations</th> </tr> </thead> <tbody> <tr> <td>U11</td> <td>9-10</td> <td>15 mins</td> <td>n/a</td> <td>n/a</td> <td>Mixed gender categories should be encouraged.</td> </tr> <tr> <td>U13</td> <td>11-12</td> <td>25 mins</td> <td>1 hour</td> <td>2 hours</td> <td>Mixed gender categories should be encouraged.</td> </tr> <tr> <td>U15</td> <td>13-14</td> <td>45 mins</td> <td>2 hours</td> <td>3 hours</td> <td></td> </tr> <tr> <td>U17</td> <td>15-16</td> <td>1 hour</td> <td>3 hours</td> <td>4 hours</td> <td></td> </tr> <tr> <td>J19</td> <td>17-18</td> <td>1.25 hours</td> <td>4 hours</td> <td>5 hours</td> <td></td> </tr> <tr> <td>U23</td> <td>19-22</td> <td>1.25 - 1.5 hours</td> <td>n/a</td> <td>n/a</td> <td>Separate U23 category is only applicable to XCO. Where there is a separate U23 category, riders may apply to AusCycling for dispensation to ride up in Elite when UCI points are available.</td> </tr> </tbody> </table> <p>*XC Endurance includes XCM, multi lap endurance events up to and including 24hr races. Time is the total time spent riding during the event. It is recommended that race organisers facilitate U13, U15 and U17 categories by encouraging team relay style racing in longer endurance events.</p> <p>**Gravity Enduro (GE) time is total time for the event including timed and liaison stages.</p> </div>	Age Cat	Age Span	Max Race Duration (XCO)	Max Race Duration Endurance (XCM)*	Max Race Duration Gravity Enduro **	General Notes and Considerations	U11	9-10	15 mins	n/a	n/a	Mixed gender categories should be encouraged.	U13	11-12	25 mins	1 hour	2 hours	Mixed gender categories should be encouraged.	U15	13-14	45 mins	2 hours	3 hours		U17	15-16	1 hour	3 hours	4 hours		J19	17-18	1.25 hours	4 hours	5 hours		U23	19-22	1.25 - 1.5 hours	n/a	n/a	Separate U23 category is only applicable to XCO. Where there is a separate U23 category, riders may apply to AusCycling for dispensation to ride up in Elite when UCI points are available.		Ongoing
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3.4	<p>AusCycle – 2025 State Series - DH</p> <ul style="list-style-type: none"> • Gravity Downhill Round 11/12 October Announced <ul style="list-style-type: none"> ○ Update on planning? 	Josh Bridson	Complete																																										

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3.5	Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.		Ongoing
3.6	<p>2025 Calendar</p> <p>January 19 - Cross Country (XC1) & Downhill (DH1) February 16 – XC2 & DH2 – 2024 Presentation March 23 – XC3 & DH3 April 12/13 – GE1 May 18 – XC4 & DH4 (AGM – catch up presentation for DH) June 15 – State XC Series Race (points for Awaba Cup - XC5*) June 29 - DH5 July 19/20 – GE2 August 17 – XC6 & DH6 September 27/28 – GE3 October 11/12 – DH State Series + HMBA DH Club Champs October 26 – XC Club Champs – clashes with Sea Otter November 16 – XC7 & DH7 December 14 – Social Event – XC & DH - Presentation for HMBA Awaba Cup</p> <p>All races are at Awaba Mountain Bike Park.</p> <p>IMPORTANT: Dates are subject to change depending on fire, flood, falling flora, feral fauna, foolish folk forging flawed fall lines, etc</p>	<p>Phil Dunne Sarah Booth Coleen Boyes Dane Critchlow</p>	
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
4.0	Trail Coordinator Report – Park Status		
4.1	<p>Build Day –Build Day Held with AGM 29th June</p> <ul style="list-style-type: none"> • 30/40 People • Faulk Line, Faulk Off, Siberia • Work on New trail with machine done • Morning Tea – Thanks Mel, Laura and Leighsa • New sock savers distributed to attendees – thanks Mel 		Ongoing
4.2	<p>Next Build Day:</p> <ul style="list-style-type: none"> • 3rd August with Downhill Focus • Rock required <p>Park Entry Road:</p> <ul style="list-style-type: none"> • Road works done last week, gravel, grading, rock • Watagan Park/Daracon Sponsorship • Road much better • Will be post about this later <p>Future Projects:</p>	<p>Dallas Barham Rick Kehoe</p>	Ongoing

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	<ul style="list-style-type: none"> Maintenance just needed after lots of rain Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work 														
4.3	<p>Awaba MTB Park Maps:</p> <ul style="list-style-type: none"> XC Map: <ul style="list-style-type: none"> Small intersection signs – awaiting signs Other maps – DH and Development Trails <ul style="list-style-type: none"> in process, Col and Rick to co-ordinate <p>Signage:</p> <ul style="list-style-type: none"> Pump.Jump.Repeat – update? Large AWABA MTB PARK sign ready for install. Open/Closed sign at front gate to be installed – any update? Cars not to drive to S-Bend road for Biraban pick up. Signs to say last pick up point at Downhill Finish. 	<p>Josh Bridson</p> <p>Dallas Barham</p> <p>Rick Kehoe</p>	In process												
4.4	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> Email hmbaweb@gmail.com if interested in sponsoring the park. 	<p>Josh Bridson</p>	In Process												
4.5	<p>Trail counters:</p> <ul style="list-style-type: none"> Development Trail: <ul style="list-style-type: none"> This months average 21 riders per day Last month average riders per day Trail head: <ul style="list-style-type: none"> This months average 43 riders per day Last month average riders per day Dane and Dallas can help with trail counts each Month (please inform secretary prior to Monthly meeting) DH Trail: No reader on track 	<p>Dane Laura</p>	In process												
4.6	<p>Container Security – Key Register:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">1 - Josh</td> <td style="width: 33%;">2 - Phil</td> <td style="width: 33%;">3 - Steve</td> </tr> <tr> <td>4 – Mark N</td> <td>5 – John</td> <td>6 - Dean</td> </tr> <tr> <td>7 – Mick / Dane</td> <td>8 – Rick</td> <td>9- Dallas</td> </tr> <tr> <td>10 -</td> <td>11 Mark W</td> <td>12 -</td> </tr> </table> <p>14 – Mel</p>	1 - Josh	2 - Phil	3 - Steve	4 – Mark N	5 – John	6 - Dean	7 – Mick / Dane	8 – Rick	9- Dallas	10 -	11 Mark W	12 -	<p>Committee</p>	Ongoing
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5.0	Finance Report														
5.1	<p>Club account balance as at :</p> <p style="background-color: yellow;">\$3005 WBC Trail Maintenance Account</p> <p>\$54,957 WBC Community Solutions Account</p> <p>\$932 PayPal Account</p>	<p>Warwick Turnbull</p>	Ongoing												

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	<p>\$58,894 Total Cash at bank</p> <p>Payables: \$500 - Sign Sponsor (Drift?)</p> <p>Upcoming Outgoings: Signage from Coleen for trailer</p> <p>Expected cash at bank: \$59,394</p> <p>Note: To increase Per Rider fee for Event Organisers (Waz to investigate for 2026)</p>		
5.2	<p>Club Merchandise:</p> <p>Jerseys:</p> <ul style="list-style-type: none"> • XC Race Jerseys – \$50 – new order in process – there will be some spares • Trail Jerseys - \$50 (SS) / \$60 (LS) <p>Limited number of Monkey Bucket Hats - \$25</p> <p>Flannel Shirts – update 17 ordered</p>	<p>Josh Bridson</p> <p>Melanie Hoffman</p>	In process
5.3	<p>Club Merchandise</p> <p>T-Shirts/Hoodies:</p> <ul style="list-style-type: none"> • Print-on Demand model on hold. <p>Other Merch:</p> <ul style="list-style-type: none"> • Hats and Glasses still available via “old store” – post and pick-up options • Stubby holders • New ankle gaiters/sock savers available. 	<p>Josh Bridson</p>	In process
6.0	Special Projects Report		
6.1	<p>Grant Application with Responsible Wood:</p> <ul style="list-style-type: none"> • THE TABLE IS IN – HALLELUJAH 		Completed
6.2	<p>Grant - Community Building Partnership 2023</p> <ul style="list-style-type: none"> • We were successful for our application – CBP23 - 0472 – Awaba Mountain Bike Park Pump Track • Update: <ul style="list-style-type: none"> ○ Confirmed name – Pump Jump Repeat ○ Signage update? ○ Report by September - Bill ○ Keep financial records 5 years ○ Acknowledge support in financial reports (NSW Govt) ○ Opening Day? Invite Member Greg Piper ○ suggestion to have jump/whip-off comp for opening – opportunity to see raffle tickets ○ Before and after shots – send to Bill ○ Promoted via Social Media 	<p>Bill Willis</p> <p>Dane Critchlow</p>	

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6.3	<ul style="list-style-type: none"> Grant Assistance Program Proposal - Club Builder meeting on 12/05/2025 Currently in process for Club Grants <ul style="list-style-type: none"> Large grant for facilities – about \$205,000 for Get Faulk'd Smaller grant for equipment - \$20,000 – timing gear 	<p>Josh Bridson</p> <p>Evan Steverson</p>	
7.0	Advocacy / Adaptive Report		
7.1	Nil		
8.0	General Business		
8.1	<p>Junior academy:</p> <ul style="list-style-type: none"> On hold Consideration is how to do this and have participants covered for insurance – use Come and Try Days combined with Free Trial Period 	<p>Joshua Bridson</p> <p>Sarah Booth</p>	Ongoing
8.2	<p>How to have HMBA successfully link people back to the club for support and marketing:</p> <ul style="list-style-type: none"> Proposed 'Hall of Fame" board in the park somewhere? Review when the shelter is up. 	Mark Welsh	Ongoing
8.3	<p>Emergency Points around the park</p> <ul style="list-style-type: none"> John R has information from Narooma Josh B making enquiries with NSW Ambulance – looks like they prefer GPS coordinates Work in Progress 	<p>John Richardson</p> <p>Josh Bridson</p>	
8.4	<p>Donation to Club from Maxim Advisors</p> <ul style="list-style-type: none"> Xero Subscription \$770 Thanks Waz! 	Waz Turnbull	
8.5	<p>Raffle for new Trail</p> <ul style="list-style-type: none"> \$10k Giant eMTB \$50 per ticket – 1000 tickets Drawn at December Social Round Update 106 tickets sold Maybe Secondary Raffle at State DH Round with other prizes 		
8.6	<p>Timing</p> <ul style="list-style-type: none"> Phil assisting with cross-country timing; gravity enduro support needed. Call for help – post to go out soon 		
8.7	<p>Downhill Timing</p> <ul style="list-style-type: none"> Landon exploring options to get connection working again Need to sort for live timing on the day of racing 		
8.8	<p>Melanie – Women's Day</p> <ul style="list-style-type: none"> Interest in hosting a Women's Day ride/event, potentially with shuttles and Granted Ride support Late November? 	Melanie Hickey	Ongoing

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		Laura Renshaw	
8.9	Working with children's check – who else needs one Please ensure up to date		
	Points for next committee meeting Agenda.		
	Meeting concluded at 8:43pm		
	Next meeting will be Monday 11th August 2025 – 7.00pm at Club Macquarie Argenton and then: Monday 8th September 2025		

Recorded on behalf of HMBA: Laura Renshaw

Date: **12/05/2025**