

## MINUTES OF MEETING

<b>Meeting No:</b> 93		
<b>Subject</b>	: Monthly Meeting	<b>Date</b> : 08/12/2025
<b>Held at</b>	: Club Macquarie	<b>Ref.</b> : HMBA- MOM - 937
<b>Prepared by</b>	: Laura Renshaw	<b>Issue date:</b> 26/01/2026

**Attendees:** Laura Renshaw, Melanie Hoffman, Grant Jones, Leighsa Cox, Colleen Boyes, Phil Dunne, Steve Pryor, Dean Kozlic, Dallas Barham, Rick Kehoe, John Richardson

**Online:** Warwick Turnbull, Evan Steverson, Mark Welsh, Tony Edwards

**Apologies:** Mick Bradford, Dane Critchlow, Sarah Booth

- Legend –**
- For discussion at next meeting – add to Agenda
  - To remain on minutes for future discussion if needed
  - To be removed from next minutes

Item	Action	By Whom	Status
<b>1.0</b>	<b>Minutes of the previous meeting</b>		
1.1	November 2025 - Confirmed and accepted as a correct record	Leighsa Cox	Complete
<b>2.0</b>	<b>Correspondence and notifications</b>		
2.1	End of year Social coming up: <ul style="list-style-type: none"> <li>Timing heads</li> <li>Preso</li> <li>Raffle Drawn</li> <li>Race – XC Teams and Half DH and Faulk Line</li> <li>“Social”, hence only need day licence</li> </ul>		
2.2	Ladies Day Success <ul style="list-style-type: none"> <li>About 36 ladies</li> <li>Thanks Grant, El, Mel, Sarah + Laura</li> <li>Drivers Matt and Zach, Chaperone Rick</li> <li>All loved it, people had never ridden Biraban and enjoyed it, Wild polly, Faulk Line</li> <li>More advanced riders loved half downhill, Faulk, Monkey Chase</li> <li>Grant coached some on DH track</li> <li>Coleen did some of DH</li> </ul>		
<b>3.0</b>	<b>Monthly Racing reports</b>		
3.1	Cross Country Racing – Held 16 <sup>th</sup> Nov Club Champs  Report Link: <a href="https://hmba.asn.au/2025/11/19/hunter-mountain-bike-association-cross-country-championship-wrap-16-11-25/?fbclid=IwY2xjawOjlbllleHRuA2FlbQlxMQBzcnRiBmFwcF9pZBAyMjIwMzIxNzQ4MjAwODkyAAEeUSKNhSCsYBBaLrrBgfg6e">https://hmba.asn.au/2025/11/19/hunter-mountain-bike-association-cross-country-championship-wrap-16-11-25/?fbclid=IwY2xjawOjlbllleHRuA2FlbQlxMQBzcnRiBmFwcF9pZBAyMjIwMzIxNzQ4MjAwODkyAAEeUSKNhSCsYBBaLrrBgfg6e</a>	Phil Dunne	Ongoing

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	<p><a href="https://www.facebook.com/share/p/17HmYQCDEs/">vB0ExJ8y7CHWYrffQ2omVJq5cEP17_XHNxNHJM_aem - m28mc4hrPaQKqclJAPRnA</a></p> <p>No. of Riders: 73 Next Event: Dec 14<sup>th</sup> XCMAS Teams Race Race scheduled at Awaba – Junior and Graded racing</p> <ul style="list-style-type: none"> <li>● Rego:</li> <li>● Timing –</li> <li>● Possibility of Kids timed race on the Development Track (Evan, Dean)</li> <li>● First Aid – Confirmed</li> <li>● Toilet – Onsite</li> <li>● Track Setting – Dean Kozlik</li> <li>● Junior Race 8.00 Start - Evan and Mark Confirmed</li> <li>● Junior race – U11/13's</li> <li>● Commissaire for official starts</li> <li>● Podium to be at the end of race day</li> <li>● Adaptive riders – more than a week's notice required</li> </ul>		
3.2	<p>Downhill – November 16 Report Link: <a href="https://www.facebook.com/share/p/17HmYQCDEs/">https://www.facebook.com/share/p/17HmYQCDEs/</a> No of Riders: 12, 9 raced Next Event: December Social – 14<sup>th</sup> December</p> <ul style="list-style-type: none"> <li>● Entries?</li> </ul> <p>Scheduled at Awaba, D Grade Practice from Biraban</p> <ul style="list-style-type: none"> <li>● First Aid - Booked</li> <li>● Bus – Granted Ride</li> <li>● Timing – Landon</li> <li>● Radios – Rick</li> <li>● Riders Briefing – Rick</li> <li>● Minimum 3 Marshalls –</li> <li>● Shuttles start 9.00</li> <li>● Riders to be registered by Friday to allow confirmation of bus hire</li> <li>● Cut off 30 Entries</li> </ul>	Mark Nelmes	Ongoing
3.3	<p>G-Flow Enduro – next in 2026</p> <p>Report Link: No of Riders:</p> <ul style="list-style-type: none"> <li>● 1 day race event – Practice on Saturday</li> <li>● 4 stages</li> </ul>		Ongoing

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	<p style="text-align: center;">▪ ▪</p> <ul style="list-style-type: none"> <li>• Shuttles – Granted Ride (Sat 10, Sun 9)</li> <li>• Numbers – capped at 100</li> <li>• Mechanic – Cessnock Bike Co</li> <li>• Photography - Sam SPC Photography</li> <li>• Coffee Van – Serendipity Sunday</li> <li>• Adaptive – no entries</li> <li>• Volunteers?</li> <li>• 10yrs old and Under are not to race Gravity Enduro (as per Junior Policy)</li> <li>• All agree for AusCycling rules</li> </ul> <p><b>** Age categories and entries **</b></p> <p><b>3 MOUNTAIN BIKE (MTB)</b></p> <p>Riders must always race within their age category. In circumstances where field sizes are small race organisers may combine categories or run multiple categories at the same time to simulate larger fields and promote development. When this occurs riders must not exceed maximum race durations for their current age category.</p> <table border="1" data-bbox="284 1079 1120 1473"> <thead> <tr> <th>Age Cat</th> <th>Age Span</th> <th>Max Race Duration (XCO)</th> <th>Max Race Duration Endurance (XCM)*</th> <th>Max Race Duration Gravity Enduro **</th> <th>General Notes and Considerations</th> </tr> </thead> <tbody> <tr> <td>U11</td> <td>9-10</td> <td>15 mins</td> <td>n/a</td> <td>n/a</td> <td>Mixed gender categories should be encouraged.</td> </tr> <tr> <td>U13</td> <td>11-12</td> <td>25 mins</td> <td>1 hour</td> <td>2 hours</td> <td>Mixed gender categories should be encouraged.</td> </tr> <tr> <td>U15</td> <td>13-14</td> <td>45 mins</td> <td>2 hours</td> <td>3 hours</td> <td></td> </tr> <tr> <td>U17</td> <td>15-16</td> <td>1 hour</td> <td>3 hours</td> <td>4 hours</td> <td></td> </tr> <tr> <td>J19</td> <td>17-18</td> <td>1.25 hours</td> <td>4 hours</td> <td>5 hours</td> <td></td> </tr> <tr> <td>U23</td> <td>19-22</td> <td>1.25 - 1.5 hours</td> <td>n/a</td> <td>n/a</td> <td>Separate U23 category is only applicable to XCO. Where there is a separate U23 category, riders may apply to AusCycling for dispensation to ride up in Elite when UCI points are available.</td> </tr> </tbody> </table> <p>*XC Endurance includes XCM, multi lap endurance events up to and including 24hr races. Time is the total time spent riding during the event. It is recommended that race organisers facilitate U13, U15 and U17 categories by encouraging team relay style racing in longer endurance events.</p> <p>**Gravity Enduro (GE) time is total time for the event including timed and liaison stages.</p>	Age Cat	Age Span	Max Race Duration (XCO)	Max Race Duration Endurance (XCM)*	Max Race Duration Gravity Enduro **	General Notes and Considerations	U11	9-10	15 mins	n/a	n/a	Mixed gender categories should be encouraged.	U13	11-12	25 mins	1 hour	2 hours	Mixed gender categories should be encouraged.	U15	13-14	45 mins	2 hours	3 hours		U17	15-16	1 hour	3 hours	4 hours		J19	17-18	1.25 hours	4 hours	5 hours		U23	19-22	1.25 - 1.5 hours	n/a	n/a	Separate U23 category is only applicable to XCO. Where there is a separate U23 category, riders may apply to AusCycling for dispensation to ride up in Elite when UCI points are available.		
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3.4	<p>National Series DH Round in 2026</p> <ul style="list-style-type: none"> <li>○ No further updates at this time (May National Round pencilled in)</li> <li>○ Need to work out schedule ASAP</li> <li>○ Time frames needed for shuttle turnaround</li> <li>○ Auscycling states 120 riders/hour</li> </ul>																																												
3.5	<p>Adaptive Race – HMBA will plan future Adaptive Categories – agreed on the need to gain greater support/commitment from local adaptive riders.</p>		Ongoing																																										
3.6	<p>2025 Calendar</p> <p><b>January 19 - Cross Country (XC1) &amp; Downhill (DH1)</b> <b>February 16 – XC2 &amp; DH2 – 2024 Presentation</b></p>	<p>Phil Dunne Sarah Booth</p>																																											

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	<p><b>March 23 – XC3 &amp; DH3</b>  <b>April 12/13 – GE1</b>  <b>May 18 – XC4 &amp; DH4 (AGM – catch up presentation for DH)</b>  <b>June 15 – State XC Series Race (points for Awaba Cup - XC5*)</b>  <b>June 29 - DH5</b>  <b>July 19/20 – GE2</b>  <b>August 17 – XC6 &amp; DH6</b>  <b>September 27/28 – GE3</b>  <b>October 11/12 – DH State Series + HMBA DH Club Champs</b>  <b>October 26 – XC Club Champs – clashes with Sea Otter</b>  <b>November 16 – XC7 &amp; DH7</b>  <b>December 14 – Social Event – XC &amp; DH - Presentation for HMBA Awaba Cup</b></p> <p><b>All races are at Awaba Mountain Bike Park.</b></p> <p><b>IMPORTANT: Dates are subject to change depending on fire, flood, falling flora, feral fauna, foolish folk forging flawed fall lines, etc</b></p>	<p>Coleen Boyes Dane Critchlow</p>	
Note	Process for postponing races - move it back one week then if not possible – cancel.		For review in future
<b>4.0</b>	<b>Trail Coordinator Report – Park Status</b>		
4.1	<p>Build Day – 29/11/2025</p> <ul style="list-style-type: none"> <li>• 10 in attendance</li> <li>• Downhill Work done</li> <li>• Rocks and Monkey chase</li> </ul>	<p>Dallas Barham Rick Kehoe</p>	
4.2	<p>Next Build Day: Jan Clean up maybe around the containers?</p> <p>Trail Maintenance:</p> <ul style="list-style-type: none"> <li>• Thanks Zach – prior to Ladies Day</li> <li>• Thanks Rick – weekend just gone</li> </ul> <p>Future Projects:</p> <ul style="list-style-type: none"> <li>• Some posts needed for signage</li> <li>• Overpass for start of Monkey Chase on Faulk Line, and similar for proposed new internal climb (i.e. over DH track). Rick is currently planning this</li> <li>• Biraban - Longer term plan for bridges to be built in wetter section toward Thornton Heights. Trail work</li> </ul>	<p>Dallas Barham Rick Kehoe</p>	Ongoing
4.3	<p>Awaba MTB Park Maps:</p> <ul style="list-style-type: none"> <li>• XC Map: <ul style="list-style-type: none"> <li>○ Small intersection signs – Dane and Laura installed</li> </ul> </li> </ul>	<p>Josh Bridson  Dallas Barham</p>	In process

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	<ul style="list-style-type: none"> <li>● Other maps – DH and Development Trails <ul style="list-style-type: none"> <li>○ in process, Col and Rick to co-ordinate</li> </ul> </li> </ul> <p>Signage:</p> <ul style="list-style-type: none"> <li>● Pump.Jump.Repeat – One side, other side coming.</li> <li>● Rick – Please move Biraban Donation Sign to PJR Area</li> <li>● Open/Closed sign at front gate to be installed – any update?</li> <li>● Cars not to drive to S-Bend road for Biraban pick up. Signs to say last pick up point at Downhill Finish.</li> </ul>	Rick Kehoe																
4.4	<p>Trail Sponsorship signs:</p> <ul style="list-style-type: none"> <li>● Email hmbaweb@gmail.com if interested in sponsoring the park.</li> </ul>	Josh Bridson	In Process															
4.5	<p>Trail counters:</p> <ul style="list-style-type: none"> <li>● Development Trail: <ul style="list-style-type: none"> <li>○ This months average riders per day</li> <li>○ Last month average 24 riders per day</li> </ul> </li> <li>● Trail head: <ul style="list-style-type: none"> <li>○ This months average riders per day</li> <li>○ Last month average 50 riders per day</li> </ul> </li> <li>● Dane and Dallas can help with trail counts each Month (please inform secretary prior to Monthly meeting)</li> <li>● DH Trail: No reader on track</li> </ul>	Dane Laura	In process															
4.6	<p>Container Security – Key Register:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">1 - Josh</td> <td style="width: 33%;">2 - Phil</td> <td style="width: 33%;">3 - Steve</td> </tr> <tr> <td>4 – Mark N</td> <td>5 – John</td> <td>6 - Dean</td> </tr> <tr> <td>7 – Mick / Dane</td> <td>8 – Rick</td> <td>9- Dallas</td> </tr> <tr> <td>10 -</td> <td>11 - Mark W</td> <td>12 -</td> </tr> <tr> <td>13 -</td> <td>14 - Mel</td> <td></td> </tr> </table>	1 - Josh	2 - Phil	3 - Steve	4 – Mark N	5 – John	6 - Dean	7 – Mick / Dane	8 – Rick	9- Dallas	10 -	11 - Mark W	12 -	13 -	14 - Mel		Committee	Ongoing
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<b>5.0</b>	<b>Finance Report</b>																	
5.1	<p>Club account balance as at 10/11/2025:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>\$946</b></td> <td>WBC Trail Maintenance Account</td> </tr> <tr> <td>\$49,798</td> <td>WBC Community Solutions Account</td> </tr> <tr> <td>\$1,283</td> <td>PayPal Account</td> </tr> <tr> <td><b><u>\$52,027</u></b></td> <td>Total Cash at bank</td> </tr> </table> <p>Payables: \$500 - Sign Sponsor (Drift?)</p> <p>Upcoming Outgoings: Signage from Coleen for plates etc</p> <p>Note: To increase Per Rider fee for Event Organisers (Waz to investigate for 2026)</p>	<b>\$946</b>	WBC Trail Maintenance Account	\$49,798	WBC Community Solutions Account	\$1,283	PayPal Account	<b><u>\$52,027</u></b>	Total Cash at bank	Warwick Turnbull	Ongoing							
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5.2	<p>Club Merchandise:</p> <ul style="list-style-type: none"> <li>● Socks</li> </ul>	Josh Bridson	In process															

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	<ul style="list-style-type: none"> <li>• Jerseys: <ul style="list-style-type: none"> <li>○ XC Race Jerseys – \$50 – new order in process – there will be some spares</li> <li>○ Trail Jerseys - \$50 (SS) / \$60 (LS)</li> </ul> </li> <li>• Limited number of Monkey Bucket Hats - \$25</li> <li>• Hoodies – some extras available</li> <li>• Socks? - Mel looking into it</li> </ul>	Melanie Hoffman	
<b>6.0</b>	<b>Special Projects Report</b>		
6.1	<ul style="list-style-type: none"> <li>• Grant Assistance Program Proposal - Club Builder</li> <li>• Currently in process for Club Grants <ul style="list-style-type: none"> <li>○ Large grant for facilities – about \$205,000 for Get Faulk’d – not successful – will resubmit at next opportunity</li> <li>○ Smaller grant for equipment - \$5k – timing gear</li> </ul> </li> <li>• Infrastructure Grants coming up x 2 <ul style="list-style-type: none"> <li>○ Undercover areas for car park</li> <li>○ November 2025?</li> </ul> </li> </ul>	Josh Bridson  Evan Steverson	
<b>7.0</b>	<b>Advocacy / Adaptive Report</b>		
7.1	Nil		
<b>8.0</b>	<b>General Business</b>		
8.1	Junior academy: <ul style="list-style-type: none"> <li>• On hold</li> <li>• Consideration is how to do this and have participants covered for insurance – use Come and Try Days combined with Free Trial Period</li> </ul>	Joshua Bridson  Sarah Booth	Ongoing
8.2	How to have HMBA successfully link people back to the club for support and marketing: <ul style="list-style-type: none"> <li>• Proposed ‘Hall of Fame” board in the park somewhere?</li> </ul>	Mark Welsh	Ongoing
8.3	Emergency Points around the park <ul style="list-style-type: none"> <li>• John R has information from Narooma</li> <li>• Josh B making enquiries with NSW Ambulance – looks like they prefer GPS coordinates <ul style="list-style-type: none"> <li>• Work in Progress</li> </ul> </li> </ul>	John Richardson Josh Bridson	
8.4	Raffle Update <ul style="list-style-type: none"> <li>• 321 Tickets</li> <li>• \$16,050.00 Revenue</li> </ul>		
8.5	Committee Christmas Do? <ul style="list-style-type: none"> <li>• Burger Urge</li> <li>• January date to be found</li> </ul>		
	<b>Points for next committee meeting Agenda.</b>		
	<b>Meeting concluded at 8:10pm</b>		

## MINUTES OF MEETING

	<b>Next meeting will be Tuesday 27<sup>th</sup> January 2026 – 7.00pm at Club Macquarie Argenton and then: 9<sup>th</sup> February 2026</b>		
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Recorded on behalf of HMBA: Laura Renshaw

Date: **08/12/2025**